



## RUSHMOOR BOROUGH COUNCIL

### LICENSING SUB-COMMITTEE (ALCOHOL AND ENTERTAINMENTS)

*at the Council Offices, Farnborough on  
Friday, 9th November, 2018 at 10.00 am*

To:

Cllr Liz Corps

Cllr A.H. Crawford

Cllr Jacqui Vosper

Enquiries regarding this agenda should be referred to the Committee Administrator:  
Chris Todd, Democracy, Strategy and Partnerships, Tel. (01252) 398825 or Email  
[chris.todd@rushmoor.gov.uk](mailto:chris.todd@rushmoor.gov.uk)

### A G E N D A

1. **DETERMINATION OF AN APPLICATION FOR THE VARIATION OF A PREMISES LICENCE IN RESPECT OF THE RUSHMOOR COMMUNITY STADIUM, FARNBOROUGH FOOTBALL CLUB, CHERRYWOOD ROAD, FARNBOROUGH –**  
(Pages 1 - 62)

To consider the Head of Operational Services' Report No. OS\_LICSUB\_A&E1828 (copy attached) setting out details of an application for the variation of a premises licence.

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LICENSING SUB COMMITTEE  
(ALCOHOL & ENTERTAINMENT)  
9 NOVEMBER 2018

HEAD OF OPERATIONAL SERVICES

LICENSING REPORT NO. OS\_LICSUB\_A&E1828

**DETERMINATION OF AN APPLICATION FOR THE VARIATION OF A PREMISES  
LICENCE IN RESPECT OF THE RUSHMOOR COMMUNITY STADIUM,  
FARNBOROUGH FOOTBALL CLUB, CHERRYWOOD ROAD, FARNBOROUGH**

**1.0 INTRODUCTION**

- 1.1 This Report concerns an application for a variation of a premises licence made under Section 34 of the Licensing Act 2003 ('the Act'). Representations have been received in respect of the application and invoke a statutory requirement hold a hearing with Members.
- 1.2 This Report provides details of, and background to the application, and should be read in conjunction with the Council's Licensing Policy and the Secretary of State's Guidance. This, together with information obtained at the hearing should be used to determine the application.

**2.0 BACKGROUND**

- 2.1 An application to vary an existing premises licence was received on 17<sup>th</sup> September 2018, submitted by Mr Rob Prince, CEO of Boro FC Limited in respect of the premises known as The Rushmoor Community Stadium, Farnborough Football Club, Cherrywood Road, Farnborough GU14 8UD. A map showing the general location of the premises is given at **Appendix A**.

**2.2 Existing premises licence**

- 2.3 The application requests the variation of the existing premises licence reference 17/00045/LAPRE, itself granted on variation on 17<sup>th</sup> March 2017. The original licence for the premises was granted on the 25<sup>th</sup> August 2015.
- 2.4 The current licence authorises the sale by retail of alcohol, the provision of regulated entertainment by way of live and recorded music, the performance of dance and anything of a similar description. The licence also authorises the provision of late night refreshment. A copy of the premises licence is given as **appendix B**.

**2.5 Nature of the application**

- 2.6 The applications seeks to extend the authorised hours for all current licensed activities (indoors only) to 01:00am on Friday's and Saturday's and for the opening hours to be registered to 01:30am on these days. A copy of the application is given as **Appendix C** for reference.

### 3.0 ADVERTISING THE APPLICATION

- 3.1 I can confirm that each responsible authority (as specified in the Act) has received a copy of the application. Similarly, the application was advertised by the applicant in accordance with the requirements of the legislation, both at the premises and in a local newspaper. The last date for representations was given as 15<sup>th</sup> October 2018.

### 4.0

#### 4.1 Environmental Health

- 4.2 The applicant has negotiated an amendment to the operating schedule with the responsible authority that is Environmental Health. This includes limitation of the variation to indoor activities only and concerns an amendment to an existing condition on the current licence (17/00045/LAPRE), details of which are given at **appendix D**.

### 5.0 REPRESENTATION(S)

- 5.1 A single individual representation has been received in respect of the application from a member of the public. A copy of the representation is given at **Appendix E**.

#### 5.2 Relevance of Representation(s)

- 5.3 To be eligible to be considered, the Act requires a(ny) representation(s) to be '*relevant*'. A '*relevant representation*' is one that has been made by a responsible authority, any other person, a body representing such persons or a Member of the relevant licensing authority (i.e. elected councillors). Similarly, representations must not be frivolous or vexatious and must be about the likely effect of the grant of the licence on the promotion of the licensing objectives.
- 5.4 The licensing objectives are defined in the Act and include -
- (a) the prevention of crime and disorder;
  - (b) ensuring public safety;
  - (c) the prevention of public nuisance; and
  - (d) the protection of children from harm.
- 5.5 Against the above criteria, a part of the representation is considered relevant in this case as it has been made by other persons and concerns the licensing objectives ***the prevention of public nuisance*** and ***the prevention of crime and disorder***. However, a part of the representation made may not be relevant and this may require some preliminary decision.

## **6.0 DATA PROTECTION ISSUES**

- 6.1 It should be noted that in accordance with data protection requirements, any personal details, addresses, contact details and/or signatures submitted on any application, representation or other relevant document etc. have been redacted.

## **7.0 DETERMINATION**

- 7.1 Further to the receipt of the relevant representation and, in accordance with the Act and the Council's scheme of delegation, the Sub-Committee is asked to determine the application.

## **8.0 RELEVANT CONSIDERATIONS**

### **8.1 Licensing Objectives**

- 8.2 In considering the application the licensing authority must have regard to the promotion of the licensing objectives given at paragraph 5.4 of this report.

### **8.3 Licensing Policy and Secretary of States Guidance**

- 8.4 The licensing authority must also have regard to its statement of licensing policy and any guidance issued by the Secretary of State under section 182 of the Act.
- 8.5 Details of the parts of the policy and guidance that may be relevant to this application are given in **appendix F** to this report.

### **8.6 Mandatory Conditions**

- 8.7 There are also mandatory conditions that must be applied to a premises licence where appropriate. Whilst mandatory conditions are included in the current licence, the full suite of mandatory conditions are detailed at **appendix G** and should be applied where appropriate.

## **9.0 OPTIONS**

- 9.1 In determining this application the Sub-Committee may take any of the following steps as it considers appropriate for the promotion of the licensing objectives; namely -
- (a) to vary the licence as applied for\*; or
  - (b) to modify the conditions of the licence, or
  - (c) to reject the whole or part of the application.

*\* Subject to any relevant mandatory conditions, amendments agreed by the applicant and/or such other conditions that are consistent with the operating schedule which, with the exception of mandatory conditions, may be modified (which may include the alteration or omission of a condition or the addition of any new condition(s)) to such extent as may be necessary to promote the licensing objectives.*

## **10.0 RECOMMENDATION(S)**

10.1 The Sub-Committee is asked to determine the application having regard to -

- (a) the contents of this report;
- (b) any additional information obtained from the hearing;
- (c) the Council's licensing policy;
- (d) guidance issued by the Secretary of State; and
- (e) the promotion of the licensing objectives.

