

OVERVIEW AND SCRUTINY COMMITTEE

Report of the meeting held on Thursday, 24th October, 2024 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Halleh Koohestani (Chairman)
Cllr Nadia Martin (Vice-Chairman)
Cllr S. Trussler (Vice-Chairman)

Cllr A.H. Crawford
Cllr P.J. Cullum
Cllr C.P. Grattan
Cllr Bill O'Donovan
Cllr M.J. Tennant

Apologies for absence were submitted on behalf of Cllr Leola Card, Cllr Thomas Day and Cllr G.B. Lyon.

Cllrs S.J. Masterson, T.W. Mitchell and Sarah Spall attended the meeting as Standing Deputies.

16. MINUTES OF THE PREVIOUS MEETING

The minutes of the meetings held on 12th September and 19th September, 2024 were agreed as a correct record.

17. RUSHMOOR VOLUNTARY SERVICES - SERVICE LEVEL AGREEMENT - ANNUAL REPORT

The Committee welcomed Rushmoor Voluntary Services' Chief Executive, Donna Bone, Chair of Trustees, Andrew Lloyd and the Council's Community and Partnerships - Service Manager, Emma Lamb, who were in attendance to report on the 2023/24 Annual Report and Quarters 1 and 2 for 2024/25, in line with the Service Level Agreement with the Council.

Ms Bone, gave a presentation which explained that Rushmoor Voluntary Services (RVS) were the umbrella organisation, referred to as a Council for Voluntary Services (CVS), in place to support local voluntary and community groups. Its mission had been to support the people of Rushmoor to play a full and active part in the life of the local community in partnership with the voluntary, statutory, and business sectors. It was noted that RVS provided information, guidance and support to 340 member organisations.

The Committee were advised that RVS had 120 established 'Rushmoor Responder' volunteers who were available to do ad hoc, bite sized volunteering, on a flexible basis. In addition, it was noted that since April 2023, 425 local staff and volunteers

had been trained, 481 volunteers had been placed in local groups and staff had assisted with funding bids worth over £1.4million.

Key activities for RVS included:

- Community Transport – it was noted that an average of 791 passenger journeys were made every month across Hart and Rushmoor and the minibuses were hired out by organisations on average 570 times a year.
- Home Support – it was noted that RVS provided Home Help to over 200 households across the Borough and the befriending/buddying service had been thriving, with 326 telephone calls and 445 visits being made by volunteers.
- Partnership working – It was advised that RVS worked with partners to provide services/initiatives across the Borough. Examples included the Repair Café, Grub Hub, Warm Hubs and Rushmoor Link. In partnership with the NHS, RVS had also supported work on reducing healthcare inequalities for children and young people – the initiative had helped to foster volunteering skills/interest in younger people.

The Committee reviewed RVS's core CVS service budget income which came from grants totalling £134,800 for 2024/25. Looking to the future, it was advised that Hampshire County Council (HCC) would be removing their grant contribution, which had totalled £29,000 in 2024/25, for 2025/26. It was estimated that RVS could operate for one year at a cost of around £650,000 and had been operating at a deficit for the past two years. It was recognised that HCC and the Council were both facing financial challenges, however some growth was required to keep operating going forward.

The Committee discussed the report and presentation and when asked how the Council could assist, Ms Bone advised that a three year funding agreement from the Council would help plan for the future and assistance with a new lease for the space occupied at the Council Offices. A discussion was also held on the demographic of volunteers, it was advised that since the pandemic a number of volunteers with lived experience naturally retired leaving a huge deficit. The Rushmoor Responders, which had been established from the volunteers who had come forward during the pandemic, were a vital database of people who could be called upon for volunteering opportunities. It was also important to foster and continue to engage with young people through the local schools and colleges, creating opportunities for Duke of Edinburgh volunteering and build understanding of what can and can't be done in the sector as a young person.

It was advised that RVS and Hart Voluntary Action (HVA) intended to work jointly going forward, condensing the number of meetings held per year by hosting jointly and using survey data to seek opportunities for more collaborative working.

In response to a query on how key performance indicators (KPI) were measured, Ms Lamb advised that quarterly performance meetings were held with RVS, and the

excellent partnership with the Council had been highlighted in the recent Peer Review. Ms Lamb, was very confident that RVS delivered on its KPIs.

The Committee discussed the implications should RVS cease to exist, and opportunities for funding from alternative sources.

The Committee RECOMMENDED that the Cabinet:

- consider a multi-year funding agreement from 2025/26
- consider bridging the gap in funding as a result of any withdrawal of the Hampshire County Council grant to RVS from 2025/26
- consider waiving the rent of £20,000 due to Rushmoor Borough Council through 100% rent relief

ACTION

What	By Whom	When
Provide a spreadsheet of costs showing income and expenses for 2024/25 to date.	Donna Bone, Chief Executive, RVS	November 2024
Share survey results from 2023/24	Donna Bone, Chief Executive, RVS	November 2024

The Chairman thanked Ms Bone, Mr Lloyd and Ms Lamb for their presentation.

18. **WORK PLAN**

The Committee noted the current Work Plan and the items for the meeting on 28 November, which included the Leaders Priorities and the Risk Register.

