

OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Overview and Scrutiny Committee. It will be updated regularly and presented to each meeting of the Committee. It will include issues that are currently being actioned as well as those that will be subject to future work.

The Committees Terms of Reference are as follows:

- to perform all overview and scrutiny functions on behalf of the Council;
- to appoint such formal sub-committees and informal task and finish groups as it considers necessary to assist it in discharging its functions;
- to prepare and approve the overview and scrutiny work programme so as to ensure that the Committee's time is effectively and efficiently utilised;
- to undertake investigations into such matters relating to the Council's functions and powers as:
 - (1) may be referred by the Council, Committees, the Cabinet, or the Leader; or
 - (2) the Committee may consider appropriate; or
 - (3) have been referred to the Committee pursuant to the "call-in" procedure set out in the Overview and Scrutiny Procedure Rules in Part 4 of this Constitution. (These can be decisions taken by the Cabinet, a Cabinet Member, key decisions taken by an officer or under joint arrangements).
- to monitor and review the performance of the Council and services against relevant performance indicators and adopted plans;

- to review and/or scrutinise decisions proposed to be made (pre-decision scrutiny) or actions taken in connection with the discharge of any of the Council's functions;
- to review existing policy and strategy with a view to securing continuous improvement in the way in which the Council's functions are exercised, having regard to a combination of economy, efficiency and effectiveness;
- to make reports and/or recommendations to the full Council and/or the Cabinet in connection with the discharge of any functions;
- to review and/or scrutinise any matter affecting the area or its inhabitants;
- to discuss initiatives put forward for consideration by individual members of the Committee and any relevant 'call-for-action' in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution; and
- to consider petitions referred to the Overview and Scrutiny Committee in accordance with provisions set out in the Petition Scheme set out in Part 4 of this Constitution.

(A) ISSUES CURRENTLY BEING PROGRESSED BY THE OVERVIEW AND SCRUTINY COMMITTEE TASK AND FINISH GROUPS

ISSUE (PURPOSE OF REVIEW)	TASK AND FINISH GROUP (MEMBERSHIP 2025/26)	CURRENT WORK
To monitor the performance and activities of Registered Providers working in the Borough	Cllrs Gaynor Austin, Halleh Koohestani (Chairman), S.J Masterson, Bill O'Donovan and M.D. Smith. Cllrs Abe Allen, G.B. Lyon and Becky Williams will act as Standing Deputies.	The Group met on 11 September to discuss and plan the review of Registered Providers for 2025/26. There were proposed changes to the terms of reference and the way we approach the reviews for this year. Further discussion with Portfolio Holder and Chair to take place on 16 th October.
To review the Council Tax Support Scheme	Cllrs P.J. Cullum, C.P. Grattan, Halleh Koohestani (Chairman), M.J Roberts and S. Trussler.	Officers were in the process of preparing some data to share with Members with suggestions on the way forward considering the impacts of Local Government Reorganisation.
To consider further the economical and environmental impacts of Farnborough Airport on the Borough	Cllrs Abe Allen, C. Card, P.J. Cullum, Halleh Koohestani (Chairman) G.B. Lyon and Bill O'Donovan. The Portfolio Holder for Policy, Performance and Sustainability will be invited	NOTE - meetings of the Farnborough Airport Task and Finish Group, which is tasked to look at the environmental and economic impacts of the airport, will be adjourned until the outstanding planning application has been determined.

Last Updated
15/10/2025

ISSUE (PURPOSE OF REVIEW)	TASK AND FINISH GROUP (MEMBERSHIP 2025/26)	CURRENT WORK
	to the meeting as and when appropriate.	

(B) ISSUES CURRENTLY BEING PROGRESSED BY THE OVERVIEW AND SCRUTINY COMMITTEE IN LINE WITH THE COUNCIL DELIVERY PLAN 2025/26

SKILLS ECONOMY AND BUSINESS	
ISSUE	CURRENT WORK
HOMES FOR ALL: QUALITY LIVING, AFFORDABLE HOUSING	
ISSUE	CURRENT WORK
Registered Providers Task and Finish Group	Reviewed work undertaken in the 2024/25 Municipal Year at the June OSC meeting and suggested that the Group consider the Terms of Reference and question the best use of time to achieve strategic discussions with RPs. Consideration would also be given to the makeup of the Group and the option to widen the membership.
Housing and Homelessness Prevention Strategy	Reviewed the Housing and Homelessness Prevention Strategy to track progress since 2024/25 at the July meeting. The progress to date had been noted.
COMMUNITY AND WELLBEING: ACTIVE LIVES, HEALTHIER AND STRONGER COMMUNITIES	
ISSUE	CURRENT WORK

