

## **COMMUNITY POLICY AND REVIEW PANEL WORK PROGRAMME**

Set out below are the key issues which form the Panel's on-going work programme. The topics covered reflect the following:

- the development of a new policy for recommendation to the Cabinet
- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- 
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them. An update will be submitted to each meeting of the Panel.

# HEALTH AND HOUSING PORTFOLIO

## ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

### Housing Matters

- To carry out the Council's strategic housing and enabling role by identifying housing need and considering and developing initiatives to meet that need through work with the statutory, voluntary and private sectors.
- To consider, approve and keep under review the Housing Strategy in accordance with Department of the Environment, Transport and the Regions guidelines.
- To deal with matters relating to registered social landlords operating in the Borough and commit capital expenditure to develop new and improved affordable housing in the Borough.
- To carry out the Council's statutory duties under the homelessness legislation including the provision of a comprehensive free housing advice service and the responsibility for a homelessness strategy.
- To monitor and review the portfolio of temporary accommodation for the homeless and review that provided by registered social landlords.
- To maintain a housing register, allocations scheme and choice in lettings policies and the nominations policies and agreements with registered social landlords.
- To deal with all matters relating to the condition, repair, improvement, adaptation and energy efficiency of private sector dwellings, including houses in multiple occupation pursuant to the Housing Act 2004.
- To carry out the Council's statutory duties in relation to the licensing of houses in multiple occupation, pursuant to the Housing Act, 2004.

- To provide Private Sector Renewal Grants for the repair and adaptation of dwellings, in accordance with legislation and the Private Sector Housing Renewal Strategy.
- To carry out the Council's responsibilities under the home energy legislation, particularly in relation to energy efficiency and fuel poverty.

### Care in the Community Matters

- To undertake the Council's role in respect of care in the community policy issues, social needs and supporting people in conjunction with appropriate other organisations, including the County Council, Primary Care Trust, health trusts and the voluntary sector.
- To monitor and review services to the local community in relation to the Health and Housing Portfolio and administering grants as appropriate, in particular to the Hampshire Youth Bureau, Step by Step, Relate and the local home improvement agency.

### Health Matters

- To liaise and co-ordinate with local health organisations and bodies to improve facilities in the Borough.
- To work in partnership with local health organisations and bodies to promote the health needs of the Borough and in particular to support the activities of the Rushmoor Healthy Living.
- To exercise the Council's functions in relation to health education and to participate in local and national initiatives and campaigns as appropriate.

## SCRUTINY

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
<b>HOUSING MATTERS</b>				
11.12.03	<b>Vivid Homes (VH) (was First Wessex) - Performance and Review</b>	<p>VH to attend one meeting of the Community Panel each year to cover scrutiny, performance and delivery. Two Joint VH and RBC joint Business Meetings to be held per annum. Items for the Panel meeting to be submitted to the Head of Environmental Health Housing Services in advance.</p>	<p>The latest FW / RBC Joint Business meeting took place on 3 August, 2017. Cllr Hurst and QY meeting with new Director of Operations at Vivid – Margaret Dodwell – on 28 March, 2018.</p>	<p>Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk</p>
15.06.06	<b>Registered Providers of Social Housing Review Group (RPSHs)</b>	<p>The RPSH Review Group has been set in order for Members to meet with Registered providers of social housing.</p> <p>The emphasis of the meetings was to question the landlords on:</p> <ul style="list-style-type: none"> <li>• housing management,</li> <li>• maintenance of property</li> <li>• the environment</li> <li>• tenant involvement</li> <li>• customer service</li> <li>• with development issues being secondary.</li> </ul>	<p>Appointments to the Group were made at the Panel meeting on 15 June, 2017 for the 2017/18 Municipal year.</p> <p>A report and presentation on the Review of Registered Providers for 2016/17 was discussed at the Panel meeting held on 15 June, 2017.</p>	<p>Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk</p>

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
<b>HEALTH MATTERS –</b>				
Jan, 2007	<p><b>Health Issues</b></p> <p>Monitoring and influencing the configuration and delivery of local health services.</p> <p>Review the implications of the Government's White Paper and to engage with the Director of Public Health, local GPs and Frimley Park Hospital.</p>	<p>The Panel has a key role in monitoring and influencing the public health agenda. The Panel has agreed that a Health Issues Standing Group would be appointed to discuss any current and future consultation relating to health issues / changes in the area. The outcome of the meeting would be submitted to the Panel for agreements.</p>	<p>Appointments to the Group were made at the meeting of the Panel on 15 June, 2017.</p> <p>Sir Andrew Morris and Dr. Andrew Whitfield to attend Panel meeting on 29 March 2018 to provide a detailed update on the Frimley Health and Care System Sustainability and Transformation Plan (STP). The development of the STP would be monitored by the Panel.</p>	<p>Qamer Yasin  Head of Environmental Health and Housing  Tel. (01252) 398640  Email: qamer.yasin@rushmoor.gov.uk</p>

