

CABINET

Report of the meeting held on Tuesday, 12th March, 2024 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr G.B. Lyon, Leader of the Council
Cllr M.L. Sheehan, Deputy Leader and Environment & Neighbourhood Portfolio Holder
Cllr M.J. Tennant, Deputy Leader and Major Projects & Property Portfolio Holder

Cllr A. Adeola, Digital First & Corporate Portfolio Holder
Cllr J.B. Canty, Development & Economic Growth Portfolio Holder
Cllr Sue Carter, Community Portfolio Holder
Cllr P.G. Taylor, Finance Portfolio Holder
Cllr S. Trussler, Member of the Cabinet

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **25th March, 2024**.

54. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, the following declarations of interest were made:

Item No.	Member	Interest	Reason
61	Cllr P.G. Taylor	Personal and non-pecuniary	Council appointed Director of Rushmoor Homes Limited
61	Cllr S. Trussler	Personal and non-pecuniary	Council appointed Director of Rushmoor Homes Limited

Cllrs Taylor and Trussler each declared a non-pecuniary interest as Board Members of Rushmoor Homes Limited. In accordance with the dispensation granted by the Council's Corporate Governance, Audit and Standards on 27th May, 2021, both Councillors remained in the meeting and participated in the decision.

55. MINUTES –

The Minutes of the meeting of the Cabinet held on 6th February, 2024 were confirmed and signed by the Chairman.

56. REVENUE AND CAPITAL BUDGET MONITORING REPORT - Q3 2023/24 – (Cllr Paul Taylor, Finance Portfolio Holder)

The Cabinet considered Report No. FIN2407, which set out the anticipated financial position for 2023/24, based on the budget monitoring information provided by Heads

of Service and Service Managers as at the end of February 2024. Members were informed that the Council continued to face a number of external budget pressures that were having an impact on the 2023/24 budget and the Council's finances over the medium term, including higher than expected interest rates and the rate of inflation. It was reported that, at this stage of the financial year, the projected General Fund net adverse variation was £2.178 million, which represented an overall improvement of £169,000 compared to the previous quarter. The Report set out the reasons for this variance and confirmed that, overall, the financial position was stable. It was confirmed that the risks and pressures were being closely monitored by budget holders. The Cabinet expressed appreciation for the work that had been carried out by the Council's financial officers.

The Cabinet RESOLVED that

- (i) the revenue budget forecast and impact on reserve balances, as set out in paragraphs 2.4 to 2.12 of Report No. FIN2407, be noted; and
- (ii) the Capital Programme forecast, as set out in paragraphs 2.13 to 2.18 of the Report, be noted.

57. INTRODUCTION OF ANTISOCIAL BEHAVIOUR POLICY –
(Cllr Maurice Sheehan, Environment & Neighbourhood Portfolio Holder)

The Cabinet considered Report No. OS2401, which set out a new Antisocial Behaviour Policy for the Council.

Members were informed that there was not, currently, a formal Antisocial Behaviour Policy in place. The Policy set out what response residents should expect from the Council and also the processes to be followed. The draft policy had been considered by the Policy and Project Advisory Board and the Board had recommended it to the Cabinet for adoption. The Cabinet was supportive of the proposed approach in relation to dealing with incidents of antisocial behaviour and was pleased to see the Council's new Place Protection Team in operation.

The Cabinet RESOLVED that the Antisocial Behaviour Policy, as set out in Appendix 1 of Report No. OS2401, be approved.

58. ADOPTION OF THE CAR AND CYCLE PARKING STANDARDS SUPPLEMENTARY PLANNING DOCUMENT –
(Cllr Jonathan Canty, Development and Economic Growth Portfolio Holder)

The Cabinet considered Report No. PG2405, which set out an updated Car and Cycle Parking Standards Supplementary Planning Document (SPD) for adoption.

Members were reminded that the purpose of the update was to reflect a number of factors, including changes to policy, recent town centre planning applications, 2021 Census data and factual changes since the adoption of the current SPD in 2017. A consultation exercise had been carried out during December 2023 and January 2024. Whilst this had generated a number of responses, there had only been minor changes made to the SPD since the Cabinet had considered the draft document in November 2023.

The Cabinet RESOLVED that the adoption of the Car and Cycle Parking Standards Supplementary Planning Document, as set out in Report No. PG2405, be approved.

59. **RUSHMOOR LOCAL PLAN - LOCAL DEVELOPMENT SCHEME MARCH 2024 –**
(Cllr Jonathan Canty, Development and Economic Growth Portfolio Holder)

The Cabinet considered Report No. PG2406, which set out a Local Development Scheme in relation to the Council's Local Plan.

The Cabinet was reminded that it had agreed, in November 2023, that the current Rushmoor Local Plan was in need of updating. It was explained that the Local Development Scheme set out an indicative timetable for the preparation of this updated Local Plan. In considering this, Members discussed matters around the expected level of housing provision and the availability of areas of Suitable Alternative Natural Greenspace.

The Cabinet RESOLVED that the publication and submission to the Department of Levelling Up, Housing and Communities of an updated Local Development Scheme for the new Local Plan, as set out in Report No. PG2406, be approved.

60. **EXCLUSION OF THE PUBLIC –**

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Minute No.	Schedule 12A Para. No.	Category
61	3	Information relating to financial or business affairs

**THE FOLLOWING ITEM WAS CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

61. **UNION YARD, ALDERSHOT - DISPOSAL OF PRIVATE RENTED RESIDENTIAL UNITS –**
(Cllr Martin Tennant, Major Projects and Property Portfolio Holder)

The Cabinet considered Exempt Report No. REG2403, which set out a proposal to dispose of a leasehold interest for the private residential units contained within the Union Yard scheme.

Members were informed that there was a total of 82 private units being delivered. The Report set out the next steps for the disposal with a view to the scheme achieving practical completion and handover in Summer 2024.

The Cabinet RESOLVED that

- (i) the market review of disposal options provided by Lambert Smith Hampton Investment Management, as set out at Appendix 3 of Exempt Report No. REG2403, be noted;
- (ii) the disposal of a leasehold interest in the private residential element of the Union Yard development, comprising 82 units, to Rushmoor Homes Limited, at the value set out in paragraph 3.3 of the Exempt Report, be approved; and
- (iii) on the conclusion of due diligence, the Executive Director, in consultation with the Major Projects and Property Portfolio Holder, be authorised to confirm the final terms and to enable the disposal.

The Meeting closed at 7.47 pm.

CABINET

Report of the meeting held on Tuesday, 16th April, 2024 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr G.B. Lyon, Leader of the Council
Cllr M.L. Sheehan, Deputy Leader and Environment & Neighbourhood Portfolio Holder
Cllr M.J. Tennant, Deputy Leader and Major Projects & Property Portfolio Holder

Cllr A. Adeola, Digital First & Corporate Portfolio Holder
Cllr J.B. Canty, Development & Economic Growth Portfolio Holder
Cllr P.G. Taylor, Finance Portfolio Holder
Cllr S. Trussler, Member of the Cabinet

An apology for absence was submitted on behalf of Councillor Sue Carter.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **29th April, 2024**.

62. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, the following declaration of interest was made:

Item No.	Member	Interest	Reason
64	Cllr M.L. Sheehan	Personal and non-pecuniary	Cllr Sheehan stated that the interest declared was of a personal nature and had been disclosed in writing to the Council's Monitoring Officer and, in accordance with the Members' Code of Conduct, left the meeting during the discussion and voting thereon.

63. MINUTES –

The Minutes of the meeting of the Cabinet held on 12th March, 2024 were confirmed and signed by the Chairman.

64. COUNCIL TAX - CARE LEAVERS DISCOUNT – (Cllr Paul Taylor, Finance Portfolio Holder)

The Cabinet considered Report No. FIN2404, which set out a proposed local policy to enable the Council to award a discount from the Council Tax liability in respect of Rushmoor residents that qualified as care leavers and were aged up to 25 years.

