

OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Overview and Scrutiny Committee. It will be updated regularly and presented to each meeting of the Committee. It will include issues that are currently being actioned as well as those that will be subject to future work.

The Committees Terms of Reference are as follows:

- to perform all overview and scrutiny functions on behalf of the Council;
- to appoint such formal sub-committees and informal task and finish groups as it considers necessary to assist it in discharging its functions;
- to prepare and approve the overview and scrutiny work programme so as to ensure that the Committee's time is effectively and efficiently utilised;
- to undertake investigations into such matters relating to the Council's functions and powers as:
 - (1) may be referred by the Council, Committees, the Cabinet, or the Leader; or
 - (2) the Committee may consider appropriate; or
 - (3) have been referred to the Committee pursuant to the "call-in" procedure set out in the Overview and Scrutiny Procedure Rules in Part 4 of this Constitution. (These can be decisions taken by the Cabinet, a Cabinet Member, key decisions taken by an officer or under joint arrangements).
- to monitor and review the performance of the Council and services against relevant performance indicators and adopted plans;

- to review and/or scrutinise decisions proposed to be made (pre-decision scrutiny) or actions taken in connection with the discharge of any of the Council’s functions;
- to review existing policy and strategy with a view to securing continuous improvement in the way in which the Council’s functions are exercised, having regard to a combination of economy, efficiency and effectiveness;
- to make reports and/or recommendations to the full Council and/or the Cabinet in connection with the discharge of any functions;
- to review and/or scrutinise any matter affecting the area or its inhabitants;
- to discuss initiatives put forward for consideration by individual members of the Committee and any relevant ‘call-for-action’ in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution; and
- to consider petitions referred to the Overview and Scrutiny Committee in accordance with provisions set out in the Petition Scheme set out in Part 4 of this Constitution.

(A) ISSUES CURRENTLY BEING PROGRESSED BY THE OVERVIEW AND SCRUTINY COMMITTEE

ISSUE (PURPOSE OF REVIEW)	TASK AND FINISH GROUP (MEMBERSHIP 2019/20)	TIMETABLE	CURRENT WORK	STATUS
To monitor the performance and activities of Registered Providers	Task and Finish Group established consisting of: The Chairman (Cllr M.D. Smith), Vice-	2019/20	The annual report is being presented to the committee on 1th June, 2020. At the meeting, the Committee will also be asked to consider the arrangements for 2020/21.	Green

ISSUE (PURPOSE OF REVIEW)	TASK AND FINISH GROUP (MEMBERSHIP 2019/20)	TIMETABLE	CURRENT WORK	STATUS
working in the Borough.	Chairman ((Cllr Mrs D.B. Bedford) Chainman of the Group)) and Cllrs T.D. Bridgeman, M.S. Choudhary, R.M. Cooper and K. Dibble.			
To review the Council's approach to investment in commercial properties, including an assessment of the opportunities taken and the outcomes.	N/A	2019/20	<p>The Committee was provided with an initial briefing on 1st November, 2018 where the following areas for consideration were identified:</p> <ul style="list-style-type: none"> • The strategic framework for asset management/investment • High level aspirations • A list of the properties • Financial implications in terms of investment, IRR and projections • Percentage of occupation • Terms of leases, including the responsibilities of the owner and the lessees • Agents used • Are new tenant incentives used 	N/A

ISSUE (PURPOSE OF REVIEW)	TASK AND FINISH GROUP (MEMBERSHIP 2019/20)	TIMETABLE	CURRENT WORK	STATUS
			<ul style="list-style-type: none"> Any benchmarking data with neighbouring or other authorities who have adopted similar strategies <p>A report was presented to the Committee at its meeting in May, 2019 which set out a review of commercial property investments. An independent external review has been undertaken of the property portfolio.</p> <p>An update is being scheduled for the meeting on 22nd October, 2020.</p>	
To review the Council Tax Support Scheme	Council Tax Support Task and Finish Group established, consisting of Cllrs M.D. Smith, Mrs D.B. Bedford (Chairman of the Group), A.H. Crawford, Veronica Graham-Green, Mara Makunura and M.J. Roberts.	June 2019 – January 2020	<p>Meetings of the Group were held on 18th June and 1st August, 2019. Consideration was given to the options going forward. The Council has agreed that the existing scheme should be retained at present with a review planned.</p> <p>A holistic review of the scheme will be undertaken during 2020/21 to take into account the position regarding Universal Credit roll out and it's implications.</p>	Green

