

LICENSING AND GENERAL
PURPOSES COMMITTEE
27TH MARCH 2017

CHIEF EXECUTIVE'S OFFICE
HEAD OF DEMOCRATIC AND
CUSTOMER SERVICES
REPORT NO. DCS1701

RUSHMOOR COMMUNITY AWARD 2017 – NOMINATIONS

Over the last few months the Rushmoor Community Award scheme has been advertised within the Borough and also with Members and nominations have been invited for the 2017 Award.

The Committee is asked to discuss the nominations submitted and to consider whether to make a Community Award in 2017.

1. INTRODUCTION

- 1.1 The Committee will recall that the Community Award Scheme recognises outstanding achievements of residents of the Borough. Last year, the Award was made to two people: Mr. Lewis Trinder and Mr. Kevin Matthew. The purpose of this Report is to provide details of the nominations submitted to enable Members to decide whether an award should be made this year.

2. PURPOSE AND CRITERIA

- 2.1 The Community Award is open to all local people who have made an outstanding contribution to the Borough. However, it has been agreed that service to the Council is not a reason for being presented with the award. In addition, service in a professional capacity shall not normally be considered.
- 2.2 Guidelines or measures have been established in order to assist the assessment of nominations, as follows:

- **Outstanding service to the community**
 - Over what period of years
 - Number of people served
 - Amount of time spent in service work
 - Response from those served
 - Special skills needed

- **Outstanding service to an individual or individuals**

- Type of work undertaken
- Over what period of years
- Amount of time spent in service work
- Special skills needed

- **Outstanding service to the voluntary sector**

- Those organisations supported
- Nature of the support given
- Over what period of years
- Amount of time spent in service work

2.3 Appended to this Report is a schedule setting out the five nominations that have been submitted and the key reasons for them.

2.4 As the appendix contains personal information, in accordance with the Data Protection Act, it is only being made available to members of the Committee.

3. **ARRANGEMENTS FOR MAKING THE AWARD**

3.1 It is important that, in order to ensure that the award has integrity, the nominations made and the Committee's discussions are kept confidential.

3.2 The award will be an engraved piece of glassware referring to the "Rushmoor Community Award" and will be presented by the Mayor at the Council Meeting on 22nd June 2017.

4. **CONCLUSIONS**

4.1 The costs of the scheme are low and it provides an opportunity for the Council to recognise formally the achievement of local people committed to serving the community through publicity and a lasting memento.

ANDREW COLVER
HEAD OF DEMOCRATIC AND CUSTOMER SERVICES

Contacts: Andrew Colver (01252 398820)
Kathy Flatt (01252 398829)