Members were informed that the scheme would provide up to 100% discount if the resident fulfilled the qualification criteria, which were set out in the policy. There were, currently, six individuals that were liable for Council Tax that had been identified as qualifying as care leavers and the total value of the discount would be around £7,063, of which the Council's proportion would total £791.

The Cabinet RESOLVED that the establishment of a local Care Leavers Discount Policy, as set out in Report No. FIN2404, be approved.

65. **RESERVIST POLICY –**
(Cllr Ade Adeola, Digital First & Corporate Portfolio Holder)

The Cabinet considered Report No. DEM2403, which set out a new Reservist Policy for the Council.

Members were informed that this policy would demonstrate that the Council supported and recognised the need to ensure flexible working practices to help staff to maintain their working responsibilities if they were, or were to become, Reservists in the Armed Forces. The adoption of the Policy would support the Council's ambition to reach the Gold Award standard in the Defence Employer Recognition Scheme. In discussing the policy, the Cabinet expressed support for the proposed approach and felt that this may encourage other local employers to adopt similar arrangements.

The Cabinet RESOLVED that the Reservist Policy, as set out in Appendix 1 of Report No. DEM2403, be approved.

66. **LOCAL AUTHORITY HOUSING FUND - ROUND 3 –**
(Cllr Martin Tennant, Major Projects and Property Portfolio Holder / Cllr Sue Carter, Community Portfolio Holder)

The Cabinet considered Report No. ACE2405, which set out proposed governance arrangements in relation to the third round of the Local Authority Housing Fund.

Members were informed that Round 3 of the Local Authority Housing Fund had been established by the Government to provide better quality, affordable temporary accommodation to prevent people becoming homeless. In March, 2024, the Government had announced that £518,000 of capital funding was being made available to the Council. This would be used to provide temporary homeless accommodation and sustainable settled housing to those on the Afghan Citizens Resettlement Scheme. Match funding for Local Authority Housing Fund Round 3 had been identified from unallocated grant funding.

The Cabinet

(i) **RESOLVED** that:

- (a) the agreement in principle with the purchase of homes for temporary homelessness accommodation and to accommodate an Afghan Citizens Resettlement Scheme household using Local Authority

Housing Fund Round 3 funding with match funding from unallocated grant funding from the wider Resettlement Programme and Homeless Prevention Grant, as set out in Report No. ACE2405, be approved;

- (b) the signing of the Memorandum of Understanding relating to the Local Authority Housing Fund Round 3, following the principle set out in the Report, be approved;
 - (c) the governance arrangements associated with the purchase of properties, as set out in paragraphs 3.4 to 3.6 of the Report, be approved; and
 - (d) the providing of grant funding to Rushmoor Homes Limited for the purchase of a property to accommodate an Afghan Citizens Resettlement Scheme household be approved; and
- (ii) **RECOMMENDED TO THE COUNCIL** that the Capital Programme for 2024/25 be increased by £742,000, to be fully funded from a combination of Local Authority Housing Fund and resettlement grants.

67. **VOTE OF THANKS - CLLR J.B. CANTY –**

It was confirmed that Cllr J.B. Canty was standing down at the forthcoming Borough elections and the Leader (Cllr G.B. Lyon) wished to place on record his thanks for Cllr Canty's excellent service to the Council and to the Cabinet.

The Meeting closed at 7.20 pm.

CABINET

Report of the meeting held on Tuesday, 4th June, 2024 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Gareth Williams, Leader of the Council and Finance Portfolio Holder
Cllr Sophie Porter, Deputy Leader and Community & Residents Portfolio Holder

Cllr Abe Allen, Enabling Services Portfolio Holder
Cllr Jules Crossley, Policy, Climate & Sustainability Portfolio Holder
Cllr Keith Dibble, Development & Economic Growth Portfolio Holder
Cllr Christine Guinness, Regeneration & Property Portfolio Holder
Cllr Becky Williams, Neighbourhood Services Portfolio Holder

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **17th June, 2024**.

1. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

2. MINUTES –

The Minutes of the meeting of the Cabinet held on 16th April, 2024 were confirmed and signed by the Chairman.

3. COUNCIL PLAN AND RISK REGISTER QUARTERLY UPDATE JANUARY TO MARCH 2023/24 –

(Cllr Jules Crossley, Policy, Climate & Sustainability Portfolio Holder)

The Cabinet received Report No. ACE2406, which set out progress in delivering the Council Plan projects during the fourth quarter of 2023/24. Members were informed that progress against key activities and projects was included in the Report, along with the Council's business performance monitoring information and the Council's Corporate Risk Register. It was reported that, at the end of the third quarter, 50% of projects/activities were on track, with 30% showing an amber status and 20% a red status.

In considering the Report, Members expressed disappointment that these performance figures showed a clear deterioration since the previous report, which had shown 90% of projects on track, with 10% on amber and no projects on red. Members confirmed a commitment to monitor these projects closely over the coming period. It was also confirmed that the Cabinet would be carrying out a fundamental review of the Council Plan to reflect the priorities of the new administration.

The Cabinet NOTED the progress made towards delivering the Council Plan and the changes highlighted in the Corporate Risk Register, as set out in Report No. ACE2406.

4. SUPPORTING LOCAL BUSINESSES IN NORTH CAMP - BUSINESS RECOVERY RELIEF - LYNCHFORD ROAD –

(Cllr Gareth Williams, Leader of the Council and Finance Portfolio Holder / Cllr Keith Dibble, Development & Economic Growth Portfolio Holder)

The Cabinet considered Report No. FIN2408, which set out a proposed local policy to enable the Council to award business rates relief to local businesses that had been adversely affected by Hampshire County Council's North Camp Accessibility Scheme, along with further measures to support the local business community.

Members were informed that the policy would allow for up to 100% business rate relief, for the period from 1st April, 2024 to 30th September, 2024, to those retail and hospitality businesses on Lynchford Road that had received the original Business Interruption Relief. It was also proposed that the existing free parking in the Peabody Road and Napier Gardens Car Parks should be extended for a further six months, up to 30th September, 2024 and that a package of measures should be implemented to encourage footfall and trade in the local area.

In discussing this, Members expressed support for the proposed approach and acknowledged that, although works were now completed, the considerable impacts of the disruption were still being felt by local businesses. The Cabinet was disappointed that Hampshire County Council had declined to provide any further support to local businesses in this respect and it was confirmed that the Development & Economic Growth Portfolio Holder would continue to discuss this with the County Council.

The Cabinet RESOLVED that

- (i) the establishment of a Business Recovery Relief Policy, to reduce by up to 100% the business rates payable by those retail and hospitality businesses on Lynchford Road that had received the original Business Interruption Relief, as set out in Report No. FIN2408, be approved;
- (ii) the extension until 30th September, 2024 of the amendments in car parking charges at Peabody Road and Napier Gardens Car Park, as set out in the Report, be approved; and
- (iii) the endorsement of further measures to boost footfall and trade in North Camp, as set out in the Report, be approved.

