

FEES AND CHARGES (ENVIRONMENTAL HEALTH)

1.0 INTRODUCTION

1.1 This report seeks Committee approval for revised fees for certain licensing functions provided by the Environmental Health service, to come into effect on 1st April 2018.

2.0 BACKGROUND

2.1 The Local Authority (Functions & Responsibilities) (England) Regulations 2000 place responsibility for the determination of these fees and charges on the Licensing & General Purposes Committee.

2.2 A review of the work time required to deliver various activities has been carried out and, based on the principle of full cost recovery, the following fees are proposed. This effectively delivers the requirement to set a “reasonable fee”.

2.3 The table at Appendix 1 provides an analysis of the fees currently charged by a selection of our neighbouring authorities. The proposed new fees, whilst rightly based on our analysis of the work involved, are comparable with other local authorities.

3.0 PROPOSAL

3.1 It is proposed the following fees (New licence/Renewal) are set as of 1st April 2018:

| Licence | Existing Fee | Proposed Fee |
|--|---------------------|---------------------|
| New Animal Boarding Est. Licence/Renewal | £142/£142 | £242/£143 |
| New Pet Shop Licence/Renewal | £142/£142 | £271 /£171 |
| New Dog Breeder Licence/Renewal | £160/£160 | £271/£171 |
| New Dangerous Wild Animals (2yr)/Renewal | £280/£280 | £399/£399 |

4.0 RECOMMENDATIONS

4.1 Members are recommended to approve the revised fees as set out in this report, to take effect on 1 April 2018.

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HEAD OF ENVIRONMENTAL HEALTH AND HOUSING SERVICES**

Appendix 1 - Fee comparison with a selection of neighbouring local authorities

| Borough | New Animal Boarding Est. Licence | Animal Boarding Est. Licence Renewal | New Pet Shop Licence | Pet Shop Licence Renewal | New Dog Breeder Licence | Dog Breeder Renewal | New Dangerous Wild Animals (2yr licence) | Dangerous Wild Animals Renewal (2yr licence) | |
|---------------------|---|--------------------------------------|--|--|--|--|--|--|--|
| Hart DC | Home boarding £90.50 No home boarding £181 | £90.50 £181 | £181 | £181 | £181 | £181 | £314* | £181* | * "Additional veterinarian fee is also payable after site visit." |
| Bracknell Forest BC | £384 | £225 | £463* | £209* | £463 | £209 | £451 | £261 | * "Before granting a licence we must be satisfied that satisfactory arrangements are in place. We may require specialist advice of a vet. You must pay any costs of this." |
| Guildford BC | £231 | £207 | £250 | £212 | £145 | £123 | £139 | £139 | |
| Surrey Heath DC | £375 | £125 | £360 | £120 | £180* | £90** | £1,938 | £969 | This fee is for a licence for 3 breeding bitches. Each stud dog or additional breeding bitch will be charged at £17* or £8.50** |
| Waverley DC | Home boarding £190* No home boarding £270* | £190 £270 | £210** | £210** | £290** | £290** | £200*** | £200*** | *If a vet inspection is necessary, you will need to pay the associated vet fees **You may also need to pay for a vet inspection if this is required ***You will also need to pay for the 2 yearly vet inspections. |
| Rushmoor Existing | £142 | £142 | £142 | £142 | £160 | £160 | £280 | £280 | |
| Rushmoor Proposed | £242 | £143 | £271 [†] | £171 [†] | £271 [†] | £171 [†] | £399 [†] | £399 [†] | [†] If it is determined that a veterinary inspection is necessary you will also need to pay the associated costs prior to the inspection being carried out. |
| | No veterinary inspection required | No veterinary inspection required | Premises may require veterinary inspection | Premises may require veterinary inspection | Premises must have veterinary inspection | Premises may require veterinary inspection | Premises must have veterinary inspection | Premises must have veterinary inspection | |