### **JOANNE O'CONNELL**

Licensing Officer

### **OPERATIONAL SERVICES**

*licensing@rushmoor.gov.uk*

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#### **Public Documents:**

- 1) **HMSO (2003)**, The Licensing Act 2003
- 2) **Home Office (April 2018)**, Guidance issued under Section 182 of the Licensing Act 2003

#### **Contacts:**

**Joanne O'Connell**, Licensing Officer

Email: joanne.o'connell@rushmoor.gov.uk, Tel: 01252 398168

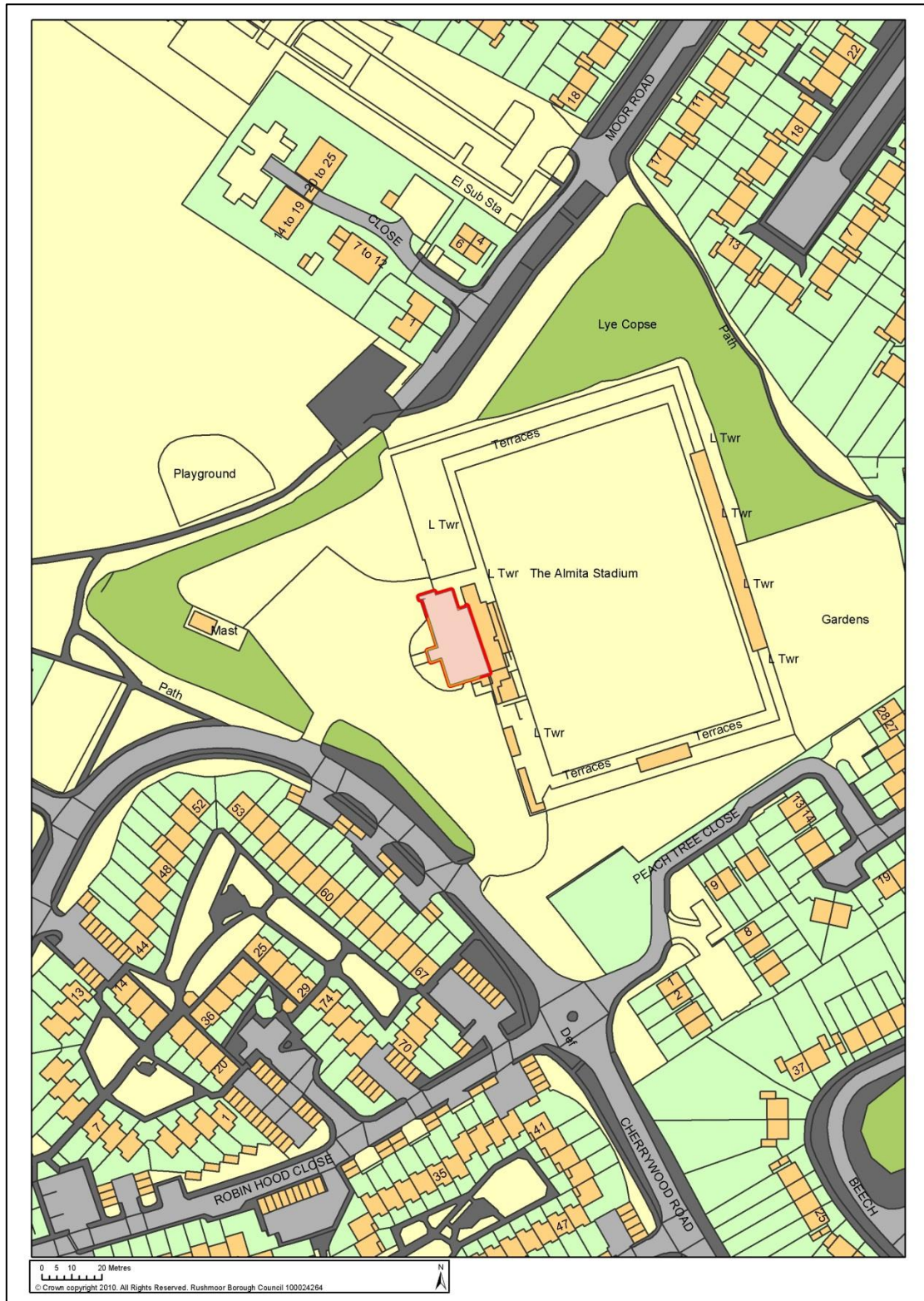
**Shelley Bowman**, Principal Licensing Officer

Email: shelley.bowman@rushmoor.gov.uk, Tel: 01252 398162

<b>APPENDICES</b>	<b>PAGE</b>
<b>Appendix A</b>	Map of area and licensed premises
<b>Appendix B</b>	Copy of existing premises licence 17/00045/LAPRE
<b>Appendix C</b>	Copy of application for variation of premises licence
<b>Appendix D</b>	Negotiated amendments with Environmental Health
<b>Appendix E</b>	Copy of representation received
<b>Appendix F</b>	Relevant Considerations
<b>Appendix G</b>	Mandatory Conditions

MAP OF AREA AND LICENSED PREMISES

RUSHMOOR COMMUNITY STADIUM, FARNBOROUGH FOOTBALL CLUB,  
CHERRYWOOD ROAD, FARNBOROUGH GU14 8UD





## COPY OF EXISTING PREMISES LICENCE – 17/00045/LAPRE

Premises Licence Number  
17/00045/LAPRE- 1/16



**RUSHMOOR**  
BOROUGH COUNCIL

## PREMISES LICENCE

### Licensing Act 2003

#### Part 1 – Premises Details

##### Postal address of premises, or if none, ordnance survey map reference or description

**Address:** Rushmoor Community Stadium  
Cherrywood Road  
Farnborough  
Hampshire  
GU14 8UD

**Map Ref (E):** 486318  
**Map Ref (N):** 157525  
**UPRN:** 100062327359

**Telephone** 01252 541469

##### Where the licence is time limited the dates

➤ This licence is **NOT** time limited

##### Licensable activities authorised by the licence

- (1) The retail sale / supply of alcohol;
- (2) The provision of regulated entertainment by way of live music ;
- (3) The provision of regulated entertainment by way of recorded music;
- (4) The provision of regulated entertainment by way of performance of dance ;
- (5) The provision of regulated entertainment by way of anything of a similar description to items (2), (3) or (4) above; and
- (6) The provision of late night refreshment.

##### Times the licence authorises the carrying out of licensable activities

- (1) The sale by retail of alcohol:-
  - Sunday to Thursday 12:00pm – 23:00pm;
  - Friday's and Saturday's 12:00pm – 00:00 midnight
  - On Christmas Eve, New Year's Eve & Bank Holidays - 12:00pm – 01:00am the following day

- (2) The sale by retail of alcohol(outdoors) (limited to four events per calendar year if not run under the FA)
- Friday's or Saturday's 12:00pm – 20:00pm
- (3) The provision of regulated entertainment by way of live and recorded music:-
- Sunday to Fridays – 12:00pm – 23:00pm
  - Saturday's – 10am – 00:30am the following day
  - On Christmas Eve, New Year's Eve & Bank Holidays - 12:00pm – 01:00am the following day
- (4) The provision of regulated entertainment by way of live and recorded music (outdoors) (limited to 3 events per calendar year)
- Friday's and Saturdays 12:00pm – 20:00pm
- The provision of late night refreshment:-
- Sunday to Thursday – 12:00pm – 23:00pm
  - Friday's and Saturdays 12:00pm – 00:00am
  - On Christmas Eve, New Year's Eve & Bank Holidays – 12:00pm – 01:00am
- (5) The provision of late night refreshment (outdoors)(limited to 3 events per calendar year)
- Friday's and Saturdays 12:00pm – 20:00pm
- (6) All other licensable activities:-
- Sunday's to Thursday – 12:00pm – 23:00pm
  - Friday's and Saturday's 12:00pm – 00:30am
  - On Christmas Eve, New Year's Eve & Bank Holiday's 12:pm – 01:00am
- (7) All other licensable activities(outdoors)(limited to 3 events per calendar year)
- Friday's and Saturday's 12:00pm – 20:00pm