5. APPOINTMENTS TO CABINET WORKING GROUPS 2024/25 –

The Cabinet RESOLVED that

- (i) the following Cabinet Working Groups be appointed for the 2024/25 Municipal Year based on the membership as set out below:

(1) Strategic Housing and Local Plan Working Group

Cabinet Member with responsibility for the Local Plan
(Cllr Keith Dibble)

Chairman of Development Management Committee
(Cllr Gaynor Austin)

Chairman or Vice-Chairman of Policy and Project Advisory Board
(Cllr M.J. Roberts)

Plus 1 Labour Group Member

2 Conservative Members

1 Liberal Democrat Member

(2) Member Development Group

Cabinet Member with responsibility for Member Development
(Cllr Sophie Porter)

Plus 3 Labour Members

2 Conservative Members

1 Liberal Democrat Member

(3) Capital Projects and Property Advisory Group

Leader of the Council and Finance Portfolio Holder
(Cllr Gareth Williams)

Two Cabinet Members

Two Conservative Members

(4) Farnborough Leisure and Cultural Hub Project Board

Regeneration & Property Portfolio Holder
(Cllr Christine Guinness)

Neighbourhood Services Portfolio Holder
(Cllr Becky Williams)

Leader of the Council and Finance Portfolio Holder
(Cllr Gareth Williams)

Two Conservative Members

(5) Union Yard Project Board

Leader of the Council and Finance Portfolio Holder
(Cllr Gareth Williams)

Regeneration & Property Portfolio Holder
(Cllr Christine Guinness)

Two Conservative Members
(Cllrs Martin Tennant and Paul Taylor)

- (ii) the Corporate Manager - Democracy, in consultation with Group Leaders, be authorised to finalise the appointments to the Groups as required.

The Meeting closed at 7.32 pm.

DEVELOPMENT MANAGEMENT COMMITTEE

Report of the meeting held on Wednesday, 6th March, 2024 at the Concorde Room, Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr S.J. Masterson (Chairman)
Cllr Marina Munro (Vice-Chairman)

Cllr Jib Belbase
Cllr P.J. Cullum
Cllr A.H. Gani
Cllr C.P. Grattan
Cllr Michael Hope
Cllr Halleh Koohestani
Cllr Sophie Porter
Cllr Calum Stewart

Apologies for absence were submitted on behalf of Cllr D. Sarki.

Cllr Christine Guinness attended the meeting as a Standing Deputy.

Non-Voting Member

Cllr J.B. Canty (Development & Economic Growth Portfolio Holder) (ex officio)

58. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

59. MINUTES

The Minutes of the Meeting held on 7th February, 2024 were approved and signed as a correct record of proceedings.

60. PLANNING APPLICATIONS

RESOLVED: That

- (i) permission be given to the following application, as set out in Appendix "A" attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

* 23/00879/FULPP Mons Barracks, Princess Avenue, Aldershot

- (ii) the applications dealt with by the Executive Head of Property and Growth, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Executive Head of Property and Growth's Report No. PG2407, be noted
- (iii) the current position with regard to the following applications be noted pending consideration at a future meeting:

	21/00271/FULPP	Block 3, Queensmead, Farnborough
*	22/00340/REMPP	Land at Blandford House and Malta Barracks
**		Development Site, Shoe Lane, Aldershot
	23/00713/FUL	Manor Park Cottage, St. Georges Road East, Aldershot
	23/00794/REVPP	Farnborough Airport, Farnborough
	24/00063/OUT	Proposed Development Site at Site of Buildings 4.2 & 4.3, Frimley Business Park, Frimley, Camberley

* The Executive Head of Property and Growth's Report No. PG2407 in respect of these applications was amended at the meeting.

** It was agreed that site visits would be arranged to these sites

61. APPEALS PROGRESS REPORT

The Committee received the Executive Head of Property and Growth's Report No. PG2408 concerning the following appeal decisions:

Application / Enforcement Case No.	Description	Decision
Former Park Road Garage, No. 107 Park Road, Farnborough	Appeal against an Enforcement Notice against a breach of planning control for the unauthorised change of use of a mixed-use vehicle sales and repair premises to a hand car wash and valeting premises. The Planning Inspectorate turned away the appeal, confirming it was permanently invalid.	Dismissed

RESOLVED: That the Executive Head of Property and Growth's Report No. PG2408 be noted.

62. **ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT**

Enforcement Reference No.	Description of Breach
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22/00161/XPLANS	Partial construction of a first floor rear extension at No. 32 Union Street, Aldershot. The structure has been removed.
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RESOLVED: That the Executive Head of Property and Growth's Report No. P2409 be noted.

63. **HIPPODROME HOUSE, BIRCHETT ROAD, ALDERSHOT - APPLICATION NO. 23/00019/FULPP**

The Committee received the Executive Head of Property and Growth's Report No. PG2410 regarding Planning Application No 23/00019/FULPP – Hippodrome House, Birchett Road, Aldershot. It was advised that, in consultation with the Chairman, the requirements of the Committee on 22 March 2023, had been resolved satisfactorily and despite the lapsed extension of time to resolve the requirements, it would be neither expedient or serve any useful purpose to refuse permission and as such planning permission was granted.

The report was **NOTED**.

The meeting closed at 7.19 pm.

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CORPORATE GOVERNANCE, AUDIT AND STANDARDS COMMITTEE

Report of the meeting held on Wednesday, 20th March, 2024 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr P.J. Cullum (Chairman)
Cllr S. Trussler (Vice-Chairman)

Cllr C.W. Card
Cllr D.E. Clifford
Cllr Christine Guinness
Cllr Nadia Martin
Cllr Sarah Spall
Cllr Jacqui Vosper
Cllr Gareth Williams

Apologies for absence were submitted on behalf of Cllr A.H. Gani and Cllr Nem Thapa.

Cllr S.J. Masterson attended the meeting as a Standing Deputy.

Non-Voting Member

Mr Tom Davies (ex officio)

38. MINUTES

The minutes of the meeting held on 31st January 2024 were agreed and signed as a correct record of the proceedings.

39. RISK MANAGEMENT PROCESS 2023/24

The Committee received the Assistant Chief Executive's Report No. ACE2402, which provided an update on the ongoing development and maintenance of the Council's risk management process over 2023/24.

It was noted that, as in previous years, 2023/24 had continued to be a period of significant uncertainty across a broad range of economic, social and political matters. The wider financial implications for the Council had been a focus in recent times, with mitigation plans adapting to meet the ongoing challenges presented. The Council, however, continued to embed risk management within the organisation successfully and the Risk Management Policy and arrangements continued to be reviewed and developed in order to remain effective, and to provide continual improvement. An updated draft was expected to be published in Quarter 1/2 of the 2024/25 Municipal Year, this would incorporate improvements in the way that the Council carried out its annual strategic analysis, determined its risk appetite and

would more closely link the risk management process with the Council Plan and performance management arrangements. It was also noted that further work was planned to investigate how the Council could establish an effective high level risk appetite policy (or policies), in addition to risk appetite being determined on a risk-by-risk basis.

It was noted that, as set out in the Risk Management Policy, reports on risk had been presented to the Council's Corporate Management Team (CMT) on a quarterly basis and presented to the Cabinet, alongside the quarterly performance report. The Overview and Scrutiny Committee also considered performance and risk as part of their work plan.

ACTION:

What	By Whom	When
Incorporate into the Committee's Work Plan quarterly reporting on the Risk Management Process.	The Lead Officer, Assistant Chief Executive and Committee Administrator	May 2024

RESOLVED: That the Assistant Chief Executive's Report No. ACE2402 be noted.

40. **TREASURY MANAGEMENT AND NON-TREASURY INVESTMENT OPERATIONS 2023-24**

The Committee considered the Executive Head of Finance Report No. FIN2404 which set out the activities of the Treasury Management Strategy and Non-Treasury Investment Operations as at 31st December, 2023 and reported on compliance with Prudential Indicators. These were a statutory requirement under the Chartered Institute of Public Finance Accountants (CIPFA) Code of Practice on Treasury Management.

The Committee noted that total borrowing, to fund previous and current years' capital programmes, on 31st December 2023 had been £162 million, which was a £42 million increase from 31st March 2023.

