

# POLICY AND PROJECT ADVISORY BOARD

Meeting held on Tuesday, 5th June, 2018 at the Council Offices, Farnborough at 7.00 pm.

## Voting Members

Cllr A.R. Newell (Chairman)  
Cllr Sophia Choudhary (Vice-Chairman)  
Cllr Marina Munro (Vice-Chairman)

Cllr J.B. Canty  
Cllr A.H. Crawford  
Cllr P.I.C. Crerar  
Cllr R.L.G. Dibbs  
Cllr Mara Makunura  
Cllr M.J. Roberts  
Cllr P.F. Rust  
Cllr J.E. Woolley

## 1. APPOINTMENT OF VICE-CHAIRMEN

**RESOLVED:** That Cllrs Marina Munro and Sophia Choudhary be appointed Vice-Chairmen for the 2018/19 Municipal Year.

## 2. ROLES AND RESPONSIBILITIES

Karen Edwards, Corporate Director, provided a presentation on the roles and responsibilities of the Project and Policy Advisory Board. The main purposes of the Board were to be a sounding board for policies and projects, examine specific priorities to prepare delivery plans and prepare new policies. It was expected that the major project work would be dealt with through task and finish groups which would report back through the Board. There were a number of potential sources where work for the Board could be generated including Council Notices of Motion, the Council Plan, requests from Cabinet and Government or other agency consultation papers.

It was proposed that a Progress Group was established which would meet between Board meetings to co-ordinate and develop the Board's overall work plan and prepare agenda for the forthcoming meeting. The Progress Group would also be required to draft terms of reference for the sub groups and informally track progress on the work of the sub groups appointed by the Board.

There were a number of existing groups already established which the Board would be requested to agree appointments to and some new groups were being proposed. The existing groups were the Aldershot Regeneration Group, Farnborough Regeneration Group (formerly Farnborough Town Centre Working Group) and the Elections Group. It was proposed that the existing Local Plan Members Group

should incorporate the housing strategy work and rebranded as the Strategic Housing and Local Plan Group. There were two other areas of work which it was proposed would require task and finish groups which were leisure facilities and contracts and the Rushmoor 2020 programme.

The Board discussed the proposals and raised a number of issues. Board members proposed a number of items of work to be include on the future work plan which included the Procurement Strategy, Hampshire T19 Programme and the Management Plan for Southwood Park. There was also some discussion regarding whether there should be one regeneration group rather than a separate group for Aldershot and Farnborough. It was agreed that the groups should remain separate and any common issues could be identified when the groups reported back to the Board. It was also agreed that task and finish groups should be provided with a timeframe of when the work should be finished and reported back to the Board.

The Board **AGREED** to the establishment of groups to consider the leisure facilities and contracts and the Rushmoor 2020 programme. The Board also **AGREED** the rebranding of the Local Plan Member Group to the Strategic Housing and Local Plan Group.

The Board noted that a high priority for the Council was to set up a Local Housing Company by the end of 2018 to support the delivery of homes in the Borough. It was proposed that, given the importance of the matter, the issue should be considered by the Board itself, instead of establishing a task and finish group. The Board was advised that an additional meeting of the Board might be required to enable consideration of the Local Housing Company business case if it was to be considered at full Council at the end of July. The business case would set out the aim of the Local Housing Company and the business plan containing the detail of the Local Housing Company would follow at a later date. The Board **AGREED** for an additional meeting of the Board to be set up to enable consideration of the Local Housing Company business case, if required.

Action to be taken	By whom	When
Seek a suitable date for an additional Policy and Project Advisory Board meeting to consider the Local Housing Company business case, if required	Justine Davie	8 June 2018

### 3. APPOINTMENTS

#### (1) Progress Group

**RESOLVED:** That the following members be appointed to serve on the Policy and Project Advisory Board Progress Group for the 2018/19 Municipal Year.

Chairman	Cllr A.R. Newell
Vice-Chairmen	Cllr Sophia Choudhary Cllr Marina Munro
Conservative Group	Cllr J.B. Canty

Labour Group	Cllr M.J. Roberts Cllr P.F. Rust
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(2) **Elections Group**

**RESOLVED:** That the following members be appointed to serve on the Elections Group for the 2018/19 Municipal Year.

Vice-Chairman	Cllr Sophia Choudhary
Cabinet Member with responsibility for elections	Cllr G.B. Lyon
Chairman of Licensing and General Purposes Committee	Cllr J.E. Woolley
Conservative Group	Cllr S.J. Masterson
Labour Group	Cllr K. Dibble Cllr B. Jones

(3) **Strategic Housing and Local Plan Group**

**RESOLVED:** That the following members be appointed to serve on the Strategic Housing and Local Plan Group for the 2018/19 Municipal Year.

Chairman	Cllr A.R. Newell
Leader	Cllr D.E. Clifford
Cabinet Member for Planning and Economy	Cllr Barbara Hurst
Chairman of Development Management Committee	Cllr B.A. Thomas
Conservative Group	Cllr R.L.G. Dibbs Cllr M.J. Tennant
Labour Group	Cllr M.J. Roberts Cllr C.P. Grattan
Independent Member	Cllr D.M.T. Bell

(4) **Aldershot Regeneration Group**

**RESOLVED:** That the following members be appointed to serve on the Aldershot Regeneration Group for the 2018/19 Municipal Year.

Vice-Chairman	Cllr Sophia Choudhary
Cabinet Member with responsibility for Regeneration	Cllr M.J. Tennant
Conservative Group from Aldershot wards	Cllr P.I.C. Crerar Cllr M.L. Sheehan

Labour Group from Aldershot wards	Cllr A.H. Crawford Cllr Sue Dibble
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(5) **Farnborough Regeneration Group**

**RESOLVED:** That the following members be appointed to serve on the Farnborough Regeneration Group for the 2018/19 Municipal Year.

Vice-Chairman	Cllr Marina Munro
Cabinet Member with responsibility for Regeneration	Cllr M.J. Tennant
Conservative Group from Farnborough wards	Cllr Liz Corps Cllr P.G. Taylor
Labour Group from Farnborough wards	Cllr C.P. Grattan Cllr B. Jones

(6) **Proposed Groups to be Established**

The Board **AGREED** that the terms of reference for the Health, Wellbeing and Obesity Task and Finish Group would be developed by the Progress Group before any Members were appointed.

The Board **AGREED** that the terms of reference for the Leisure Facilities and Contracts Task and Finish Group would be developed by the Progress Group before any Members were appointed.

The Board **AGREED** that the terms of reference for the Modernisation and Improvement Programme Task and Finish Group would be developed by the Progress Group before any Members were appointed.

4. **DEVELOPING THE WORK PLAN**

The Board **AGREED** that the Progress Group would develop the work plan for the 2018/19 Municipal Year. The Board was advised that requests for issues to be included on the work plan should be submitted to one of the representatives on the Progress Group or the Board administrator.

The meeting closed at 8.15 pm.

CLLR A.R. NEWELL (CHAIRMAN)

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