**The opening hours of the premises**

- (1) Sunday to Friday 09:00am – 23:30pm  
(2) Saturday's 09:00am – 00:30am the following day  
(3) On Christmas Eve, New Year's Eve and Bank Holidays - 09:00am - 01:30am the following day

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

- Alcohol may be sold / supplied for consumption **ON** the premises **ONLY**

## Part 2


**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

**Name:** Boro FC Limited  
**Address:** 60 High Street  
New Malden  
Surrey  
KT3 4EZ  
**Telephone:** 01252 541469  
**Email:**

**Registered number of holder, e.g. company number, charity number (where applicable)**

➤ 08644606 (Company number)

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

**Name:** Sylvia Jones  
**Address:**   
**Telephone:** Not known  
**Email:** Not known

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

**Personal licence number:** HARTDC06/00580/LAPER  
**Issuing authority:** Hart District Council

Granted by Rushmoor Borough Council, as licensing authority  
pursuant to the Licensing Act 2003 and regulations made thereunder

**Date Licence Granted:** 17<sup>th</sup> March 2017  
**Licence Effective from:** 17<sup>th</sup> March 2017

SIGNED on behalf of the  
Head of Environmental Health Services  
(Authorised Officer)

**Annex 1 – Mandatory conditions**

- (1) No supply of alcohol may be made under the premises licence:-
  - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3)
  - (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (iii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
- (4) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
  - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
Where –
    - (i) P is the permitted price

- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence –
    - (i) The holder of the premises licence
    - (ii) The designated premises supervisor (if any) in respect of such a licence, or
    - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
  - (f) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
  - (g) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
  - (h) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
- (5) (i) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

- (ii) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behavior or to refer to the effects of drunkenness in any favorable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- (6) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (7) The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or

supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
  - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

**Annex 2 – Conditions consistent with the Operating Schedule**

- (1) A suitable and sufficient CCTV camera system linked to a suitable recording facility shall, so far as is reasonably practicable, be operational at the premises during any period in which licensable activities are permitted
  - (a) So far as is reasonably practicable, the CCTV system must be maintained in good working order at all times.
  - (b) CCTV recordings and footage must be retained for a minimum period of 28(twenty-eight) days and be made available for review by the Police upon request (subject to the requirements of the Data Protection legislation in force at the time).
  - (c) The CCTV system shall be capable of producing immediate recordings on site and a person conversant with the operation and retrieval of information obtained by the CCTV system shall be available to attend the premises at all times.
- (2) Anyone authorised to sell alcohol at the premises shall (before being permitted to make sales of alcohol) be suitably trained in respect of the following matters to a level commensurate with their duties and responsibilities:-
  - (a) the refusal of the sale of alcohol to those who appear intoxicated and how to recognise them; and
  - (b) the appropriate precautions to prevent the sale of alcohol to persons under the age of 18.
- (3) Written records of such training shall be produced, and be signed and dated by the member of staff receiving the training. They shall be kept on the premises to which they relate for a minimum of 2 years and be made available to the responsible authorities immediately on request
- (4) Anyone authorised to sell or supply alcohol at the premises shall request and ensure sight of suitable identification, for proof of age, of any person appearing to them to be under the age of 25 (twenty-five) and who is attempting to purchase alcohol.
  - (i) For the purposes of this condition, suitable identification is photo driving licence, passport, or any other photographic identification bearing the "PASS" logo and the person's date of birth.
  - (ii) Further to the above, anyone authorised to sell or supply alcohol at the premises shall be instructed that no sale of alcohol shall be

made unless suitable identification, for proof of age, can be provided.

- (iii) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of the above challenge 25 policy and the request for suitable identification in connection thereof.
- (5) Except for access and egress, all external doors and windows must be closed and kept closed between 22:00pm and the end of the specified opening hours on any day. (This excludes the function room upstairs).
- (6) On any day when Farnborough Football Club first team are playing at the premises, during the period one hour before the game is due to kick off until 17:00pm:
  - (i) in all cases, only drinking vessels made from plastic, bearing the stamp required by S16(2) of the Measuring Equipment (Intoxicating Liquor) Regulations 1983 may be used to serve drinks to customers at the premises; and
  - (ii) no drinks shall be served to customers in glass bottles (in all cases, drinks shall be poured into appropriate vessels
- (7)
  - (i) Except for during Football Matches, no music or speech shall be relayed via external speakers, other than for events with the prior approval of the licensing authority.
  - (ii) Except where approved in accordance with the above, all speakers and other such amplification equipment shall be kept within the premises.
  - (iii) Except where otherwise approved in accordance with the above, speakers and other such amplification equipment shall not be positioned near to or facing openings such as doors and window
- (8) Entry to the premises is not permitted at the end of the specified opening hours on any day.
- (9) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of potential criminal activity such as theft.
- (10) Suitable and sufficient sign shall be displayed in the premises and outside detailing the admission policy.
- (11) Suitable training shall be given to all staff in respect of the admission policy.

- (12) A written log shall be kept of all refusals, including refusals to serve alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nomination in writing a responsible person to check and sign it on a weekly basis
  - (i) Management and staff at the premises shall ensure that the need to leave the premises and area quietly is verbally reiterated to patrons leaving the premises.
- (13)
  - (i) Children under the age of 16 (sixteen) years, shall not be permitted in the premises at any time unless they are accompanied by an adult (over 18 years).
  - (ii) Children shall not be permitted to sit, stand or make purchases at the bar, at any time.
- (14) Testing of the sound equipment prior to an external event shall be restricted to 10:00 – 18:00.
- (15) The licence holder or nominated representative(s) shall carry out a regular noise assessment of the area adjacent to the premises whilst licensable activities take place.
  - (i) The licence holder or nominated representative(s) shall carry out a regular noise assessments shall take place on all sides of the premises at the boundary of the nearest residential premises, and steps shall be taken to reduce noise from the premises if it is disturbing at the monitoring points.
  - (ii) Noise assessments shall take place on all sides of the premises at the boundary of the nearest residential premises, and steps shall be taken to reduce noise from the premises if it is disturbing at the monitoring points.
  - (iii) These assessments shall be undertaken at hourly intervals from 23:00pm
  - (iv) Written records of these assessments and any remedial actions(s) taken shall be kept and made available to either the local authority or the Licensing Authority when requested.
- (16) A suitable noise complaints procedure must be established and in operation at the premises (e.g. all staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there

must be investigated and remedied as soon as, and, so far as is reasonably practicable to prevent public nuisance)

- (i) Suitable written records (e.g. the nature of any complaint(s), action(s) taken in response, the date(s) and time(s) when any complaint was made, together with the name of the person(s) who handled the complaint) and any actions taken in conjunction with Rushmoor's Duty Officer in accordance with the Noise management section of the Event Management Plan. This must be kept and made available to officers of Rushmoor Borough Council on request.
- (17) At any function to celebrate either an 18th or 21st birthday, a minimum of 2 (two) SIA licensed door supervisors shall be employed and in attendance (i.e. on duty) at the premises solely to carry out door supervisor / security duties at all times that the premises is open to members of the public.
- (18) With the exception of the external events allowed in accordance with the above, no licensable activities or the consumption of food or drink shall be permitted on the external pitch/stadium area between 22:30pm and the end of specified opening hours on any day. Only smoking may be permitted in any authorised external area(s) of the premises during the time stated.
- (19) Prominent, clear and legible notices shall be suitably located on all exit doors of the licensed premises requesting patrons and staff to respect the needs of local residents and to leave the premises and area quietly.
- (20) A suitably, qualified and experienced noise consultant (or representative thereof) employed by the premises licence holders at their own expense, shall be present on site for the duration of any non FA event involving licensable activities while live or recorded music and/or other amplified sound is provided in the stadium/pitch area of the premises. The noise consultant shall proactively monitor, advise on and have sufficient authority to control music sound level as may be appropriate to prevent public nuisance.
- (21) Where external regulated entertainment takes place, the Music Noise Level (MNL) measured 1m from the façade of noise sensitive premises (being a premises where the occupants are likely to suffer nuisance from excessive noise) shall not exceed 70dB(A) over a 15 minute period. Where music noise levels exceeds this, steps shall be taken to ensure the noise level is lowered to acceptable levels.