It was advised that the Council invested surplus cash as part of its day-to-day cash flow management. Investment was made in Money Market Funds, which had a same day maturity and Pooled Funds that had no defined maturity date, but were available for withdrawal after a notice period of a week (with the exception of CCLA funds which had a notice period of six months). It was noted that £21.9m of the Council's investments were held in externally managed strategic pooled funds spread across equity, multi-asset, bond and property funds. The value of the pooled fund portfolio had decreased to £19.28m as reported at the end of Quarter 2 (September 2023), this had since improved to £19.49m an increase on value of £212,000 since March 2023.

The committee discussed the report and asked questions around the impact of a 1% increase in interest rates, affordable borrowing limits and choices around where funds are invested. The timetable for the disposal of assets was also discussed and

it was noted that the Cabinet and Overview and Scrutiny Committee would consider the process and timescales as required.

RESOLVED: That the Executive Head of Finance Report No. FIN2404 be noted.

41. **ACCOUNTING POLICIES FOR THE YEAR**

The Committee considered the Executive Head of Finance's Report No. FIN2403 which reviewed the proposed accounting policies to be applied for the closure of the 2023/24 accounts and provided an update regarding the 2024/25 accounts. These were prepared in line with Chartered Institute of Public Finance Accountants (CIPFA) Code of Practice on Local Authority Accounting in the UK.

The report stated the changes to the accounting policies and informed members of additional/amended disclosures and the level of internal materiality to be applied in the Annual Statement of Accounts for 2023/24.

It was also noted that an approved set of accounting policies enabled the Finance team to complete the Annual Statement of Accounts with considered rules and assumptions and provided clarity to the readers of the Accounts as to how they have been prepared.

RESOLVED: That the Executive Head of Finance Report No. FIN2403 be noted.

42. **ANNUAL STATEMENT OF ACCOUNTS/EXTERNAL AUDIT OPTIONS**

The Committee received a verbal report on the current position concerning the Annual Statement of Accounts/External Audit Options.

The Committee were apprised of the current national picture, which evidenced that over 900 sets of accounts remained unaudited, an average of three years of accounts per council. Unaudited accounts for Rushmoor included 2020/21, 2021/22 and 2022/23. An agreement had been made between the Government, Financial Reporting Council, CIPFA and the National Audit Office, with formal legislation due in June 2024 which would state that all local authorities, in agreement with their auditors, should sign off their outstanding accounts with a disclaimer highlighting the national audit issues.

An agreement had been made with the Council's auditors, Ernst Young, to sign off the outstanding accounts by 30 September, 2024 and to complete the external audit opinion of the 2023/24 accounts by December 2024.

During discussions, it was advised that local authorities had been consulted on the proposed process for dealing with the outstanding accounts.

In response to a query regarding the delay in finalising the 2019/20 accounts, due to issues around asset values, it was advised that since a point of agreement was achieved with the auditors, the starting point for any future audits was clearer.

The report was NOTED and the approach ENDORSED.

43. **INTERNAL AUDIT - AUDIT UPDATE ON 2023/24**

The Committee received the Audit Manager's Report No. AUD2402 which provided a progress update on the 2023/24 Audit Plan.

The Committee were advised of an update to the table at 3.2 of the report where the figures had changed since publication to ?? and ?? It was noted that all audits were on track to be completed during 2023/24.

A query was made on data relating to raised invoices, and it was advised that the system had been updated and the issue was now resolved. A query regarding Temple Lifts was also made and enquiries would be made and reported back to the Committee.

RESOLVED: That the Audit Manager's Report No. AUD2402 be noted.

44. **OUTSTANDING AUDIT RECOMMENDATIONS**

The Committee received a verbal update on outstanding audit recommendations from the Executive Head of Finance.

It was advised that the majority of the outstanding recommendations were low level and the few high level ones had been looked at by the Corporate Management Team and themes identified. It was noted that there were around 30 outstanding audits over a three year period, the majority of which were from the 2022/23 financial year.

In response to a query it was advised that there was a risk and the position was recorded on the Risk Register. In addition, consideration was being given to advancing the financial system (Integra) to allow for a great ability to challenge data across the organisation on a more regular basis.

The Report was NOTED.

45. **INTERNAL AUDIT - AUDIT PLAN 2024/25**

Annual The Committee received the Audit Manager's Report No. AUD2403 which sets out the annual Audit Plan for 2024/25. The Audit Plan is produced annually to provide a framework for the use of Audit resources and to ensure that resources are focused on activities that will enable the Audit Manager to provide the Council with an overall assurance level on the Council's governance, risk management and internal control (GRC) environment.

The Committee were advised that the delivery of the internal audit plan for 2024/25 would be carried out by contract auditors, with all work being signed off by the Audit Manager. It was noted that the use of external auditors resulted on a cost saving.

RESOLVED: That the Audit Manager's Report No. AUD2403 be noted.

46. **ANNUAL GOVERNANCE STATEMENT**

It was noted that an informal session had been held before the meeting to provide an overview on the Annual Governance Statement. A number of actions had been noted during the informal discussion for consideration going forward and the establishment of an informal Working Group would be considered in the new Municipal Year.

The meeting closed at 8.24 pm.

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DEVELOPMENT MANAGEMENT COMMITTEE

Report of the Meeting held on Wednesday, 17th April, 2024 at the Concorde Room, Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr S.J. Masterson (Chairman)
Cllr Marina Munro (Vice-Chairman)

Cllr Jib Belbase
Cllr P.J. Cullum
Cllr A.H. Gani
Cllr C.P. Grattan
Cllr Michael Hope
Cllr Sophie Porter
Cllr Calum Stewart

Apologies for absence were submitted on behalf of Cllr Halleh Koohestani and Cllr Dhan Sarki.

Cllr Christine Guinness and Cllr Gareth Williams attended the meeting as Standing Deputies.

Non-Voting Member

Cllr J.B. Canty (Development & Economic Growth Portfolio Holder) (ex officio)

64. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

65. MINUTES

The Minutes of the Meeting held on 6th March, 2024 were approved and signed as a correct record of proceedings.

66. PLANNING APPLICATIONS

RESOLVED: That

- (i) the following application be determined by the Executive Head of Property and Growth, in consultation with the Chairman:

*	24/00063/OUT	Proposed Development at Site of Building 4.2 and 4.3, Frimley Business Park, Frimley, Camberley
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(ii) the applications dealt with by the Executive Head of Property and Growth, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Executive Head of Property and Growth's Report No. PG2411, be noted

(iii) the current position with regard to the following applications be noted pending consideration at a future meeting:

21/00271/FULPP Block 3, Queensmead, Farnborough

* 22/00340/REMPP Land at Blandford House and Malta Barracks
** Development Site, Shoe Lane, Aldershot

23/00713/FUL Manor Park Cottage, St. Georges Road East,
Aldershot

23/00794/REVPP Farnborough Airport, Farnborough

24/00117/REVPP MacDonalds, 1 North Close, Aldershot

* The Executive Head of Property and Growth's Report No. PG2411 in respect of these applications was amended at the meeting.

** It was agreed that site visits would be arranged to these sites

NOTE:

Executive Head of Property and Growth Report No. PG2411, Item iii - 23/00695/FULPP, The Range, Ivy Road, Aldershot was listed on the future items in error. Planning permission had been granted in January 2024 on this application.

67. ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT

Enforcement Reference No.	Description of Breach
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23/00062/BOUND	The erection of a 1m high wall with 2m high pillars at No. 26 Avondale Road, Farnborough.
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An update was provided to the Committee, advising that a Planning Enforcement Notice had been served to require the reduction of the wall and pillar height to 1m.

RESOLVED: That the Executive Head of Property and Growth's Report No. P2412 be noted.

The meeting closed at 7.25 pm.

