

## LEISURE AND YOUTH POLICY AND REVIEW PANEL - WORK PROGRAMME

Set out below are the key issues which form the Panel's on-going work programme. The topics covered reflect the following:

- the development of a new policy for recommendation to the Cabinet
- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them. An update will be submitted to each meeting of the Panel. New issues are highlighted in the programme.

### LEISURE AND YOUTH PORTFOLIO ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

The terms of reference of the Panel will include all these issues contained in the Leisure and Youth portfolio. The functions set out in the Scheme of Delegation are:

<p><b>Leisure and Recreation Facilities</b></p> <p>To deal with all matters relating to the provision and management of leisure facilities and the improvement, repair and maintenance of all buildings and equipment in relation to:-</p> <ul style="list-style-type: none"> <li>• parks, woodlands, recreational grounds, open space and play areas</li> <li>• allotments</li> </ul> <p>sports and recreation initiatives (including childcare and play)</p> <p>To deal with matters relating to the management and operation of major leisure facilities owned and/or operated by the Council and to consider initiatives for the provision of new leisure facilities in the Borough. In particular, to examine issues in relation to:</p>	<p>To deal with all matters relating to leisure marketing, heritage and tourism.</p> <p>To deal with issues relating to the letting and monitoring of contracts relating to the functions in the portfolio.</p> <p>To develop, maintain and promote those services and facilities provided for the Borough and the wider area, including:</p> <ul style="list-style-type: none"> <li>• Basingstoke Canal</li> <li>• Blackwater Valley Countryside Management Service</li> </ul>
---	---

<ul style="list-style-type: none"> <li>• Aldershot Pools Complex and Lido</li> <li>• Alpine Snowsports Centre</li> <li>• Farnborough Leisure Centre</li> <li>• Princes Hall</li> <li>• Southwood Golf Course</li> </ul> <p>To carry out the Council's functions in respect of consultative arrangements on library services and community schools.</p>	<p>To carry out the Council's functions relating to grounds maintenance, subject to contractual issues where the function is provided jointly with other services being dealt with through the Environment Portfolio.</p>
<p><b>Town Twinning</b></p> <p>To deal with the social and cultural aspects of town twinning.</p>	<p><b>Other Matters</b></p> <p>To deal with all matters relating to the administration and enforcement of the Council's byelaws relating to the functions of the portfolio.</p>
<p><b>Rushmoor in Bloom</b></p> <p>To deal with all matters, in consultation with the Rushmoor in Bloom Forum, relating to the following:-</p> <ul style="list-style-type: none"> <li>• The annual Rushmoor in Bloom Competition, including promotion, publicity and sponsorship, programme of events and presentation of prizes;</li> <li>• participation in and arrangements for the Council's entry to the Southern England in Bloom Competition;</li> <li>• applications for commemorative floral displays.</li> </ul>	<p>To develop, implement and monitor the Council's strategies for addressing youth issues and the needs of young people in the Borough.</p> <p>To work with education providers to promote Life-long learning.</p>

# **WORK PROGRAMME – OBJECTIVES AND PROJECTS**

## **INTRODUCTION**

At the mid-cycle meeting held on 23rd August 2004, there was a preliminary discussion on developing the work of the Panel in context of the recent review of overview and scrutiny carried out by South East Employers. The meeting examined how to structure the future work and specifically dividing the Panel's work programme into three main types of issues:

- Ongoing items for monitoring and scrutiny including regular performance management information
- A limited number of projects for in depth investigation
- Items for information

In addition, requests can be made to discuss key decisions shown on the forward plan in advance of the relevant Cabinet or Council meeting.

## **PROJECTS DEVELOPED BY THE PANEL**

The Panel agreed to identify a limited number of issues which would form major projects for the Panel. For each, a task and finish group would be established once the Panel agreed the following:

- The objective of the project
- When it would be completed
- A lead member drawn from the Panel
- Members making up the task and finish group

There is also a regular discussion at the mid-cycle meeting on some of the major leisure developments that are being considered for the future.

## SCRUTINY & PERFORMANCE MANAGEMENT

These items will be discussed on a regular basis by the Panel in order to monitor progress and identify any specific issues. It is proposed to develop a range of performance information which will then be reported to the Panel on a regular basis, i.e. every 4 – 6 months.