- (i) The person operating the music system is to be made aware of the noise limits and the role of the noise consultant. The noise consultant shall have regular and direct contact with the person operating the music system and give advice on the volume and have authority to adjust the level of the music.
  - (ii) The music Noise Level shall be measured using a sound level meter complying with at least Class 2 of BS EN 61672-1:2013 at locations agreed with Environmental Health prior to the event.
  - (iii) Readings from any noise monitoring equipment shall be suitably recorded and copies provided on request of Licensing or Environmental Health. All readings shall be recorded in such a way as to allow the relevant authorities to monitor and examine said readings during the event.
  - (iv) The licence holder shall ensure that Rushmoor Borough Council's Duty Officer is notified immediately of any complaints received.
- (22) For any event involving external regulated entertainment, the licence holder shall, at least 2 (two) weeks before the event is due to commence, distribute to local residents relevant information, which shall include details of the event, details of sound testing prior to the event, what to do in the event of complaint, together with the events complaint hotline telephone number and Rushmoor Borough Council's out – of – hours telephone number. The area and/or residents to which the relevant information is distributed shall be agreed in writing with the licensing authority.
- (23) Noise levels from music sound systems, Public Address systems, on-site generators, compressors, refrigeration equipment, cooking & extraction systems and other plant and equipment operating during any event involving licensable activities shall be suitably monitored and controlled to ensure they do not cause nuisance.
- (24) A zero tolerance approach shall be taken towards the presence and use of illegal drugs on the premises.
- (i) Suitable and sufficient, prominent, clear and legible notices shall be displayed at the premises, advising patrons of the above zero tolerance approach to drugs.
- (25) All lighting (including external lighting) shall be correctly adjusted so that it only illuminates the surface(s) intended and does not throw light on to or into neighbouring property.

- (26) External lighting shall be fitted with properly designed screens, baffles, shrouds or louvers in order to permit the direction and control of light beams
- (27) Dependant on the activities, events and risks at the premises, a suitably trained first aider or an appointed person for first aid must be present on the premises at all times during licensable activities. Suitable and sufficient supplies of first aid equipment and materials must also be made available to members of the public.
- (28) A clear and legible notice shall be prominently displayed on the exterior frontage of the premises advertising the hours when licensable activities are permitted
- (29) Disposal of refuse such as waste bottles into external receptacles, where the noise will be audible to neighbouring properties, must not occur between 2300hrs and 0800 hrs.
- (30) Suitable and sufficient litterbins shall be provided in the vicinity of the premises (including suitable receptacles to dispose of litter arising from smoking activities).
- (31) Customer shall not be sought by means of personal solicitation outside or in the vicinity of the premises.
- (32) All employees shall be made aware of the conditions attached to this licence by a mechanism in writing.
- (33) A suitable contact number shall be provided and maintained for the purposes of the receipt of any such complaints.
- (34) A suitable and sufficient fire and general risk assessments shall be developed and maintained for the premises and implemented as may be appropriate in the event of emergency.
- (35) No advertising materials shall be distributed or displayed which contain obscene images.
- (36) Door staff will be positioned, whereby they can follow follow a strict admission policy
- (37) For any event not run under the FA, which involves licensable activities taking place in the external area of the premises a suitable and sufficiently comprehensive Event Management Plan shall be developed, implemented and submitted to the licensing authority at least 6 (six) weeks prior to the first day on which the event is due to commence.

- (i) The Event Management Plan shall include the licence holders intentions in respect of measures to be implemented to promote the licensing objectives, including but not limited to:
    - (a) Security/stewarding
    - (b) Noise Management
    - (c) Traffic Management
    - (d) Emergency Planning
    - (e) Precautions in respect of alcohol sales & consumption
  - (ii) The Event Management Plan shall be established, maintained and implemented to the satisfaction of the responsible authorities.
- (38) For the purposes of condition 30 above, a suitable and sufficient noise management sections shall include but is not limited to the following:
- (i) details of the predicted noise level for the event(s) in question
  - (ii) the attenuation measures to be taken
  - (iii) details of the monitoring arrangements to be undertaken at sensitive premises, including the frequency of monitoring and the noise levels adjacent to the source of the noise
  - (iv) set out the nature and extent of the distribution of relevant information to residents in accordance with condition 15 above
  - (v) any additional relevant information that shows how the [prevention of public nuisance shall be address and achieved.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

None

## Annex 4 – Plans

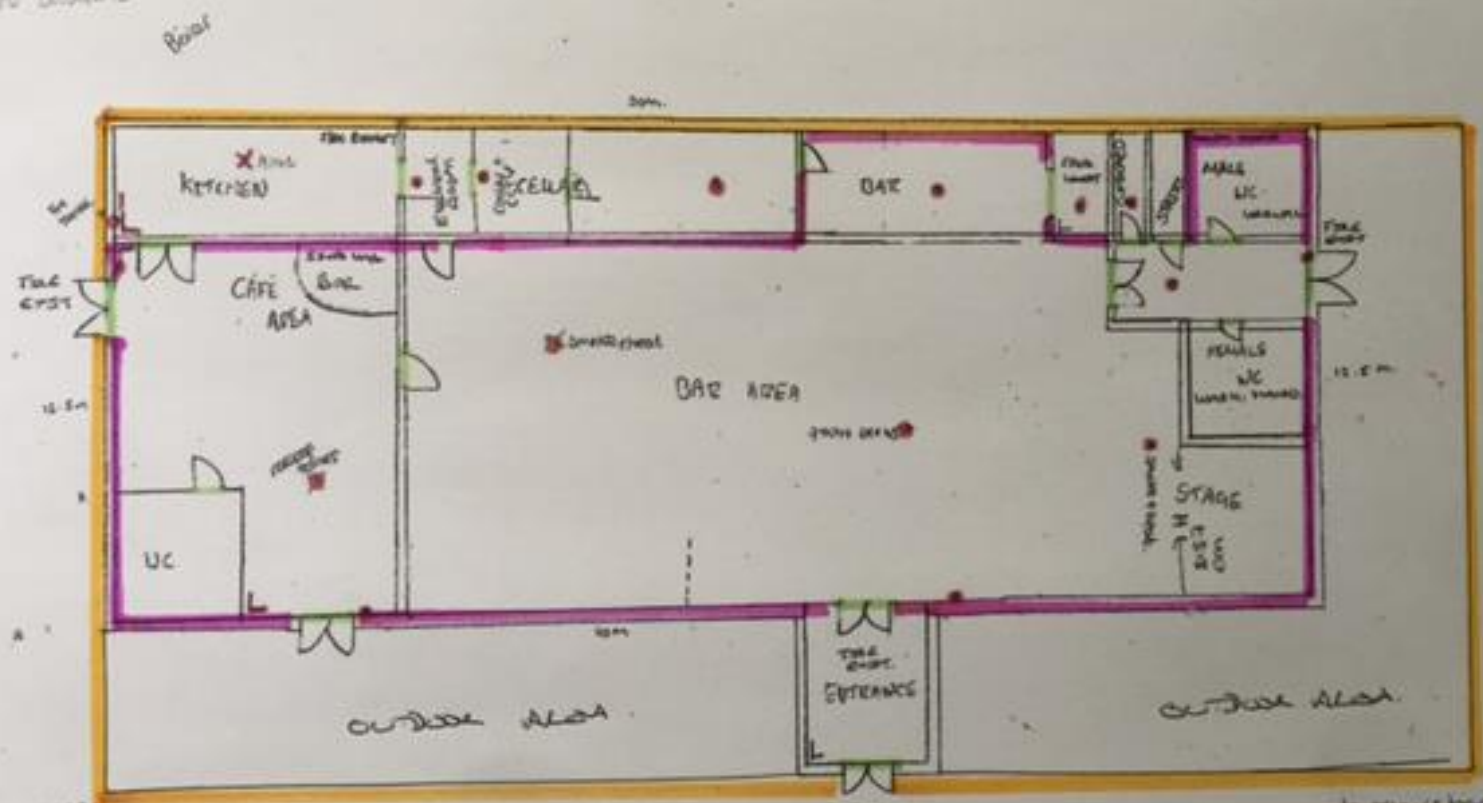
This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 17/00045/LAPRE – 17.



