



RUSHMOOR BOROUGH COUNCIL

LICENSING, AUDIT AND GENERAL PURPOSES COMMITTEE

*at the Council Offices, Farnborough on
Monday, 26th November, 2018 at 7.00 pm*

To:

Cllr J.E. Woolley (Chairman)
Cllr Jacqui Vosper (Vice-Chairman)

Cllr Sue Carter
Cllr M.S. Choudhary
Cllr A.K. Chowdhury
Cllr Liz Corps
Cllr A.H. Crawford
Cllr A.J. Halstead
Cllr B. Jones
Cllr Marina Munro
Cllr M.D. Smith

Enquiries regarding this agenda should be referred to the Committee Administrator,
Kathy Flatt, Democratic and Customer Services, Tel. (01252 398829) or email
kathy.flatt@rushmoor.gov.uk.

A G E N D A

1. **MINUTES – (Pages 1 - 6)**

To confirm the Minutes of the Meeting held on 24th September, 2018 (copy attached).

2. **TREASURY MANAGEMENT MID-YEAR REPORT – (Pages 7 - 24)**

To consider the Executive Head of Finance Report No. FIN1836 (copy attached), which sets out the main activities of the Treasury Management Operations during the first half of 2018/19.

3. **INTERNAL AUDIT UPDATE – (Pages 25 - 44)**

To consider the Internal Audit Manager's Report No. AUD1805 (copy attached), which provides an update on Audit Plan delivery to date and expected deliverables for the remainder of quarters 3 and 4.

4. **DATA PROTECTION BREACH POLICY – (Pages 45 - 56)**

To consider the Audit Manager's Report No. AUD1807 (copy attached), which seeks approval for an updated Data Protection Breach Policy to meet the new General Data Protection Regulation and reporting requirements to the Information Commissioner's Office.

5. **AUDIT CHARTER – (Pages 57 - 70)**

To consider the Audit Manager's Report No. AUD1806 (copy attached), which seeks approval for an Internal Audit Charter, which has been developed to detail the purpose, authority and responsibility of Internal Audit within Rushmoor Borough Council.

6. **ADDITIONAL ITEM - PROPOSED VARIATION TO THE STANDARD SEX SHOP LICENCE CONDITIONS – (Pages 71 - 84)**

To consider the Head of Operational Services Report No. EHH1826 (copy attached), which sets out proposals to vary the standard conditions currently applied to sex shop licences.

PUBLIC PARTICIPATION AT MEETINGS

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.