Development Management Committee

Appendix "A"

**Application No.
& Date Valid:**

23/00879/FULPP

18th December 2023

Proposal:

Demolition of existing office building and erection of a new build workshop for military vehicles, together with hardstanding areas and associated drainage, infrastructure and landscaping at Mons Barracks, Princes Avenue, Aldershot

Applicant:

MOD

1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2 The permission hereby granted shall be carried out in accordance with the following approved drawings. Drawing numbers: 31-MN0613-18-TP-A1-001 REVB (06.12.23); 31-MN0613-18-TP-A1-001 REVB (06.12.23) - GROUND FLOOR PLANS; 31-MN0613-18-TP-A1-002 REVB - FIRST AND SECOND FLOOR PLANS; 31-MN0613-18-TP-A1-003 REVB - ROOF PLAN; 31-MN0613-18-TP-A1-004 REVB – ELEVATIONS; 31-MN0613-18-TP-A1-005 REVB – SECTIONS; 31-MN0613-18-TP-A1-006 REVB (06.12.23) - SECTIONS; 31-MNRGEN-43-GA-A1-006 A - EXISTING SITE PLAN; 31-MNRGEN-43-GA-A1-007 A - PROPOSED SITE PLAN; 31-MNRGEN-43-GA-A1-008 A - PROPOSED LEVELS PLAN; 31-MNRGEN-43-GA-A1-009 A (06.12.23) - SITE LOCATION PLAN; 31-MN0613-18-GA-E4-701 A (BUILDING LIGHTING); 31-MNRGEN-43-GA-A1-300 C - LIGHTING PLAN; 31-MNRGEN-43-GA-A1-810 A - LAND OWNERSHIP PLAN; 31-MNRGEN-43-GA-U10-351 A (PERIMETER FENCE LUX LEVELS); 20-XXXGEN-41-SD-U10-001; T - STREET LIGHTING INFORMATION SCHEDULE; LANDSCAPE PROPOSALS PLAN; TREE PROTECTION PLAN - ALDERSHOT-002 - 402.065044.00001-ARB-D-002 03.

Reason - To ensure the development is implemented in accordance with the permission granted.

- 3 All works to trees shall be carried out in accordance with the details contained in the Arboricultural Report prepared by SLR Consulting Limited, dated 21 September 2023.

Reason - To preserve the amenity value of the tree(s) and shrubs.

- 4 A Sustainable Drainage System shall be provided as detailed in the Flood Risk Assessment and Surface Water Drainage Strategy, prepared SLR Consulting Limited, dated 29 November 2023 Revision 03.

Reason - To ensure that satisfactory provision is made for surface water drainage, as required by Policy NE6.

- 5 Notwithstanding the provisions within Class A - general development by the Crown of Part 19 of Sch.2 of the Town & Country Planning (General Permitted Development) (England) Order 2015(as amended), any external lighting installed shall comprise warm white lighting at a maximum of 2700K and any luminaires mounted so that there is no upward light spill or cowed accordingly.

Reason - In the interest of not harming protected species.

- 6 No works in connection with the development hereby approved (including ground works and vegetation clearance) shall commence until a Biodiversity Gain Plan for the development hereby approved has been submitted to, and approved in writing by, the Local Planning Authority. The Biodiversity Gain Plan should have regards, as far as is reasonably possible, to current DEFRA guidance and template documents here; <https://www.gov.uk/government/publications/biodiversity-gain-plan>

The Gain Plan should clearly show locations of all on-site and off-site biodiversity gain sites, including mapping. The gain plan should have regards to existing habitat distinctiveness and condition and clearly indicate how gains will be achieved. Gains and losses should be clearly demonstrated in accordance with the DEFRA Metric - the excel spreadsheet showing baseline and post-development site conditions should be included in support.

The Gain Plan should clarify how post-development habitats are to be restored, enhanced and / or created in order to achieve the distinctiveness and condition presented within the DEFRA Metric. Management methods should be presented including how these habitats are to be maintained for 30 years in accordance with BNG statutory ambitions.

Reason - In the interests of safeguarding protected wildlife species from harm and disturbance; and to comply with the requirements of the NPPF and Local Plan Policy NE4. *

- 7 The development hereby permitted shall be designed and implemented to meet the BREEAM 'excellent' standard for water consumption. On completion of the development, a post-construction BREEAM certificate shall be submitted to the Council demonstrating that this standard has been met.

Reason - To ensure that the development manages water consumption efficiently in accordance with Policy DE4 of the Rushmoor Local Plan. *

INFORMATIVES

- 1 The Local Planning Authority's commitment to working with the applicants in a positive and proactive way is demonstrated by its offer of pre-application discussion to all, and assistance in the validation and determination of applications through the provision of clear guidance regarding necessary supporting information or amendments both before and after submission, in line with the National Planning Policy Framework.
- 2 The Council has granted permission because it is concluded that the proposed workshop building would be appropriate in terms of its scale, appearance and function to the surrounding area of the barracks, that it would not adversely affect visual amenity, residential amenity, views into/out from the Basingstoke Canal Conservation Area or highway safety, and that it would make satisfactory provision for surface water drainage, landscaping and biodiversity enhancements. The proposals would accord with Policies SS1, SS2, IN2, HE3, HE4, DE1, DE10, NE3, NE4, NE6 and NE8 of the Rushmoor Local Plan.

It is therefore considered that subject to compliance with the attached conditions, and taking into account all other material planning considerations, including the provisions of the development plan, the proposal would be acceptable. This also includes a consideration of whether the decision to grant permission is compatible with the Human Rights Act 1998.

- 3 Your attention is specifically drawn to the conditions marked *. These condition(s) require either the submission and approval of details, information, drawings etc. by the Local Planning Authority BEFORE WORKS START ON SITE, BEFORE SPECIFIC ELEMENTS OF THE PROPOSAL ARE CARRIED OUT or, require works to be carried out BEFORE COMMENCEMENT OF USE OR FIRST OCCUPATION OF ANY BUILDING.

Development started, carried out or occupied without first meeting the requirements of these conditions is effectively development carried out WITHOUT PLANNING PERMISSION.

The Council will consider the expediency of taking enforcement action against any such development and may refer to any such breach of planning control when responding to local searches. Submissions seeking to discharge conditions or requests for confirmation that conditions have been complied with must be accompanied by the appropriate fee.

- 4 Badgers are legally protected under The Protection of Badgers Act 1992 and Schedule 6 of the Wildlife and Countryside Act (1981 as amended), which makes it illegal to wilfully kill, injure, take, possess or cruelly ill-treat a badger, or attempt to do so. It is also an offence to damage, destroy or interfere with a badger sett or disturb a badger while it is occupying a sett. It is proposed to close a sett to facilitate the development and the applicant must obtain a badger mitigation licence from Natural England following the receipt of planning permission and prior to any works which may affect badgers or their setts

commencing and to work in accordance with the mitigation, compensation and enhancement actions required within the licence.

The applicant is advised that works will need to be undertaken between 1st July and 30th November, outside the badger breeding season. The applicant is also advised that immediately prior to the start of development works, a survey of the site by an appropriately qualified and experienced ecologist should be undertaken within the proposed development boundary and a 30m buffer, to search for any new badger setts and confirm that the active / inactive status of setts is known and sett closure proposals remains relevant to planning proposals.

The applicant should also ensure that construction activities on site have regard to the presence of terrestrial mammals to ensure that these species do not become trapped in trenches, culverts or pipes. All trenches left open overnight should include a means of escape for any animals that may fall in.

If badger activity is detected, works should cease and advice from a suitably experienced ecologist sought to prevent harm to this species. Fencing is to be used at the site should remain permeable to badgers. It is recommended that holes are included in the base of 20cmx20cm to allow Badgers and to move freely through the site.

