

POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

(A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

GROUP	MEMBERSHIP 2025/26	CURRENT POSITION	CONTACT
Elections Group	Membership for 2025/26 to be decided.	The first meeting of the municipal year to be arranged.	Jill Shuttleworth Corporate Manager - Democracy jill.shuttleworth@rushmoor.gov.uk Elections Team 01252 398824 elections@rushmoor.gov.uk

(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME

ISSUE	DETAILS	CONTACT DETAILS
	PLACE	
	PEOPLE	

POLICY AND PROJECTS ADVISORY BOARD

AGENDA PLANNING – 2024/25

12th June 2024	Arts Council Place Partnership Project – Funding Bid
23rd July 2024	Procurement Strategy - <i>(existing till 2024)</i> Youth Engagement (Part 1)
24th September 2024	Youth Engagement (Part 2)
19th November 2024	Climate Change Action Plan (Part 1)
21st January 2025	CANCELLED
25th March 2025	Government consultation on devolution All-Member workshop on Place Narratives for Farnborough and Aldershot

AGENDA PLANNING – 2025/2026

10th June 2025	LGR – approach to public engagement and involvement Pathways to work consultation (paper from Portfolio Holder) Future changes to Integrated Care Boards (KE – for info item)
22nd July 2025	Devolution – effects on communities Supporting Communities Strategy (EL)
23rd September 2025	Housing equalities
18th November 2025	
20th January 2026	Council Plan (Part 1) Supporting Communities Strategy
24th March 2026	Council Plan (Part 2)
<i>Potential items to be considered for 2025/26 and beyond</i>	<ul style="list-style-type: none"> • Communications Strategy

PROGRESS GROUP MEETINGS 2024/25

Membership: Cllrs Mike Roberts, Sue Carter, Lisa Greenway, Steve Masterson, Thomas Mitchell and Ivan Whitmee

Date	Item	Notes
25th June 2024	Arts Council Place Partnership Project – Bid Feedback	As timing won't allow for this item to come back to the Board, Lee McQuade had offered to speak with individual Members should they wish to in advance of the deadline.
	Youth Engagement – meeting on 23 July	Presentation providing an overview of what we do followed by a workshop (to be held in private). Ensure we identify what we want to achieve and identify areas of focus.
	Procurement Strategy – Meeting on 23 July	Existing one runs until end 2024. Introduction of Procurement Act 2023 – requirement to review and update existing Strategy.
3rd September 2024	Procurement Strategy	Timelines for this piece of work had changed slight and the Strategy would now go to the November 2024 Cabinet Meeting. If Members wished to comment following the previous Board meeting, they still had time to do so through Roger Sanders.
	Youth Engagement	The Group were advised that work was currently underway, with partners, to gather information, share data and identify gaps in work relating to young people. A review of the proposed approach was also noted and would be expanded on at the meeting on 24 September, where the proposed Action Plan and Draft Strategy would be considered.

	Future Items	<p>Marmot Health Strategy – gap analysis work underway, will share details as the work develops.</p> <p>Devolution – awaiting further information. Express of interest from HCC shared with the Council, and RBC had shown a desire to be involved in the process.</p> <p>Social Housing Needs – OSC are currently carrying out some work on the Housing and Homelessness Strategy. A watching brief would be kept on this work.</p> <p>Community Plan – Communications and Engagement Strategy, on how we engage with residents and businesses, in the process of being developed, Due to go to Cabinet in October 2024. Report back to Cabinet later in the year.</p>
	Defibrillators and Bleed Kits	<p>It was noted that the defibs and bleed kits would be installed within months and a timetable of the works would be shared with Members. Options would be considered for a launch event and training sessions (inc. for students).</p>
22nd October 2024	Youth Strategy	<p>Emma Lamb to take to Cabinet in January. Working on mapping around other community groups following the discussion at PPAB in September.</p>
	Procurement Strategy	<p>Revised Procurement Strategy - coming forward to Cabinet in November.</p>
	Defibs and bleed kits	<p>Written update to be provided. Need to ensure comms to residents on where the defibs are to be located. Can we use any other groups that are doing training? Need to find groups to maintain the defibs in their</p>

		locations. Can comms do a video on how to use? Members need to share info also.
	Climate Change	Climate Change item at OSC earlier in year. Discussion on next steps of CC Action Plan at PPAB on 19th November. Two parts – November and January. Emma Lamb, Sophie Rogers and Jules Crossley available. PPAB would need some pointers to aid discussion. Would be good to see what last year's action plan looked like and was it delivered. Need to be clear as to what the CC Action Plan is trying to achieve – Council activities or wider remit? Tie CC awareness into other priorities, such as regeneration.
	Future items	<p>Marmot Health Strategy – could be a future item. Wider than just healthcare.</p> <p>Housing Equalities – would make a good future item. Rough sleepers – find an area in the Borough?</p> <p>Communications Strategy – timing not known at this point and will be confirmed ASAP.</p> <p>Council Plan – January and March meetings.</p> <p>Supporting Communities Strategy – January meeting.</p> <p>Devolution – stay on list but not sure when but is likely to progress quickly once more is known.</p>

3rd December, 2024	Details not available	
26th February, 2025	<p>Place Narratives for Farnborough and Aldershot (Karen Edwards and Lee McQuade in attendance)</p> <p>Future items</p>	<p>PPAB to host a workshop to support work being done under UKSPF on 25th March. Thinking Places doing project for both towns – invite all Members. Work needs to be done quite quickly. KE/LM to prepare invite to be sent out. Workshop to be split across the two towns and will be held in private (no members of the public).</p> <p>Frimley Park - options for relocation and transport issues – some time after May. KE – time to discuss future of the NHS in this area. How is NHS 10-year plan? (May/June)</p> <p>Marmot Health Strategy – wider issue than above NHS item. KE – thought tied up with 10-year plan but can seek clarification on health inequalities.</p> <p>Housing inequalities – how to respond to growing problems. Could pick up around Autumn.</p> <p>Devolution – item over the Summer. What is the effect on communities is role for PPAB.</p> <p>Supporting Communities Strategy – JD to check with EL about July item.</p> <p>Communications Strategy – not likely to be anything at the current time – JD to check with GC.</p>

Future dates for PPAB Progress Group meetings: 24th June 2025 (provisional), 27th August 2025 (provisional).