Last Updated
15/10/2025

PRIDE IN PLACE: CLEAN, SAFE AND VIBRANT NEIGHBOURHOODS	
ISSUE	CURRENT WORK
Police and Community Safety	Meeting with the Police Chief Inspector and the Community Safety Manager to receive an update on police and community safety matters. The Committee receives an update in a annual basis to review current and emerging issues and work undertaken.
THE FUTURE AND FINANCIAL SUSTAINABILITY	
ISSUE	CURRENT WORK

OVERVIEW AND SCRUTINY COMMITTEE

WORKFLOW – June 2025- March 2026

DATE	ITEMS
12 June 2025	Appointments Registered Providers Annual Report – 2024/25 – ZP
31 July 2025	Housing and Homelessness Prevention Strategy – ZP/JP
4 September 2025	Local Government Reorganisation – KE/GW
18 September 2025	Police and Community Safety – JK/DL/GC
23 October 2025	Community Engagement – How we consult with and understand the views of our residents
11 December 2025	SERCO Walk this Waste Pilot
5 February 2026 CHANGE OF DATE	Leisure Centre pre decision scrutiny
Feb (Date TBC)?	<i>Finance (FRP)</i>
26 March 2026	<i>Regen & Civic Quarter</i>
Potential Future Items for the Committee in 2025/26	1. Highways issues (condition of roads, speeding and road safety issues) – HCC – letter being drafted 2. <i>Business Support & Economic Development</i> 3. <i>Royal Mail postal deliveries</i>

OVERVIEW AND SCRUTINY COMMITTEE

Progress Meetings 2025/26

Membership: Cllr Halleh Koohestani (Chair), Cllr Nadia Martin (Vice-Chair), Cllr Martin Tennant (Vice-Chair) and Cllrs Leola Card, Gareth Lyon, Bill O'Donovan and **one vacancy**.

Click [here](#) to view the latest Action Tracker

(Please refresh the page when opening to ensure the latest version is available)

DATE	ITEM	NOTES
17.06.2025	Registered Providers T&F Annual Report (12 June)	ACTION – the T&F Group alongside the Portfolio Holder to review the Terms of Reference (ToR) of the Group. Consider how RPs can be rated on their operational standards through the use of score cards.
	Housing and Homelessness Prevention Strategy	Consideration be given to changing the date of the July Committee meeting to allow Cllr Dibble to attend. AT to look at date options and report back. Alternatives include, asking KD to join online or providing a summary of questions to be answered offline if go ahead with original date.
	Work Plan	See schedule above
13.08.2025	Community Safety and Policing	Scope item for meeting on 18 Sept (DL in attendance) Updates from the Community Safety Team as per in previous years, to include; • Overview of the Service • Update on key work

Last Updated
15/10/2025

		• What's gone well • Concerns • Community Safety Survey feedback • Joint Scrutiny meeting feedback A request would be made to the police for a general overview of the last 12 months. High level info to be provided on protests and street preachers. Scope item for meeting on 4 Sept (KE in attendance). Content to include: • The case for change • How the model meets the criteria • Financial information • Results of the LGR consultation • The CGR survey results would not be included as the consultation finishes on 12 September. KE and GW would be in attendance, with JD as Lead officer. Future Meetings SERCO can't do October – move to December 2025 meeting Move Leisure Centre Pre decision scrutiny to January 2026 meeting Bump Finance (to inc. MTFS & FRWG) to a future meeting Potential item for October 2025 Community Engagement- how we consult with and understand the views of our residents.
29.09.2025	Minutes of the meeting on 31 July LGR	The draft was agreed on the condition that the wording was checked with Cllr Dibble to ensure he was in agreement – AT to follow up An update on the status of the letter requested as set out in the recommendation to Cabinet would be given at the next Committee meeting.

Last Updated
15/10/2025

	23 October Meeting	The Group discussed the item for the agenda on Community Engagement and how we consult. A number of items to cover were discussed, including a background to what we currently do, response rates (inc. repeat responders), what we can do to improve/other ways of engaging/what else could we do, how we can make engagement better, hard to reach groups, how we follow up – “You said – We Did” , how we measure (KPIs). A short presentation would be given at the meeting.
	Digital ID Cards	A suggestion was made to have an item on the impacts of digital ID cards. It was suggested that this item would be added to the WP for the future Programme Management Group for further discussion.
	VIVID	It was noted that engagement with VIVID continued and a meeting had been held with VIVID, Ian Harrison, Keith Dibble and Suzannah Hellicar. The Committee would be kept updated with any relevant progress.
The Programme Management Group will replace the Committee Progress Groups going forward.		