The Committee discussed a recent Record of Executive Decision which related to the delayed release of Union Yard. It was agreed that the option of an additional meeting would be considered to look at the situation in more depth.

The meeting closed at 8.56 pm.

POLICY AND PROJECT ADVISORY BOARD

Report of the meeting held remotely on Tuesday, 19th November, 2024 at 7.00 pm.

Voting Members

Cllr M.J. Roberts (Chairman)
Cllr Julie Hall (Vice-Chairman)

Cllr Sue Carter
Cllr A.H. Gani
Cllr Lisa Greenway
Cllr Steve Harden
Cllr Rhian Jones
Cllr Halleh Koohestani
Cllr T.W. Mitchell
Cllr Ivan Whitmee

An apology for absence was submitted on behalf of Cllr S.J. Masterson.

14. MINUTES

The minutes of the meeting held on 24th September, 2024 were agreed as a correct record and signed by the Chairman.

15. CLIMATE CHANGE ACTION PLAN

The Chairman welcomed Ms Sophie Rogers and Ms Emma Lamb from the Council's Community and Partnerships team, who presented the Council's Climate Change Action Plan. Also present was Cllr Jules Crossley, Policy, Climate & Sustainability Portfolio Holder, who had been invited to attend for this item.

The Board was reminded that the Council had declared a Climate Emergency in 2019 and had set a target of the Council's operational emissions being carbon neutral by 2030. To monitor progress towards this target, the latest version of the Climate Change Action Plan covered the period 2023 – 2026. The current action plan had twelve actions of focus, namely:

Action 1: Transition electricity across the Council's sites to 100% renewable tariffs.

Action 2: Switch the Council's car fleet to electric alternatives and investigate options for other Council vehicles.

Action 3: Achieve a 5% annual reduction in overall travel from employee-owned vehicles for business purposes and refresh the Council's Workplace Travel Plan.

Action 4: Consider opportunities arising from a relocation of the Council's offices to reduce gas consumption and/or increase renewable energy generation on site.

Action 5: To continue to engage young people on climate change through the schools' programme which is now running in four junior schools within Rushmoor.

Action 6: To use the Council's communications channels (including through Member engagement) to promote opportunities for residents and local businesses to reduce their own carbon footprint, including promoting schemes to improve energy efficiency of their home or business.

Action 7: To hold an eco-fair in September 2023 at Southwood Country Park and Field Centre to allow residents to find out more about climate change and opportunities to reduce their own carbon footprint and to hold an event for local businesses on low carbon opportunities.

Action 8: To work with Hampshire County Council to improve access to EV charging facilities across Rushmoor.

Action 9: To refresh the Council's procurement strategy to ensure that the goods and services that the Council buys support the aim of the Council being carbon neutral by 2030.

Action 10: To review processes for the Council's capital programme so that environmental impacts are incorporated into business case development and whole life cycle carbon assessments are undertaken.

Action 11: To develop the Council's offsetting approach with a view to ensuring that any offsetting undertaken by the Council has a local impact.

Action 12: To review, update and publish the Council's carbon footprint on an annual basis, publish an annual report detailing all that the Council has achieved in relation to its climate action plan and associated strategies (e.g. Green Infrastructure Plan).

The update paper that had been circulated with the agenda proposed a number of changes to the existing actions and the addition of three new actions around the development and use of Climate Change Impact Assessments, the reduction of the use of single-use plastics across Council sites and measures around Active Travel.

In considering the presentation and the proposal in the update paper, Members made the following comments and observations:

- Action 4 in respect of the relocation of the Council Offices should be removed/merged due to the uncertainty over the timescales/logistics of this move
- Insurance costs in respect of electric vehicles can be prohibitive
- Consider scheme to use people's drives to charge electric vehicles
- Encourage establishment of more 'school buses'
- Instead of reducing the use of single-use plastic – can we remove the use of it completely?

- Action 12 – can the report be more often than annually? Confirmed some measures can be reported quarterly but other measures, such as charting emissions, too resource intensive to be reported that frequently
- Can we publicise community grants better re; green initiatives?
- Action 5 – can this be extended to more schools? School travel plans – can we help more local schools?
- Twelve actions seem too many – not clear which are likely to have the most impact
- Within actions, do we need to categorise ‘must do’, ‘could do’ and ‘should do’?
- Good we are branching out to secondary schools as well as primary schools
- Action 7 – events come and go – can we do something more permanent for businesses, such as a business network?
- Good to involve infant-aged children in the process as well as older children
- Action 7 – Eco Fair is a good initiative – could we hold more? Confirmed that a Eco and Sustainability Fair being planned for Princes Hall, Aldershot in July, 2025
- Active Travel – to be included in action plan

The Chairman encouraged Members to provide any further comments or questions by email and thanked Ms Rogers and Ms Lamb for their contributions to the meeting.

It was agreed that the Board would receive a further, written update on the redraft of the action plan.

16. **WORK PLAN**

The Board noted the current Work Plan.

It was agreed that the agenda for the January Board meeting would be discussed at the next Progress Group meeting on 3rd December, 2024.

The meeting closed at 8.14pm.
