



RUSHMOOR BOROUGH COUNCIL

LICENSING, AUDIT AND GENERAL PURPOSES COMMITTEE

*via Microsoft Teams Live on
Monday, 29th March, 2021 at 7.00 pm*

To:

Cllr S.J. Masterson (Chairman)
Cllr Mara Makunura (Vice-Chairman)

Cllr Sophia Choudhary
Cllr A.K. Chowdhury
Cllr A.H. Crawford
Cllr Veronica Graham-Green
Cllr Christine Guinness
Cllr A.J. Halstead
Cllr L. Jeffers
Cllr Prabesh KC
Cllr Jacqui Vosper

STANDING DEPUTIES

Cllr Sue Carter
Cllr C.P. Grattan

Enquiries regarding this agenda should be referred to the Committee Administrator,
Kathy Flatt, Democracy and Community
Tel. (01252 398829) or email kathy.flatt@rushmoor.gov.uk.

A G E N D A

1. **MINUTES – (Pages 1 - 8)**

To confirm the Minutes of the Meeting held on 25th January 2021 (copy attached).

2. **COUNCILLORS' CODE OF CONDUCT - UPDATE – (Pages 9 - 34)**

To consider the Monitoring Officer's Report No. LEG2101 (copy attached) on the responses received in respect of the consultation exercise on the Draft Councillors' Code of Conduct and on finalising the Code for approval.

3. **BRING YOUR OWN DEVICE POLICY – (Pages 35 - 42)**

To consider the Audit Manager's Report No. AUD2101 (copy attached), which sets out the Council's Bring Your Own Device Policy for approval. The Report will be presented by Mr. Nick Harding, Head of IT, Facilities and Projects.

4. **STATEMENT OF ACCOUNTS 2019/20 - UPDATE 2 – (Pages 43 - 48)**

To receive the Executive Head of Finance's Report No. FIN2107 (copy attached), which gives details of audit progress for the Council's Statement of Accounts for 2019/20 and the provision of the audit opinion.

5. **AUDIT PLAN 2021/22 – (Pages 49 - 56)**

To consider the Internal Audit Manager's Report No. AUD2102 (copy attached) which sets out the Internal Audit Plan for 2021/22.

6. **ANNUAL GOVERNANCE STATEMENT - ACTION PLAN UPDATE – (Pages 57 - 64)**

To receive the Audit Manager's Report No. AUD2103 (copy attached), setting out work carried out towards the implementation of the actions detailed in the Annual Governance Statement, originally presented to the Committee in July 2020.

7. **FUTURE ARRANGEMENTS FOR THE LICENSING, AUDIT AND GENERAL PURPOSES COMMITTEE – (Pages 65 - 80)**

To consider the Joint Report (No. DC2109 – copy attached) of the Head of Democracy and Community and the Monitoring Officer, which sets out proposals for the future arrangements for the Committee.

8. **EXTENSION OF TERM OF OFFICE FOR DESIGNATED INDEPENDENT PERSON – (Pages 81 - 84)**

To consider the Joint Report (No. DC2110 – copy attached) of the Head of Democracy and Community and the Monitoring Officer, which recommends a two-year extension to the term of office for the Council's Designated Independent Person – Mrs. Mary Harris.

PUBLIC PARTICIPATION AT MEETINGS

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.
