

# LEISURE AND YOUTH POLICY AND REVIEW PANEL - WORK PROGRAMME

Set out below are the key issues which form the Panel's on-going work programme. The topics covered reflect the following:

- the development of a new policy for recommendation to the Cabinet
- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them. An update will be submitted to each meeting of the Panel. New issues are highlighted in the programme.

## LEISURE AND YOUTH PORTFOLIO ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

The terms of reference of the Panel will include all these issues contained in the Leisure and Youth portfolio. The functions set out in the Scheme of Delegation are:

<p><b>Leisure and Recreation Facilities</b></p> <p>To deal with all matters relating to the provision and management of leisure facilities and the improvement, repair and maintenance of all buildings and equipment in relation to:-</p> <ul style="list-style-type: none"><li>• parks, woodlands, recreational grounds, open space and play areas</li><li>• allotments</li></ul> <p>sports and recreation initiatives (including childcare and play)</p> <p>To deal with matters relating to the management and operation of major leisure facilities owned and/or operated by the Council and to consider initiatives for the provision of new leisure facilities in the Borough. In particular, to examine issues in relation to:</p>	<p>To deal with all matters relating to leisure marketing, heritage and tourism.</p> <p>To deal with issues relating to the letting and monitoring of contracts relating to the functions in the portfolio.</p> <p>To develop, maintain and promote those services and facilities provided for the Borough and the wider area, including:</p> <ul style="list-style-type: none"><li>• Basingstoke Canal</li><li>• Blackwater Valley Countryside Management Service</li></ul>
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<ul style="list-style-type: none"> <li>• Aldershot Pools Complex and Lido</li> <li>• Alpine Snowsports Centre</li> <li>• Farnborough Leisure Centre</li> <li>• Princes Hall</li> <li>• Southwood Golf Course</li> </ul> <p>To carry out the Council's functions in respect of consultative arrangements on library services and community schools.</p>	<p>To carry out the Council's functions relating to grounds maintenance, subject to contractual issues where the function is provided jointly with other services being dealt with through the Environment Portfolio.</p>
<p><b>Town Twinning</b></p> <p>To deal with the social and cultural aspects of town twinning.</p>	<p><b>Other Matters</b></p> <p>To deal with all matters relating to the administration and enforcement of the Council's byelaws relating to the functions of the portfolio.</p>
<p><b>Rushmoor in Bloom</b></p> <p>To deal with all matters, in consultation with the Rushmoor in Bloom Forum, relating to the following:-</p> <ul style="list-style-type: none"> <li>• The annual Rushmoor in Bloom Competition, including promotion, publicity and sponsorship, programme of events and presentation of prizes;</li> <li>• participation in and arrangements for the Council's entry to the Southern England in Bloom Competition;</li> <li>• applications for commemorative floral displays.</li> </ul>	<p>To develop, implement and monitor the Council's strategies for addressing youth issues and the needs of young people in the Borough.</p> <p>To work with education providers to promote Life-long learning.</p>

# **WORK PROGRAMME – OBJECTIVES AND PROJECTS**

## **INTRODUCTION**

At the mid-cycle meeting held on 23rd August 2004, there was a preliminary discussion on developing the work of the Panel in context of the recent review of overview and scrutiny carried out by South East Employers. The meeting examined how to structure the future work and specifically dividing the Panel's work programme into three main types of issues:

- Ongoing items for monitoring and scrutiny including regular performance management information
- A limited number of projects for in depth investigation
- Items for information

In addition, requests can be made to discuss key decisions shown on the forward plan in advance of the relevant Cabinet or Council meeting.

## **PROJECTS DEVELOPED BY THE PANEL**

The Panel agreed to identify 3 – 4 issues which would form major projects for the Panel. For each, a task and finish group has been established and the Panel was asked to agree the following:

- The objective of the project
- When it would be completed
- A lead member drawn from the Panel
- Members making up the task and finish group

There is also a regular discussion at the mid-cycle meeting on some of the major leisure developments that are being considered for the future.

## SCRUTINY & PERFORMANCE MANAGEMENT

These items will be discussed on a regular basis by the Panel in order to monitor progress and identify any specific issues. It is proposed to develop a range of performance information which will then be reported to the Panel on a regular basis, i.e. every 4 – 6 months.

