

**Housing Oversight Group**  
**Rushmoor Borough Council**  
**Terms of Reference 2025/26**

**Purpose**

The Group will provide oversight on how the council is meeting the objectives of the housing priority: Homes for All.

**Terms of Reference and Responsibilities**

- To improve member understanding of the housing service, including statutory duties, housing supply and resourcing issues
- To improve member understanding of key national and local housing issues including legislative and policy changes
- To review the progress of performance objectives and actions set out in the Homes for All priority and within the Housing and Homelessness Prevention Strategy

**Membership:**

- The group will consist of up to six members appointed by the Overview and Scrutiny Committee

**Meetings:**

- The group will be chaired by the Chair or Vice Chair of the Overview & Scrutiny Committee
- Hold up to three meetings each year and timed to coincide with the council's quarterly reporting
- Officers will issue an agenda and report pack one week prior to each meeting

**Conduct of meetings:**

- Meetings will take place on MS Teams and be facilitated by the Strategic Housing Manager and /or the Housing Service Manager with subject specific reports and presentations made by other members of the Housing Service
- To assist members in their oversight role a written report providing performance information with context notes plus updates on specific pre- agreed housing subjects (for example housing demand, supply and allocations, implementation of new legislation such as Renters Rights, issues relating to Registered Providers and private sector landlords) will be provided one week prior to the meeting taking place
- Sufficient time will be allowed for debate and questions during each meeting
- Draft minutes will be circulated within 2 weeks of the meeting taking place and agreed at the subsequent meeting.