ISSUE (PURPOSE OF REVIEW)	TASK AND FINISH GROUP (MEMBERSHIP 2019/20)	TIMETABLE	CURRENT WORK	STATUS
Educational Improvement	<p>A Task and Finish Group has been set up consisting of:</p> <p>The Chairman (Cllr. M.D. Smith), (Vice-Chairman) Cllr. L. Jeffers (Chairman of the Group) and Cllrs. Gaynor Austin, Mara Makunura, Nadia Martin and C. Stewart.</p>	2019/20	<p>A meeting of the Group was held on 24th July when a presentation was provided on the context and background, 2018 attainment levels and the work being carried out by Rushmoor Council. A range of steps have been agreed to obtain more data and meetings with representatives of Hampshire County Council, have been held</p> <p>A meeting was held on 10th February, 2020 following the release of the KS4 results. The County Council Executive Member for Education and Skills was present at the meeting and agreed to provide additional information on the performance of service children in the borough and information and guidance on appointment of governors.</p> <p>A further meeting will be arranged in the summer of 2020 to review the position and consider the next steps.</p>	Green
Westgate, Aldershot	N/A	2019/2020	Meetings were held with Legal & General (scheme owners) on 1st October, 2019 and	N/A

ISSUE (PURPOSE OF REVIEW)	TASK AND FINISH GROUP (MEMBERSHIP 2019/20)	TIMETABLE	CURRENT WORK	STATUS
			<p>Curson Sowerby (site letting agents) on 21st November, 2019.</p> <p>The feedback from the meeting is as follows:</p> <p>“Whilst the restaurant sector has been suffering nationally, both parties were bullish about the performance of the other occupants, especially Cineworld and Travelodge. Pure Gym were close to signing contracts to take occupancy of the former Harvester and Toby Carvery units in 2020.</p> <p>Assistance was sought in sourcing an occupier for the former Prezzo unit and reassurances were given about the site appearance.</p> <p>The Council has offered to take on the site promotion.”</p>	

(B) ISSUES EARMARKED FOR SCRUTINY BUT NOT YET COMMENCED

ISSUE	CURRENT POSITION	PROPOSED TIMETABLE
Procurement Strategy	Once the draft has been prepared the Committee will undertake some pre-decision scrutiny	

ISSUE	CURRENT POSITION	PROPOSED TIMETABLE
		Draft prepared – Strategy to be presented in 2020/21. The issue has also been picked up by the Policy and Project Advisory Board.

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WORK FLOW – MARCH 2020- JULY 2021

DATE	ITEMS
2nd April, 2020	<p>MEETING CANCELLED Items sent via email for comment:</p> <ul style="list-style-type: none"> • Littering Pilot – James Duggin • Moor Road Playing Field – Andrew Colver
11th June, 2020	Introduction to the Committee and working arrangements and programme for the year Registered Providers Task and Finish Group – Annual Report Town Centre Markets and Car Boot Performance Reports – John Trusler 2019/20 Performance Outcomes Update on Moor Road Playing Fields Appointments
23rd July, 2020	Workforce Report Aldershot Town Football Club Quarter 1 Performance Monitoring
3rd September, 2020	Safer North Hampshire <ul style="list-style-type: none"> • Fear of crime (lights) • Crime clear up rates • Rough Sleepers Street Drinkers – Update • Antisocial Behaviour in parks
22nd October, 2020	Commercial Property Investment Quarter 2 Performance Monitoring
10th December, 2020	
4th February, 2021	Quarter 3 Performance Monitoring
25th March, 2021	Review of Grants to organisations
Potential Future Items for Committee	Review of Rents in Council owned buildings Air pollution – Colin Alborough/Richard Ward Coronavirus – Andrew Colver Income Generation

OVERVIEW AND SCRUTINY COMMITTEE

Progress Meetings 2019/20

(Circulate the Cabinet Forward Plan, the Committee Work Plan and notes of the previous Committee meeting to each meeting of the Progress Group)

DATE	NOTES/ACTIONS	OUTCOMES
27th February, 2020	<ul style="list-style-type: none"> • Highways Agency • Air Pollution • Items raised to be considered for future meetings 	<ul style="list-style-type: none"> • A request was made for confirmation of membership of the Highways Agency Task and Finish Group. It was proposed that the first meeting would be held in late March, 2020, but this will now take place in the summer of 2020. • It was advised that this item would remain on the work plan and the formal report would be brought to a meeting when it became available. • Aldershot Centre for Health Car Parking – this matter would be raised internally • Alexander House, Aldershot – request for urgent meeting of the Registered Providers Task and Finish Group
Items for Future Progress Meetings	<ul style="list-style-type: none"> • Revenue Protection and Debt Collection Procedures 	

Moor Road recreation ground – facility project update

The story so far.....