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
25.11.13          08.12.14	<b>Lido Review</b>	<p>The Lido Review Working Group identified five options for the Lido consultation exercise, which were endorsed by Cabinet in October 2013. Consultation ran until the end of November 2013. An update was provided to the Panel in March 2014.</p> <p>Regular updates will be made to the Panel.</p>	<p>The Cabinet considered the report from the Head of Community on the work of the Lido Task and Finish Group and the recommended actions at its meeting on 10th February, 2015.</p> <p>The Cabinet recommended that the Task and Finish Group consider, in more detail, a number of issues raised at the meeting. This work is ongoing.</p>	<p>Peter Amies, Head of Community Services, Tel: (01252) 398750, Email: <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a></p>
08.06.09	<b>Southwood Golf Course</b>	<p>A review of the contract was carried out in 2009/10 together with a tender process. As a result, Mack Trading, have been awarded an initial contract for nine years.</p> <p>As part of the agreement the Council is examining the longer term issues in conjunction with Mack Trading.</p>	<p>The operation of the Golf Course is continuing to be monitored.</p>	<p>Peter Amies, Head of Community Services, Tel: (01252) 398750, Email: <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a></p>

14.11.11	<b>Runways End</b>	A meeting was held at Runways End to tour the new facility and to discuss the operational arrangements. The facility had only recently opened and it was agreed that further work should be undertaken by the Panel once it had been in operation for a while.	The arrangements at Runways End would continue to be monitored.	Peter Amies, Head of Community Services, Tel: (01252) 398750, Email: <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a>
08.09.14		A further meeting was held at Runways End where Members had a tour of the facility and received a presentation from the Centre Manager on the operational arrangements and plans for making the facility more accessible to the public in the future. Performance information was also provided to the Panel.		

14.08.13	<b>Football Clubs</b>	The Panel has previously met with representatives of both Aldershot and Farnborough Football Club. At the end of the 2012/13 season both clubs went into administration and since that time briefings have been provided to members on the work being done to assist in securing the future of both clubs. The Clubs are now playing in the national League and Ryman League Premier Division respectively.	The working arrangements at the Clubs are being monitored and further reports made to the Panel as appropriate.	Andrew Lloyd, Chief Executive Officer, Tel: (01252) 398396 Email: <a href="mailto:andrew.lloyd@rushmoor.gov.uk">andrew.lloyd@rushmoor.gov.uk</a>
08.06.15		A meeting was held at Aldershot Town Football Club where Members had a tour of the facility and received a presentation from the current owners on working arrangements and activities. The presentation also included the Club's plans for the future.	Arrangements at the Aldershot Town Football Club would continue to be monitored.	

## INFORMATION ITEMS / ISSUES TO BE KEPT UNDER REVIEW

These following items are provided for the information of the Panel. They have been considered in the past and will be monitored from time to time to consider whether specific work is required:

- **Cultural Strategy** – The Panel has a monitoring and review role.
- **Southwood Community Centre** – The future of the Centre is being kept under review although in the short term the future of the Centre is assured. A report is to be made to the Panel when required.
- **Princes Hall** –The Panel will receive regular reports on performance and activities.
- **Farnborough Leisure Centre/ Aldershot Pools Complex/ Southwood Golf Course** – The Panel receives the Annual Service Reports from DC Leisure on these facilities to enable it to monitor activities and performance.
- **Southwood Woodland** – The Panel has been monitoring progress with the project and a report will be made once the planning process has been completed.
- **Alpine Snowsports** – The Panel will monitor performance and activities from time to time.
- **West End Centre** – The Panel will monitor operations at the centre and consider any changes if they are proposed.
- **Aldershot Library** – A report will be made to the Panel if any change are proposed to the Library.





**LEISURE AND YOUTH POLICY AND REVIEW PANEL**

**SCHEDULE OF AGENDA ITEMS – 2015/16**

<p><b>8th June, 2015</b></p>	<p><b>Monitoring and Scrutiny</b></p> <ul style="list-style-type: none"> <li>• Aldershot Town Football Club</li> </ul>	
<p><b>7th September, 2015</b></p>	<p><b>Monitoring and Scrutiny</b></p> <ul style="list-style-type: none"> <li>• HCC Youth Consultation</li> <li>• Lido Update</li> </ul>	
<p><b>9th November, 2015</b></p>	<p><b>Monitoring and Scrutiny</b></p> <ul style="list-style-type: none"> <li>• Princes Hall</li> </ul>	
<p><b>1st February, 2016</b></p>	<p><b>Monitoring and Scrutiny</b></p> <ul style="list-style-type: none"> <li>• Playgrounds</li> </ul>	
<p><b>4th April, 2016</b></p>	<p><b>Monitoring and Scrutiny</b></p> <ul style="list-style-type: none"> <li>• Army Sports Facilities or Southwood Golf Club</li> </ul>	
<p><b>Dates/Items to be confirmed</b></p>	<p><b>Monitoring and Scrutiny</b></p> <ul style="list-style-type: none"> <li>• Playgrounds</li> <li>• Army Sports Facilities</li> </ul>	<p><b>Panel Projects</b></p>