DEVELOPMENT MANAGEMENT COMMITTEE

Report of the Meeting held on Wednesday, 22nd May, 2024 at the Concorde Room, Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Gaynor Austin (Chairman)
Cllr C.P. Grattan (Vice-Chairman)

Cllr Thomas Day
Cllr Peace Essien Igodifo
Cllr A.H. Gani
Cllr Lisa Greenway
Cllr Julie Hall
Cllr S.J. Masterson
Cllr Dhan Sarki
Cllr Calum Stewart
Cllr Ivan Whitmee

Non-Voting Member

Cllr Keith Dibble (Development & Economic Growth Portfolio Holder) (ex officio)

1. DECLARATIONS OF INTEREST

Having regard to the Members' Code of Conduct, the following declarations of interest were made. All Members who had or believed that they had any interest under Rushmoor Borough Council's Councillor Code of Conduct, adopted in April 2021, in any matter to be considered at the meeting disclosed that interest at the start of the meeting or as soon as possible thereafter and took the necessary steps in light of their interest as to any participation in the agenda item:

Member	Application No. and Address	Interest	Action
Cllr Gaynor Austin	24/00117/REVPP – MacDonalds, No. 1 North Close, Aldershot	Personal	Cllr Austin did not take part in the meeting during the discussion and voting thereon
Cllr Calum Stewart	24/00117/REVPP – MacDonalds, No. 1 North Close, Aldershot	Personal	Cllr Stewart did not take part in the meeting during the discussion and voting thereon

2. MINUTES

The Minutes of the Meeting held on 17th April, 2024 were approved and signed as a correct record of proceedings.

3. PLANNING APPLICATIONS

RESOLVED: That

- (i) for the purposes of the appeal for non-determination submitted by the applicant, permission be refused for the following application, as set out in Appendix "A" attached hereto:
 - * 22/00340/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot
- (ii) permission be refused for the following application, as set out in Appendix "A" attached hereto:
 - * 24/00117/REVPP MacDonalds, No. 1 North Close, Aldershot
- (iii) permission be given to the following application, as set out in Appendix "A" attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:
 - * 24/00222/COUPP No. 29 West Heath Road, Farnborough
- (iv) the following application be determined by the Executive Head of Property and Growth, in consultation with the Chairman:
 - 24/00266/FULPP Union Yard Development Site, Union Street, Aldershot
- (v) the applications dealt with by the Executive Head of Property and Growth, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Executive Head of Property and Growth's Report No. PG2413, be noted
- (vi) the current position with regard to the following applications be noted pending consideration at a future meeting:
 - 21/00271/FULPP Block 3, Queensmead, Farnborough
 - 23/00713/FUL Manor Park Cottage, St. Georges Road East, Aldershot
 - 23/00794/REVPP Farnborough Airport, Farnborough

- * The Executive Head of Property and Growth's Report No. PG2413 in respect of these applications was amended at the meeting.
- ** It was agreed that site visits would be arranged to these sites

NOTE: For Planning Application No. 24/00117/REVPP, the Vice Chairman, Cllr C.P. Grattan, chaired the meeting whilst the Chair, Cllr Gaynor Austin, excused herself from proceedings as a result of her Declaration of Interest. Cllr Austin retook the chair once the item had been determined.

4. **APPEALS PROGRESS REPORT**

The Committee received the Executive Head of Property and Growth's Report No. PG2414 concerning the following appeal decisions:

Application / Enforcement Case No.	Description	Decision
Garage Block, Cold Harbour Lane, Farnborough	Appeal against refusal of planning permission for the demolition of 14 garages and the erection of two light industrial units with parking.	New appeal
Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot	Appeal against non- determination of planning application for "part approval of reserved matters" for the erection of 71 dwellings and associated access roads, public spaces, parking, lighting and infrastructure.	New appeal
No. 94 Field Way, Aldershot	Appeal against refusal of planning permission for the erection of a two storey side extension.	Dismissed

RESOLVED: That the Executive Head of Property and Growth's Report No. PG2414 be noted.

5. **ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT**

Enforcement Reference No.	Description of Breach
23/00145/AERIAL & 23/00146/AERIAL	Installation of satellite dishes to the front elevation of Nos. 1 & 2 Ramsden Close, Wellesley, Aldershot. The owners have been invited to submit planning applications, but have not done so to date. An enforcement notice could be issued, but the development is considered acceptable and it is not expedient in this circumstance.

RESOLVED: That the Executive Head of Property and Growth's Report No. PG2415 be noted.

6. **PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER JANUARY 2024 - MARCH 2024 AND FOR THE YEAR 2023/24**

The Committee received the Executive Head of Property and Growth's Report No. PG2416 which provided an update on the position with respect to achieving performance indicators for the Development Management Section of the Planning Service and the overall workload of the Section for the quarter from 1st January to 31st March 2024 and for the year 2023/24.

RESOLVED: That the Executive Head of Property and Growth's Report No. PG2416 be noted.

The meeting closed at 8.42 pm.

Development Management Committee

Appendix "A"

**Application No.
& Date Valid:** 24/00063/OUT

2nd February 2024

Proposal: **Outline Planning Application (with appearance reserved for future consideration) for flexible use development, including demolition of all existing structures and erection of two buildings comprising Use Class B2, B8 and E (g) at Proposed Development At Site Of Building 4.2 And Building 4.3 Frimley Business Park Frimley Camberley**

Applicant: Rushmoor Borough Council

1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. The first application for approval of reserved matters shall be made to the Local Planning Authority before the expiration of three years from the date of this permission. All subsequent reserved matters shall be submitted no later than 5 years from the date of this permission.

Reason - To comply with the provisions of section 92(2) of the Town and Country Planning Act 1990.

3. Details of a Phasing Strategy for the development of the site shall be submitted to and approved in writing by the Local Planning Authority prior to the submission of the first Reserved Matters Application (RMA). The details shall include the following:
 - a. A layout plan confirming the extent of each Development Zone/ Phase to which future RMAs will relate;
 - b. An indicative phasing programme for the submission of the RMAs;
 - c. An indicative phasing programme for the implementation of the consent;
 - d. The development shall be carried out in accordance with the approved Phasing Strategy.

Reason: To facilitate the future submission of the Reserved Matters and redevelopment of the site in a phased approach.*

4. No development shall take place in any Development Zone identified on details submitted pursuant to condition 3, until an application for details relating to appearance, landscaping, layout and scale of the development hereinafter called "the reserved matters" shall be submitted to and approved in writing by

the Local Planning Authority in respect of that Development Zone/Reserved Matters Area. Notwithstanding any indications on the illustrative and parameter plans submitted with the outline planning application, each Reserved Matters Application shall include details of the following:

- a. Details relating to appearance, landscaping, layout and scale of the development;
- b. Plans detailing existing and proposed site levels;
- c. A fully detailed surface water drainage strategy, including SuDs drainage features;
- d. Details of measures to demonstrate that the buildings will be appropriately flood resistant and resilient.
- e. Provision for storage and removal of refuse and recycling;
- f. Energy performance & sustainable construction statement;
- g. Water Efficiency Statement;
- h. Ecological Management Plan;
- i. Landscape Management Plan;
- j. Detailed Transport Plan;
- k. Construction Environmental Management Plan;
- l. Construction Traffic Management Plan;
- m. Arboricultural Development Statement;
- n. Lighting Assessment;

The development shall be carried out in accordance with the details as approved.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

5. Construction or demolition work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No work at all shall take place on Sundays and Bank or Statutory Holidays.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

6. In the event that unforeseen ground conditions or materials which suggest potential or actual contamination are revealed at any time during implementation of the approved development it must be reported, in writing, immediately to the Local Planning Authority. A competent person must undertake a risk assessment and assess the level and extent of the problem and, where necessary, prepare a report identifying remedial action which shall be submitted to and approved in writing by the Local Planning Authority before the measures are implemented.

Following completion of measures identified in the approved remediation scheme a verification report must be prepared and is subject to approval in writing by the Local Planning Authority.