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
03.04.17	<b>Lido Review</b>	The Panel has reviewed the outcomes of the soft market testing and endorsed the proposals for submission to the Cabinet for consideration.	The Panel would be kept informed of progress with the proposals in the context of the review of the leisure contracts.	Peter Amies, Head of Community and Environmental Services, Tel: (01252) 398750, Email: <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a>
08.09.14	<b>Runways End</b>	A meeting was held at Runways End where Members had a tour of the facility and received a presentation from the Centre Manager on the operational arrangements and plans for making the facility more accessible to the public in the future. Performance information was also provided to the Panel.	The arrangements at Runways End would continue to be monitored.	Peter Amies, Head of Community and Environmental Services, Tel: (01252) 398750, Email: <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a>

07.11.16  2017	<b>Football Clubs</b>	<p>A meeting was held at Aldershot Town Football Club where Members had a tour of the facility and received a presentation from the current owners on working arrangements and activities. The presentation also included the Club's plans for the future. A follow up report was provided in November 2016.</p> <p>A package of proposals supporting both football clubs has recently been prepared and agreed by the Cabinet.</p>	Arrangements at the Aldershot Town Football Club would continue to be monitored.	<p>Ian Harrison, Corporate Director, Tel: (01252) 398400 Email: <a href="mailto:ian.harrison@rushmoor.gov.uk">ian.harrison@rushmoor.gov.uk</a></p>
06.06.16	<b>Rushmoor Arts Hub</b>	The Panel received a presentation from Mr. Tony McGovern, Project Manager and Mr. Barney Jeavons, Steering Group Chair of the Rushmoor Arts Hub who described the process of setting up the Hub and the funding opportunities for young people in the Borough.	The Panel requested that an update on the project be given at a future meeting.	<p>Peter Amies, Head of Community and Environmental Services, Tel: (01252) 398750, Email: <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a></p>
07.11.16	<b>Rushmoor Local Children's Partnership</b>	The Panel received a presentation on the partnership and requested some further information relating to school places for children with special educational needs and teenage pregnancy data by ward.	The Panel will be updated on the requests for further information at the Mid Cycle meeting.	<p>Peter Amies, Head of Community and Environmental Services, Tel: (01252) 398750, Email: <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a></p>

23.01.17	<b>Garrison Sports Facilities</b>	The Panel toured the Garrison Sports facilities. Outcomes of the meeting led to a request for information on how the PE and Sports Premium was spent in Primary and Secondary Schools and more detailed local analysis on obesity in young people.	The Panel will be updated on the requests for further information at the Mid Cycle meeting.	Peter Amies, Head of Community and Environmental Services, Tel: (01252) 398750, Email: <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a>
05.06.17	<b>Healthy Weights Audit Questionnaire</b>	The Panel received a presentation on the Healthy Weights Audit. Questionnaires are currently with schools to be completed.	The Panel will receive an update on the outcomes of the questionnaire at a future meeting.	Peter Amies, Head of Community and Environmental Services, Tel: (01252) 398750, Email: <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a>

## INFORMATION ITEMS / ISSUES TO BE KEPT UNDER REVIEW

These following items are provided for the information of the Panel. They have been considered in the past and will be monitored from time to time to consider whether specific work is required:

- **Cultural Strategy** – The Panel has a monitoring and review role.
- **Southwood Community Centre** – The future of the Centre is being kept under review although in the short term the future of the Centre is assured. A report is to be made to the Panel when required.
- **Princes Hall** –The Panel will receive regular reports on performance and activities.
- **Farnborough Leisure Centre/ Aldershot Pools Complex/ Southwood Golf Course** – The Panel receives the Annual Service Reports from DC Leisure on these facilities to enable it to monitor activities and performance.
- **Southwood Woodland** – The Panel has been monitoring progress with the project and a report will be made once the planning process has been completed.
- **Alpine Snowsports** – The Panel will monitor performance and activities from time to time.
- **West End Centre** – The Panel will monitor operations at the centre and consider any changes if they are proposed.
- **Aldershot/Farnborough Libraries** – A report will be made to the Panel if any changes are proposed to the Libraries.

## LEISURE AND YOUTH POLICY AND REVIEW PANEL

### SCHEDULE OF AGENDA ITEMS – 2017/18

<b>4th September, 2017</b>	<b>Monitoring and Scrutiny</b> <ul style="list-style-type: none"> <li>• Southwood Golf Course Consultation</li> <li>• Leisure Contracts – Update</li> </ul>	
<b>6th November, 2017</b>	<b>Monitoring and Scrutiny</b> <ul style="list-style-type: none"> <li>• Hampshire Cultural Trust – Janet Owen</li> <li>• Healthy Weight Audit Questionnaire Update – Martin Sterio</li> </ul>	
<b>15th January, 2018</b>		
<b>19th March, 2018</b>		
<b>Dates/Items to be confirmed</b>	<ul style="list-style-type: none"> <li>• Community Leisure</li> <li>• Academies</li> <li>• Tourism</li> <li>• Allotments</li> <li>• Town Twinning</li> <li>• Public Halls and Community Centres</li> </ul>	