**RUSHMOOR BOROUGH COUNCIL**, Environmental Health Services,  
Council Offices, Farnborough Road, Farnborough, Hampshire GU14 7JU. Telephone: (01252) 398 398

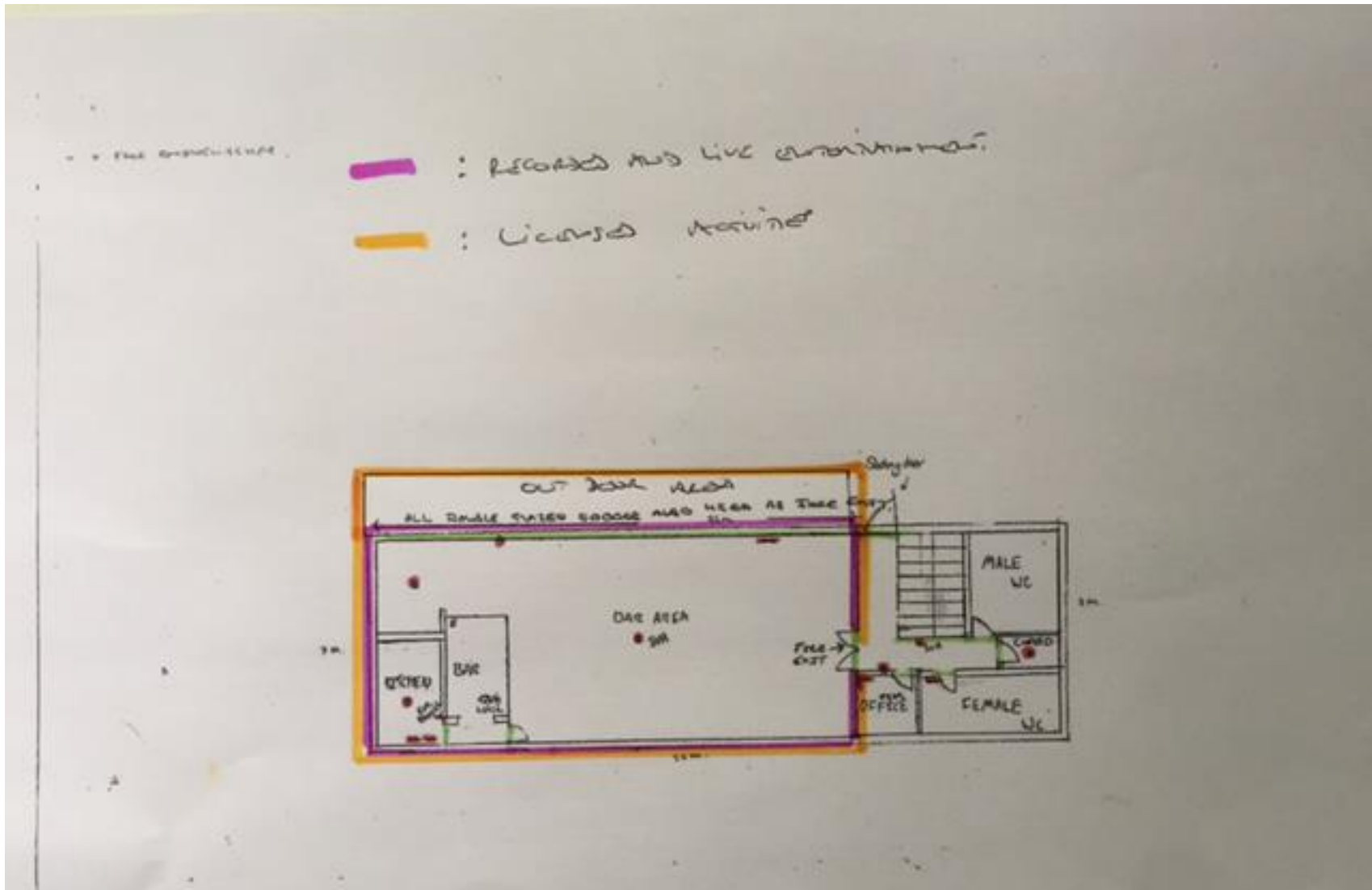
Fax: (01252) 524 017 • Minicom: (01252) 371 233 • Email: [licensing@rushmoor.gov.uk](mailto:licensing@rushmoor.gov.uk) • DX 122250 FARNBOROUGH 2

- ✗ Heat detector
- Fire extinguisher
- ✗ Smoke = Heat detector
- Fire alarm



Scale 1:100  
1 cm = 1m.

downstairs bar area  
Farnborough FC







## COPY OF APPLICATION FOR VARIATION OF A PREMISES LICENCE



Rushmoor  
Application to vary a premises licence  
Licensing Act 2003

For help contact  
licensing@rushmoor.gov.uk  
Telephone: 01252 398855

\* required information

## Section 1 of 17

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Boro FC Variation 2018

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

## Applicant Details

Name

First name

Rob

Family name

Prince

## Contact Details

E-mail

[REDACTED]

Telephone number

[REDACTED]

Fax number

021

Other telephone number

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

## Applicant Business

Is the applicant's business registered in the UK with Companies House?

☐ Yes

☒ No

Is the applicant's business registered outside the UK?

☐ Yes

☒ No

Continued from previous page...