Reason - To ensure that the site is safe for the development permitted and in the interests of amenity and pollution prevention

7. No vehicles, machinery, equipment, materials, spoil, skips, scaffolding, or anything else associated with the works or operation of the development, shall be parked, stored or positioned on or near to Rushmoor Footpath 19, as to cause obstruction, hindrance or hazard to its legitimate users

Reason - To ensure that the Public Right of Way remains open at all times.

8. Notwithstanding the provisions of the Town and Country Planning (Use Classes) Order, 1987, (or any other Order revoking or re-enacting that Order) the land and/or building(s) shall be used only for the purpose of Classes B2, B8 and E(g) ; and for no other purpose, including any other purpose within Class E;, without the prior permission of the Local Planning Authority.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

9. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England), Order 2015 (or any Order revoking and re-enacting that Order), no development falling within Classes A, E, H, I and J of Part 7; of Schedule 2 shall be carried out without the prior permission of the Local Planning Authority.

Reason - To prevent the encroachment of development into the buffer zone of the adjacent Blackwater River and to prevent adverse impact on traffic and parking conditions in the vicinity.

10. Each phase of the development hereby approved shall not be occupied until the off-street parking facilities shown on the approved plans have been completed and made ready for use by the occupiers. The parking facilities shall be thereafter retained solely for parking purposes (to be used by the occupiers of, and visitors to, the development). *

Reason - To ensure the provision and availability of adequate off-street parking.

11. All plant and machinery shall be enclosed with soundproofing materials and mounted in a way which will minimise transmission of structure-borne sound in accordance with a scheme to be first submitted to and approved in writing by the Local Planning Authority. All plant and machinery shall be switched off between the hours of 11pm and 7am.

Reason - To protect the amenity of neighbouring occupiers.*

12. No display or storage of goods, materials, plant, or equipment shall take place other than within the buildings.

Reason - To protect the amenities of neighbouring property.

13. No building materials shall be stored within 8 metres of the River Blackwater.

Reason: To maintain the character of the watercourse.

14. The permission hereby granted shall be carried out in accordance with the following approved drawings. Drawing numbers: 23020-TP-001 Rev A, TP 002A EXISTING SITE PLAN_ 23020, 23020 - TP-003 Rev C and 23020-TP-010 Rev C.

Reason - To ensure the development is implemented in accordance with the permission granted.

INFORMATIVES

- 1 The Local Planning Authority's commitment to working with the applicants in a positive and proactive way is demonstrated by its offer of pre-application discussion to all, and assistance in the validation and determination of applications through the provision of clear guidance regarding necessary supporting information or amendments both before and after submission, in line with the National Planning Policy Framework.
- 2 The Council has granted Outline permission because it is considered that the proposal would result in a type and form development that would be broadly compatible with the other more recent developments that have been permitted in both the Rushmoor and Surrey Heath Borough Council sections of Frimley Business Park, which would be provided with suitable vehicular access and parking, would have no material adverse impact on highway safety, upon residential amenity and subject to the submission of Reserved Matters applications, it is considered that the development will accord with Policies SS1, SS2, PC2, IN2, DE1, DE4, DE10, NE2, NE4, NE6 and NE8 of the Rushmoor Local Plan.

It is therefore considered that subject to compliance with the attached conditions, and taking into account all other material planning considerations, including the provisions of the development plan, the proposal would be acceptable. This also includes a consideration of whether the decision to grant permission is compatible with the Human Rights Act 1998.

- 3 Your attention is specifically drawn to the conditions marked *. These condition(s) require either the submission and approval of details, information, drawings etc. by the Local Planning Authority BEFORE WORKS START ON SITE, BEFORE SPECIFIC ELEMENTS OF THE PROPOSAL ARE CARRIED OUT or, require works to be carried out BEFORE COMMENCEMENT OF USE OR FIRST OCCUPATION OF ANY BUILDING.

Development started, carried out or occupied without first meeting the requirements of these conditions is effectively development carried out WITHOUT PLANNING PERMISSION.

The Council will consider the expediency of taking enforcement action against any such development and may refer to any such breach of planning control when responding to local searches. Submissions seeking to discharge conditions or requests for confirmation that conditions have been complied with

must be accompanied by the appropriate fee.

- 4 The applicant is recommended to achieve maximum energy efficiency and reduction of Carbon Dioxide emissions by:
 - a) ensuring the design and materials to be used in the construction of the building are consistent with these aims; and
 - b) using renewable energy sources for the production of electricity and heat using efficient and technologically advanced equipment.
- 5 Measures should be taken to prevent mud from vehicles leaving the site during construction works being deposited on the public highway throughout the construction period.
- 6 No materials produced as a result of site preparation, clearance, or development should be burnt on site. Please contact the Head of Operational Services for advice.
- 7 It is a legal requirement to notify Thames Water of any proposed connection to a public sewer. In many parts of its sewerage area, Thames Water provides separate public sewers for foul water and surface water. Within these areas a dwelling should have separate connections: a) to the public foul sewer to carry waste from toilets, sinks and washing machines, etc, and b) to public surface water sewer for rainwater from roofs and surface drains. Mis-connections can have serious effects: i) If a foul sewage outlet is connected to a public surface water sewer this may result in pollution of a watercourse. ii) If a surface water outlet is connected to a public foul sewer, when a separate surface water system or soakaway exists, this may cause overloading of the public foul sewer at times of heavy rain. This can lead to sewer flooding of properties within the locality. In both instances it is an offence to make the wrong connection. Thames Water can help identify the location of the nearest appropriate public sewer and can be contacted on 0800 316 9800.
- 8 The applicant is advised that during the demolition and construction phases of the development measures should be employed to contain and minimise dust emissions, to prevent their escape from the development site onto adjoining properties. For further information, please contact the Head of Operational Services.
- 9 In order to avoid risk arising from overbuilding of the gas network, the applicant is advised to check their proposals against the information at <https://www.linsearchbeforeudig.co.uk> and contact the Plant Protection Team at Scotland Gas Networks Plc plantlocation@sgn.co.uk Tel: 0800 912 1722
- 10 The applicant's attention is drawn to Network Rail's "Asset Protection Informatives for works in close proximity to Network Rail's Infrastructure", which is enclosed with this decision notice.

CORPORATE GOVERNANCE, AUDIT AND STANDARDS COMMITTEE

Report of the meeting held on Thursday, 23rd May, 2024 at the Council Offices,
Farnborough at 7.15 pm.

Voting Members

Cllr A.H. Crawford (Chairman)
Cllr Bill O'Donovan (Vice-Chairman)

Cllr A. Adeola
Cllr Gaynor Austin
Cllr C.W. Card
Cllr Rhian Jones
Cllr M.J. Roberts
Cllr M.D. Smith
Cllr Sarah Spall
Cllr P.G. Taylor
Cllr Jacqui Vosper

1. MINUTES

The minutes of the meeting held on 20th March 2024 were agreed and signed as a correct record of the proceedings.

2. ANNUAL GOVERNANCE STATEMENT 2023/24

The Committee considered the Audit Manager's Report No. AUD2404 which presented the Annual Governance Statement 2023/24 for review and approval.

The Accounts and Audit Regulations 2015 stated that, for each financial year the Council must conduct a review of the effectiveness of the Council's internal control and prepare an annual governance statement for review and approval by the Committee prior to it being signed by the Chief Executive and Leader of the Council.

The Report set out the methodology for compiling the Annual Governance Statement and the requirements of the Committee to ensure a meaningful review of the Annual Governance Statement. Members were reminded that they needed to be satisfied that the Annual Governance Statement reflected the governance environment and any actions required to improve it. Members also had to be satisfied that it demonstrated how governance supported the achievement of the Council's objectives.

During discussion, reference was made to the significant challenge to the future financial sustainability of the Council and concerns about achieving a balanced budget. It was confirmed that a Financial Resilience Plan had been prepared to put the Council on a financially stable footing, and that an independent review of the

Financial Resilience Plan by the Chartered Institute of Public Finance and Accounting (CIPFA) was near completion for publication. This would be published in reports to the Cabinet and Council in July.