2017 – consultation with residents

2018 – facility planning, costings, identified funding opportunities , ground surveys, flood risk assessments, design and access statement

2019 - facility design, funding applications, planning consent, bat survey, and procurement

2020 – contract awards, and delivery of project

Overall project cost circa 470k - to include:-

- Destination playground
- BMX pump track – (first one in the borough)
- Multi Use Games Area (MUGA)
- Outdoor exercise machines
- Enlarged and re-designed car park for up to 47 spaces

Funding secured: 97k PEBL, 50k Sport England. Remainder S.106.

Current update as of April 2020

The playground has been installed despite several setbacks with issues of vandalism, and the wet weather experienced in January/February. Although fully installed, it will remain closed and fenced off due to the Covid-19 outbreak. **Given future security concerns, we are now planning to install a camera on site linked to the RBC CCTV system.**

Further work schedule

Work was due to start constructing the MUGA and installation of exercise machines on 4th May but both have been placed on hold due to the Covid-19 outbreak. The BMX pump track will follow after these, with the car park work being completed last due to contractors making use of the existing car park as a site compound.

We will open the facilities with a special event and will be commissioning a whole range of activities led initially by local instructors, but eventually, we will encourage the community to take ownership of these. These activities include:

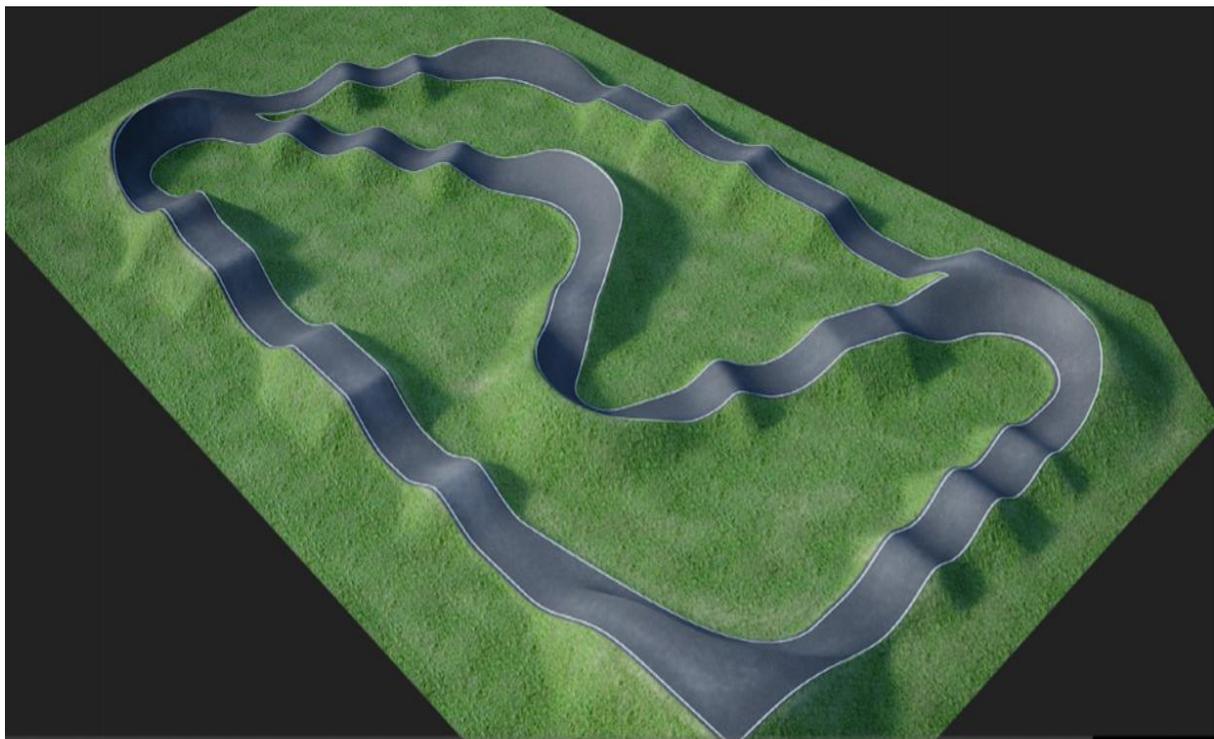
- An adult couch to 5k run group
- A new mums buggy walking group
- A family couch to 2k run group
- A boot camp workout group
- Casual football coaching for teenagers
- Casual walking football sessions for men and women
- A Saturday morning basketball club for youngsters
- Boxing sessions for teenagers
- BMX club

Last Updated Wednesday 5th May, 2020

Long-term, the plan is to set up a junior parkrun at this site making use of the fields and Cove Brook pathway.

Below are photos of the facilities.







Basketball hoops

Above are the photos from the outdoor gyms TGO and adidas collaborated with to install 70 adizone gyms across the UK with the 2012 Olympic games. The Basketball area was and is still a huge success for the community. Visit our website for more images from adizone.