Commercial register	<input type="text"/>	
Registration number	<input type="text"/>	
Business name	<input type="text"/>	If the applicant's business is registered, use its registered name.
VAT number	<input type="text"/>	Put "none" if the applicant is not registered for VAT.
Legal status	<input type="text" value="Please select..."/>	
Applicant's position in the business	<input type="text"/>	
Home country	<input type="text" value="United Kingdom"/>	The country where the applicant's headquarters are.
<b>Address</b>		
Building number or name	<input type="text"/>	
Street	<input type="text"/>	
District	<input type="text"/>	
City or town	<input type="text"/>	
County or administrative area	<input type="text"/>	
Postcode	<input type="text"/>	
Country	<input type="text" value="United Kingdom"/>	
<b>Address</b>		
Building number or name	<input type="text"/>	
Street	<input type="text"/>	
District	<input type="text"/>	
City or town	<input type="text"/>	
County or administrative area	<input type="text"/>	
Postcode	<input type="text"/>	
Country	<input type="text" value="United Kingdom"/>	
<b>User Profile</b>		
<b>Name</b>		
First name	<input type="text" value="Rob"/>	
Family name	<input type="text" value="Prince"/>	

Continued from previous page...

#### Contact Details

E-mail	<input type="text" value=""/>
Telephone number	<input type="text" value=""/>
Fax number	<input type="text" value=""/>
Other telephone number	<input type="text" value=""/>

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☒ Applying as a business or organisation, including as a sole trader  
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

#### Your Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Is your business registered outside the UK? ☐ Yes ☒ No

Commercial register

The entity with which your business is registered, for example "Amsterdam Chamber of Commerce".

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Your position in the business

Home country

The country where the headquarters of your business is located.

Continued from previous page...

**Address**

Building number or name   
Street   
District   
City or town   
County or administrative area   
Postcode   
Country

**Address**

Building number or name   
Street   
District   
City or town   
County or administrative area   
Postcode   
Country

**Section 2 of 17**

**APPLICATION DETAILS**

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

☐ Address    ☒ OS map reference    ☐ Description

Continued from previous page...

**Address**

Building number or name   
Street   
District   
City or town   
County or administrative area   
Postcode   
Country

**Contact Details**

E-mail   
Telephone number   
Fax number   
Other telephone number   
Non-domestic rateable value of premises (£)

**Section 3 of 17**

**VARIATION**

Do you want the proposed variation to have effect as soon as possible? ☒ Yes ☐ No

Date variation to take effect from  /  /   
dd mm yyyy

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

☐ Yes ☒ No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Describe Briefly The Nature Of The Proposed Variation**

Continued from previous page...

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

We wish to extend the hours of our internal licensed activities on Fridays and Saturdays by one hour.

Section 4 of 17

PROVISION OF PLAYS

Will the schedule to provide plays be subject to change if this application to vary is successful?

☐ Yes

☒ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the performance of a play take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

Provide further details here.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

--

State any seasonal variations for performing plays.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

--

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

--

#### Section 5 of 17

#### PROVISION OF FILMS

Will the schedule to provide films be subject to change if this application to vary is successful?

☐ Yes

☒ No

#### Standard Days And Timings

##### MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

##### TUESDAY

Start

End

Start

End

##### WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

#### Section 6 of 17

#### PROVISION OF INDOOR SPORTING EVENTS

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

Continued from previous page...

☐ Yes

☒ No

### Standard Days And Timings

#### MONDAY

Start

End

Start

End

Provide timings in 24 hour clock  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

#### TUESDAY

Start

End

Start

End

#### WEDNESDAY

Start

End

Start

End

#### THURSDAY

Start

End

Start

End

#### FRIDAY

Start

End

Start

End

#### SATURDAY

Start

End

Start

End

#### SUNDAY

Start

End

Start

End

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for indoor sporting events.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

--------------

Section 7 of 17

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

☐ Yes

☒ No

Standard Days And Timings

MONDAY

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for boxing and wrestling entertainment.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

#### Section 8 of 17

#### PROVISION OF LIVE MUSIC

Will the schedule to provide live music be subject to change if this application to vary is successful?

☒ Yes ☐ No

#### Standard Days And Timings

##### MONDAY

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

##### TUESDAY

Start

End

##### WEDNESDAY

Start

End

Continued from previous page...

THURSDAY

Start 12:00

End 23:00

Start

End

FRIDAY

Start 12:00

End 01:00

Start

End

SATURDAY

Start 12:00

End 01:00

Start

End

SUNDAY

Start 12:00

End 23:00

Start

End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☒ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Live band, piped music, Karaoke and disco - Amplified

Outside music will only be authorised till 21:00 hrs

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed, above below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holidays, Christmas Eve and New Years Eve till 1.00am

Outside music will only be authorised till 21:00 hrs on these days.

Section 9 of 17

PROVISION OF RECORDED MUSIC

Continued from previous page...

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

☒ Yes

☐ No

**Standard Days And Timings**

MONDAY

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

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Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☒ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Piped music, Karaoke and disco - Amplified

Outside music will only be authorised till 21:00 hrs

State any seasonal variations for playing recorded music.

Continued from previous page...

For example (but not exclusively) where the activity will occur on additional days during the summer months.

--------------

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holidays, Christmas Eve and New Years Eve till 01:00am
Outside music will only be authorised till 21:00 hrs on these days.

**Section 10 of 17**

**PROVISION OF PERFORMANCES OF DANCE**

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

☒ Yes ☐ No

**Standard Days And Timings**

**MONDAY**

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Start

End

**TUESDAY**

Start

End

Start

End

**WEDNESDAY**

Start

End

Start

End

**THURSDAY**

Start

End

Start

End

**FRIDAY**

Start

End

Start

End

Continued from previous page...

**SATURDAY**

Start 12:00

End 01:00

Start

End

**SUNDAY**

Start 12:00

End 23:00

Start

End

Will the performance of dance take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☒ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Dance Performance

Outside activities will be restricted to 21:00hrs

State any seasonal variations for the performance of dance.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holidays, Christmas Eve and New Years Eve till 01:00am

Outside Dance will only be authorised till 21:00 hrs on these days.

**Section 11 of 17**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

☐ Yes

☒ No

**Standard Days And Timings**

Continued from previous page...

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

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Start

End

THURSDAY

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Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Provide a description of the type of entertainment that will be provided.

Will this entertainment take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for entertainment.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

#### Section 12 of 17

#### PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

☒ Yes

☐ No

#### Standard Days And Timings

##### MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

##### TUESDAY

Start

End

Start

End

##### WEDNESDAY

Start

End

Start

End

##### THURSDAY

Start

End

Start

End

##### FRIDAY

Start

End

Start

End

Continued from previous page...

**SATURDAY**

Start 12:00

End 01:00

Start

End

**SUNDAY**

Start 12:00

End 23:00

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☒ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Provision of late night refreshment to be allowed in designated areas within licensed hours. To include the entire stadium, club house and pitch.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the provision of late night refreshment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holidays, Christmas Eve and New Years Eve till 1.00am

**Section 13 of 17**

**SUPPLY OF ALCOHOL**

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

☒ Yes

☐ No

**Standard Days And Timings**

Continued from previous page...

MONDAY

Start 12:00

End 23:00

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Start

End

TUESDAY

Start 12:00

End 23:00

Start

End

WEDNESDAY

Start 12:00

End 23:00

Start

End

THURSDAY

Start 12:00

End 23:00

Start

End

FRIDAY

Start 12:00

End 01:00

Start

End

SATURDAY

Start 12:00

End 01:00

Start

End

SUNDAY

Start 12:00

End 23:00

Start

End

Will the sale of alcohol be for consumption?

- ☒ On the premises ☐ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off, if the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holidays, Christmas Eve and New Years Eve till 01:00am

#### Section 14 of 17

##### ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

#### Section 15 of 17

##### HOURS PREMISES ARE OPEN TO THE PUBLIC

###### Standard Days And Timings

###### MONDAY

Start 09:00

End 23:30

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

###### TUESDAY

Start 09:00

End 23:30

Start

End

###### WEDNESDAY

Start 09:00

End 23:30

Start

End

###### THURSDAY

Start 09:00

End 23:30

Start

End

###### FRIDAY

Start 09:00

End 01:30

Start

End

Continued from previous page...