Further to both the outcomes of the CIPFA Report and the forthcoming Peer Review, which had been invited by the Council, Members of the Committee indicated support to invite the Leader of the Council, Cllr Gareth Williams, to a future meeting with a view to achieving a better understanding of the new leadership's priorities in relation to the governance issues for the Council. The point was also raised that the opportunity should be taken as part of the Peer Review to consider the effectiveness of the working arrangements for the Overview and Scrutiny function.

Further to the current Annual Governance Statement, the Committee asked that a report be brought to the next meeting with more details on Freedom of Information performance, particularly on response rates and how the Council compared to other local authorities and the subject areas for requests.

RESOLVED: That the Council's Annual Governance Statement 2023/24 be approved for signing by the Chief Executive and Leader of the Council and for publishing alongside the Statement of Accounts.

3. **INTERNAL AUDIT - AUDIT UPDATE**

The Committee received the Audit Manager's Report No. AUD2405 which provided a progress update on the 2023/24 Audit Plan.

The Committee was advised of an update to the table at 3.1 of the report where the figures had changed since publication to eight finalised reports and six draft reports. The two finalised reported were noted as the CIPFA Report and the Parking Report.

In response to a question, it was noted that there were a number of levels of assurance, including full, substantial, reasonable and limited, and that more information explaining these could be found in the Audit Charter. A training session for the Committee on Internal Audit was planned for 16th July 2024.

RESOLVED: That the Audit Manager's Report No. AUD2405 be noted.

4. **APPOINTMENTS TO OUTSIDE BODIES, LICENSING SUB-COMMITTEES AND CONSTITUTION WORKING GROUP**

(1) **Outside Bodies –**

RESOLVED: That the appointment of representatives to outside bodies for the 2024/25 Municipal Year, as set out in the attached Appendix, be approved.

(2) **Appointments and Appeals Panels –**

RESOLVED: That the Corporate Manager - Democracy be authorised to make appointments to Appointments and Appeals Panels in accordance with

the membership criteria set out in the Officer Employment Procedure Rules in the Constitution.

(3) **Licensing Sub-Committee –**

RESOLVED: That the following Members be appointed to serve on the Licensing Sub-Committee for the 2024/25 Municipal Year (three Labour representatives; two representatives of other Groups):

Labour Group: Cllrs A.H. Crawford, Bill O'Donovan and Sarah Spall

Conservative Group: Cllr Jacqui Vosper

Liberal Democrat: Cllr C.W. Card

(4) **Licensing Sub-Committee (Alcohol and Entertainments) –**

RESOLVED: That the Corporate Manager - Democracy be authorised to make appointments from the membership of the Corporate Governance, Audit and Standards Committee in accordance with the procedure agreed by the Committee at its meeting on 21st May 2009 and detailed in the Licensing Sub-Committee (Alcohol and Entertainments) Hearings Protocol and Procedure.

(5) **Licensing Sub-Committee (Taxis) –**

RESOLVED: That the Corporate Manager - Democracy be authorised to make appointments from the membership of the Corporate Governance, Audit and Standards Committee, in accordance with the procedure agreed by the Committee at its meeting on 27th June 2021 and detailed in the Licensing Sub-Committee (Taxis) Hearings Protocol and Procedure.

(6) **Constitution Working Group –**

RESOLVED: That the following Members be appointed to serve on the Constitution Working Group for the 2024/25 Municipal Year (seven Members, including a Cabinet Member, the Chairman of the Committee and representatives of other groups):

- Cabinet Member (Cllr Sophie Porter)
- the Chairman of the Corporate Governance, Audit and Standards Committee (Cllr A.H. Crawford)
- two representatives of the Labour Group (Cllrs Gaynor Austin and Bill O'Donovan)
- two representatives of Conservative Group (Cllrs G.B. Lyon and Calum Stewart)
- one representative of the Liberal Democrats (Cllr Craig Card)

The meeting closed at 8.20 pm.

**CORPORATE GOVERNANCE, AUDIT AND STANDARDS COMMITTEE
23RD MAY 2024**

REPRESENTATION ON OUTSIDE BODIES

NAME OF ORGANISATION	REPRESENTATIVE(S) 2024/25
Aldershot & Farnborough Festival of Music & Art	Cllrs Lisa Greenway, Ivan Whitmee and Sue Carter
Blackbushe Airport Consultative Committee	Cllr Jules Crossley with Cllr Alex Crawford as Standing Deputy
Blackwater Valley Advisory Panel for Public Transport	Cllrs Mike Roberts and Steve Harden with Cllr Alex Crawford as Standing Deputy
Blackwater Valley Countryside Partnership	Cllrs Clive Grattan and Jules Crossley with Cllr Gareth Lyon as Standing Deputy
Brickfield Country Park, Friends of	Three Manor Park Ward Members
Cove Brook Greenway Group	Cllrs Clive Grattan and Rhian Jones
District Council's Network (DCN)	Leader of the Council (Cllr Gareth Williams)
Hampshire Place Board	Leader of the Council (Cllr Gareth Williams)
Frimley Integrated Care Partnership Assembly	Cabinet Member (Cllr Sophie Porter)
Farnborough Aerodrome Consultative Committee	Cabinet Member (Cllr Keith Dibble) and Cllr Craig Card (as a representative of an adjoining ward) with Cllr Alex Crawford as Standing Deputy
457 Squadron Farnborough RAF Air Cadets	Cllr Nadia Martin

NAME OF ORGANISATION	REPRESENTATIVE(S) 2024/25
Hampshire and Isle of Wight Local Government Association	Leader of the Council (Cllr Gareth Williams) and Deputy Leader of the Council (Cllr Sophie Porter)
Hampshire Police and Crime Panel	Cllr Becky Williams (Cabinet Member) Cllr Halleh Koohestani as Standing Deputy
Hampshire Buildings Preservation Trust AGM	Cllrs Thomas Day and Lisa Greenway
Local Government Association - General Assembly	Leader of the Council (Cllr Gareth Williams)
North Hampshire Area Road Safety Council	Cllr Mike Roberts with Cllr Jules Crossley as Standing Deputy
PATROL	Cllr Becky Williams
Parity for Disability	Cllr Lisa Greenway with Cllr Steve Masterson as Standing Deputy
Project Integra Strategic Board	Cllr Becky Williams (Cabinet Member)
Royal British Legion (Farnborough Branch) Remembrance Day Arrangements	Cllrs Nadia Martin and Clive Grattan
Rushmoor Voluntary Services Board	Cllr Sophie Porter
South East Employers – Annual General Meeting	Cllr Abe Allen (Cabinet Member) and Cllr Keith Dibble as Standing Deputy
Thames Basin Heaths Joint Strategic Partnership Board	Cllr Keith Dibble (Cabinet Member)
Wellesley Residents Trust Ltd	Cllr Nadia Martin

REPRESENTATION ON COUNCIL GROUPS, PARTNERSHIPS AND BOARDS

GROUP	REPRESENTATIVE(S) 2024/25
Hampshire Cultural Trust – Aldershot Military Museum Strategic Local Agreement and West End Centre Management Committee	Cllrs Jules Crossley and Leola Card
Safer North Hampshire Community Safety Partnership	Cllr Becky Williams (Cabinet Member)
Crime and Disorder Joint Scrutiny Committee	Cllrs Halleh Koohestani, Alex Crawford and Martin Tennant
Rushmoor Development Partnership LLP (RDP) Board	Cllr Christine Guinness, Chief Executive and Executive Director (KE)
Rushmoor Housing Ltd (RHL) – Board of Directors	Cllrs Gareth Williams, Ivan Whitmee and Stuart Trussler