**CARE IN THE COMMUNITY**

04.09.07	<b>Deprivation Improvement Strategy (was Neighbourhood Renewal Strategy)</b>	An update of the Neighbourhood Renewal Strategy was presented to the Panel on 4 February, 2016.	An update is due to be provided to the Panel in the 2017/18 Municipal Year.	Ian Harrison, Corporate Director Tel. (01252) 398400 ian.harrison@rushmoor.gov.uk
----------	--	---	---	---

**POLICY**

<b>DATE RAISED</b>	<b>ISSUE</b>	<b>CURRENT POSITION</b>	<b>PROCESS AND TIMETABLE</b>	<b>CONTACT (SERVICE MANAGER)</b>
<b>HOUSING MATTERS</b>				
2008/2010	<b>Housing and Homelessness Strategies 2011-2016 and Action Plan</b>	The Panel has appointed a Housing Strategy Group, comprising councillors and representatives from a range of organisations, to debate the key themes and issues, help set the objectives and aims, look at options and assist in formulating actions and targets for the Housing Strategy.	Appointments to the Group were made at the meeting of the Panel on 15 June, 2017  The draft 2018-2022 Housing and Homelessness Strategy was discussed at the Panel meeting on 29 March, 2018. The Panel would monitor the work of the Housing Options Team (with attendance at two meetings per Municipal Year – September and March).	Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
29.03.2012	<b>Welfare Reform</b>	<p>At the meeting of the Panel on 29<sup>th</sup> March, 2012, it was requested that this item would be added to the Panel's programme of work as a result of the significant changes to the Borough as a result of the Welfare Reform.</p> <p>The Panel agreed that a task and finish group should be established including the Cabinet Member for Concessions and Community Support in order to consider the preparation for the development of the council tax support scheme.</p>	<p>Ian Harrison provided details of the Welfare Reform and the requirement for local authorities to develop a local council tax support scheme at its meeting on 29<sup>th</sup> March, 2012. A task and finish Group was appointed to develop the support scheme.</p> <p>The Panel to receive yearly updates on progression.</p> <p>The last update was presented to the Panel on 19 November, 2015. A further update to be provided in the 2017/18 Municipal Year.</p>	<p>Ian Harrison, Corporate Director, Tel. (01252) 398400, Email. <a href="mailto:ian.harrison@rushmoor.gov.uk">ian.harrison@rushmoor.gov.uk</a></p>

## COMMUNITY POLICY AND REVIEW PANEL WORK FLOW – 2017 / 18

Scheduled Meeting date	Confirmed agenda topics	Potential agenda topics
<b>14 June 2018</b>	<ul style="list-style-type: none"> <li>• 'A portrait of public health in the Borough' (Colin Alborough and HCC Public Health reps)</li> <li>• Appointments</li> </ul>	<ul style="list-style-type: none"> <li>• Registered Providers Annual Review</li> <li>• Vivid Homes update (scrutiny meeting; garages)</li> <li>• (Wider) Welfare Reform and Universal Credit rollout Update (Ian Harrison)</li> </ul>
<p><b>Future Items Suggested</b> (Meeting dates 2018: 20 September and 22 November)</p> <ul style="list-style-type: none"> <li>• Housing and Homelessness Strategy (due to come to September 2018 meeting; Zoe Paine)</li> <li>• Homelessness Trailblazer programme (Suzannah Hellicar)</li> <li>• Connect to Support (C2S) Hampshire (last discussed 06/04/17; Colin Alborough)</li> <li>• Mental Health in Rushmoor (last discussed 06/04/17; Colin Alborough)</li> <li>• Health and Wellbeing Partnership (last discussed 17/11/16; Colin Alborough)</li> <li>• Deprivation Improvement Strategy (was Neighbourhood Renewal Strategy)</li> <li>• Local Air Quality and Health update (last discussed 16/11/17; Colin Alborough)</li> <li>• Social inclusion services by HCC</li> <li>• HCC Transformation 2019 (last on agenda 16/11/17 (HCC - Mark Allen or Paul Archer)</li> </ul>		

### Lead Officer

Qamer Yasin (Head of Environmental Health and Housing Services)  
Tel. (01252) 398640  
Email: [gamer.yasin@rushmoor.gov.uk](mailto:gamer.yasin@rushmoor.gov.uk)

### Panel Administrator

Marion Young  
Tel. (01252) 3988827  
Email. [marion.young@rushmoor.gov.uk](mailto:marion.young@rushmoor.gov.uk)

Last update: 21 March 2018