**SATURDAY**

Start 09:00

End 01:30

Start

End

**SUNDAY**

Start 09:00

End 23:30

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holidays, Christmas Eve and New Years Eve till 01:30am

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

☒ I have enclosed the premises licence

☐ I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

**Section 16 of 17**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Continued from previous page...

**TO PROMOTE ALL FOUR LICENSING OBJECTIVES WE WILL KEEP:**

Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:

- a/ no selling of alcohol to underage people
- b/ no drunk and disorderly behavior on the premises area
- c/ vigilance in preventing the use and sale of illegal drugs at the retail area
- d/ no violent and anti-social behaviour
- e/ no any harm to children

- Operating Schedule providing the hours of operation and licensable activities during those hours.

- Designated premises supervisor confirmed it is obligated to be in day-to-day control of the premises, to provide good training for staff on the Licensing Act (Training Record), to make or authorize each sale

- Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.

- CCTV system installed with recording option available

As a licensed premises we know that it is necessary to carry out our functions or operate their businesses with a purpose of promoting these objectives. We promise to support these objectives through their operating schedules and other measures

(including staff training and qualifications, policies, and strategic partnerships with other agencies)

**b) The prevention of crime and disorder**

Door staff will be in place, who will follow a strict admission policy.

CCTV System installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective.

A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.

Not selling of alcohol to drunk or intoxicated customers.

Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises.

Prevention and vigilance in illegal drug use at the retail unit area.

Staff will be well trained in asking customers to use premises in an orderly and respectful manner and prevent drinking alcohol at the retail unit (ex. canned or bottled beer).

External Lighting will be in place.

**c) Public safety**

Adequate fire and general risk assessments will be undertaken and documented.

Internal and external lighting fixed to promote the public safety objective.

Well trained staff adherence to environmental health requirements.

Staff will be trained in First Aid

Training and implementation of underage ID checks.

A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.

All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.

**d) The prevention of public nuisance**

Noise reduction measures will be put in place to address the public nuisance objective.

Regular noise assessments will be carried out and documented.

A noise complaint procedure will be established and made familiar to all staff.

Speakers and amplification equipment will not be positioned near windows nor face windows or doors.

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Continued from previous page...

The Licensee will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.  
Customers will be asked not to stand around loudly talking in the street outside the premises.  
Customers will not be admitted to premises above opening hours.  
The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm. This will help to reduce the levels of noise produced by the premises.  
Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.  
Adequate waste receptacles for use by customers will be provided in the local vicinity.

e) The protection of children from harm

Adequate risk assessments will be undertaken and documented.  
We will promote the "Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol.  
Staff will receive adequate training on the club's admission policy. (Requirement for persons' identification, age establishment etc).  
The club will maintain a Refusals Book for underage children.  
Adequate signage detailing our admission policy will be posted outside and inside the venue.  
Adult related advertising material will not be posted up and around the club.

#### Section 17 of 17

##### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000-14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

Fee amount (£)

190.00

##### ATTACHMENTS

##### AUTHORITY POSTAL ADDRESS

Continued from previous page...

**Address**

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

- ☐ I have made or enclosed payment of the fee
- ☐ I have sent copies of this application and plan to the responsible authorities
- ☐ I understand that I must now advertise my application
- ☐ I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- ☐ I understand that if I do not comply with the above requirements my application will be rejected

**DECLARATION**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name	<input type="text" value="Rob Prince"/>
Capacity	<input type="text" value="CEO"/>
Date	<input type="text" value="20"/> / <input type="text" value="08"/> / <input type="text" value="2018"/>
	dd mm yyyy

[Remove this signatory](#)

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
  2. Go back to to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

NEGOTIATED AMENDMENTS WITH ENVIRONMENTAL HEALTH

**From:** Helen Payne  
**Sent:** 10 October 2018 08:19  
**To:** Joanne O'Connell  
**Subject:** FW: Variation of premises licence - Farnborough Town Football Club

Hi Jo

Following our conversation yesterday regarding this application, I have contacted Rob Prince who has confirmed that he only wishes to extend the hours for indoor licensable activities and that the outdoor licensable activities remain unchanged from the current licence 17/00045/LAPRE.

Environmental Health does not have any recent complaint history relating to noise from indoor licensable activities or from people leaving the premises. I note that the applicant has already had several TEN events this year which have finished at 01:00am.

Rob Prince has agreed to the amendment of Condition 5, Annex 2 of the licence to read "Except for access and egress, all external door and windows must be closed and kept closed between 22:00pm and the end of the opening hours on any day". See below for email confirmation. This amendment is so that the windows of the function room are also required to be kept closed.

Kind regards

Helen

**Helen Payne**  
Principal Environmental Health Officer  
Environmental Health and Housing Services  
[REDACTED]

**From:** Rob Prince  
**Sent:** 09 October 2018 17:20  
**To:** Helen Payne  
**Subject:** Re: Variation of premises licence - Farnborough Town Football Club

Yes. Many thanks

Commercial Director  
Mobile: [REDACTED]  
Farnborough Football Club  
[Cherrywood Road](#)  
[Farnborough](#)  
[Hampshire](#)  
[GU14 8UD](#)

This communication contains information which is confidential, which may be privileged, and which is for the exclusive use of the intended recipient(s). If you are not an intended recipient please note that any distribution, use or copying of any part of this communication is strictly prohibited. If you have received this communication in error please notify us by return email or by telephone and delete this communication and any copies of it.

Boro FC Limited Incorporated in England and Wales Company Registration Number 08644606

On 9 Oct 2018, at 17:10, Helen Payne wrote:

Hi Rob

Thank you for confirming that it is only the indoor times you wish to amend.

Are you agreeable for Condition 5, Annex 2 of licence ref 17/00045/LAPRE to be amended to remove the function room exclusion, so it reads as follows:

“Except for access and egress, all external door and windows must be closed and kept closed between 22:00pm and the end of the opening hours on any day”

Many thanks

Helen

**From:** Rob Prince

**Sent:** 09 October 2018 17:00

**To:** Helen Payne

**Subject:** Re: Variation of premises licence - Farnborough Town Football Club

Hi Helen

My bad. The external hours should have remained as is. It's only the internal hours I wish to extend.

Regarding upstairs, we do require the hour extension. We do have discos upstairs. The closed window policy has always been adhered to upstairs too. So I'm not sure why it wasn't included.

Thanks

Rob

Commercial Director

Mobile: [REDACTED]

Farnborough Football Club

[Cherrywood Road](#)

[Farnborough](#)

[Hampshire](#)

[GU14 8UD](#)

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Boro FC Limited Incorporated in England and Wales Company Registration Number 08644606

On 9 Oct 2018, at 16:28, Helen Payne wrote:

Hi Rob

I have been having a look at your recent application to vary the premises licence for Farnborough Town Football Club.

In the description of the intended variation, you state that you wish to extend the hours for internal licenced activities on Friday and Saturday by one hour. However, I note that the times that you have requested for outdoor licensable activities all differ from those stated in your current licence ref 17/00045/LAPRE.

For example, the current licence limits regulated entertainment by way of live or recorded music outdoors to three event per calendar year – Fridays and Saturdays 12:00pm to 20:00pm. The variation application states 12:00pm to 21:00pm for outside music/activities Mon-Sun, with no restriction on number of event per calendar year. There are similar restrictions on the current licence for outdoor late night refreshment and other outdoor licensable activities.

Can you confirm whether you wish to vary your licence to change the times and number of events per calendar year for all outdoor licensable activities? As you will appreciate, I am concerned about the potential for public nuisance from noise arising from outdoor events.

Secondly, Condition 5, Annex 2 of licence ref 17/00045/LAPRE requires doors and windows to be kept closed but excludes the function room upstairs. My colleague Sandy Muirden believes the function room was excluded because live or recorded music etc was not going to be played upstairs as it would be used for dining functions only. Please can you advise whether live or recorded music etc will be played in this room.

I look forward to hearing from you as soon as possible as the closing date for representations is 15 October.

Kind regards

**Helen Payne**  
Principal Environmental Health Officer  
Environmental Health and Housing Services  




RELEVANT REPRESENTATION FROM MEMBER OF THE PUBLIC

**From:** [REDACTED]  
**Sent:** 02 October 2018 15:39  
**To:** Licensing  
**Subject:** Farnborough Football Club Licence application ref: 18/00612/LAPRE

Dear Sirs

We object to the opening hours extension of Farnborough Football club to 1am. The club is open until 12am on Friday and Saturday nights and this is late enough as the residents suffer from the noise of people coming out drunk, arguing, screaming and generally making a lot of noise!

We also put up with "joyriders" using the football club car park as a race track making a tremendous amount of noise. It is so loud that we can't have the windows open in the summer when they are racing. The police have been informed several times, but they usually arrive when the culprits have disappeared.

Please note the Licensing Objectives: b; prevention of crime & disorder and d; prevention of public nuisance.

Please think of the residents who have to rise early for work at weekends!

Thank you for your attention to this matter.

[REDACTED]



## RELEVANT CONSIDERATIONS

RUSHMOOR COMMUNITY STADIUM, FARNBOROUGH FOOTBALL CLUB,  
CHERRYWOOD ROAD, FARNBOROUGH GU14 8UD

## 1.0 Guidance issued under S182 of the Licensing Act 2003 (April 2018)

1.1. The sections of the Secretary of State's guidance identified in **Table 1** below may be relevant to the consideration of this application

**TABLE 1 - SECTIONS OF THE SECRETARY OF STATE'S GUIDANCE  
WHICH MAY BE RELEVANT TO THIS APPLICATION**

Section	Other Ref.	Paragraph(s)		Subject Matter	Page(s)	
		From	To		From	To
<b>2</b>	-	<b>2.1</b>	<b>2.32</b>	<b>The licensing objectives</b>	<b>6</b>	<b>13</b>
2	-	2.1	2.6	Crime and disorder	6	7
2	-	2.15	2.21	Public Nuisance	9	10
<b>8</b>	-	<b>8.1</b>	<b>8.108</b>	<b>Applications for a premises licence</b>	<b>49</b>	<b>67</b>
8	-	8.50	8.108	Variations	57	66
<b>9</b>	-	<b>9.1</b>	<b>9.45</b>	<b>Determining applications</b>	<b>68</b>	<b>76</b>
9	-	9.3	9.3	Where representations are made	68	68
9	-	9.31	9.41	Hearings	73	75
<b>10</b>	-	<b>10.1</b>	<b>10.66</b>	<b>Conditions attached to premises licences and club premises certificates</b>	<b>77</b>	<b>88</b>
10	-	10.8	10.9	Imposed conditions	78	78
10	-	10.10	10.10	<b>Proportionality</b>	<b>78</b>	<b>78</b>
10	-	10.13	10.15	<b>Hours of Trading</b>	<b>79</b>	<b>79</b>
<b>12</b>	-	<b>13.1</b>	<b>13.13</b>	<b>Appeals</b>	<b>103</b>	<b>105</b>
12	-	13.10	13.11	Giving reasons for decision	104	104
<b>16</b>	-	<b>16.1</b>	<b>16.72</b>	<b>Regulated Entertainment</b>	<b>123</b>	<b>140</b>
16	-	16.5	16.9	Overview of circumstances in which entertainment activities are not licensable	123	126
16	-	16.26	16.33	Circumstances in which entertainment activities are no longer licensable - Live and Recorded Music	128	129

## 2.0 The Council's Licensing Policy

2.1. The sections of the Council's Licensing policy identified in **Table 2** below may be relevant to the consideration of this application.

**TABLE 2 - SECTIONS OF THE COUNCIL'S LICENSING POLICY  
WHICH MAY BE RELEVANT TO THIS APPLICATION**

Section	Other Ref.	Paragraph(s)		Subject Matter	Page(s)	
		From	To		From	To
<b>3</b>	<b>Part C</b>	<b>3.1</b>	<b>3.47</b>	<b>Licensing principals, objectives &amp; General considerations</b>	<b>16</b>	<b>20</b>
3	Part C	3.12	3.14	General licensing principals	17	17
<b>6</b>	<b>Part F</b>	<b>6.1</b>	<b>6.42</b>	<b>Premises Licences</b>	<b>27</b>	<b>33</b>
<b>18</b>	<b>Part R</b>	<b>18.1</b>	<b>18.61</b>	<b>Representations, Responsible authorities &amp; Interested Parties</b>	<b>67</b>	<b>73</b>
18	Part R	18.51	18.51	The weight attached to relevant representations	73	73
<b>19</b>	<b>Part S</b>	<b>19.1</b>	<b>19.29</b>	<b>Conditions and restrictions</b>	<b>74</b>	<b>77</b>
19	Part S	19.10	19.15	General principles of transposition and imposition of conditions	74	75

**NB:** Matters in **bold** indicate main section headings.



**MANDATORY CONDITIONS**

**RUSHMOOR COMMUNITY STADIUM, FARNBOROUGH FOOTBALL CLUB,  
CHERRYWOOD ROAD, FARNBOROUGH GU14 8UD**

Where applicable in the circumstances, one or more of the following mandatory conditions **must** be applied to a premises licence.

**Section 19 – Mandatory conditions: supply of alcohol**

Where a premises licence authorises the supply of alcohol -

- (1) No supply of alcohol may be made under the premises licence -
  - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

**The Licensing Act 2003 (Mandatory Conditions) Order 2014**

- (1)
  - (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (iii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature
- (2) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
  - (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol.
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
  - (i) The holder of the premises licence
  - (ii) The designated premises supervisor (if any) in respect of such a licence, or
  - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (f) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that subparagraph shall be taken to be the price actually given by that subparagraph rounded up to the nearest penny.
- (g) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (h) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If sale / supply of alcohol is for consumption on the premises –

- (1)
  - (i) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (ii) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
    - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
    - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- (2) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (3) The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied

having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
  - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

## **Section 20 – Mandatory conditions: exhibition of film(s)**

Where there is any exhibition of film(s) –

- (1) (i) In respect of the exhibition of films, the admission of children (ie: anyone aged under 18) must be restricted in accordance with any recommendation(s) made by the film classification body specified (as designated by S4 of the Video Recordings Act 1984 - the British Board of Film Classification).
- (ii) Where a film classification body is not specified, the admission of children must be restricted in accordance with any recommendation(s) made by the licensing authority.

## **Section 21 – Mandatory conditions: door supervisors**

Where door supervisors are required—

- (1) Where, at any specified time(s), one or more individuals must be at the premises to carry out a security activity (within the meaning of the Private Security Industry Act 2001), each individual must be licensed by the Security Industry Authority (SIA).

-oOo-