



RUSHMOOR BOROUGH COUNCIL

LICENSING, AUDIT AND GENERAL PURPOSES COMMITTEE

*at the Council Offices, Farnborough on
Monday, 24th September, 2018 at 7.00 pm*

To:

Cllr J.E. Woolley (Chairman)
Cllr Jacqui Vosper (Vice-Chairman)

Cllr Sue Carter
Cllr M.S. Choudhary
Cllr A.K. Chowdhury
Cllr Liz Corps
Cllr A.H. Crawford
Cllr A.J. Halstead
Cllr B. Jones
Cllr Marina Munro
Cllr M.D. Smith

Enquiries regarding this agenda should be referred to the Committee Administrator,
Kathy Flatt, Democratic and Customer Services, Tel. (01252 398829) or email
kathy.flatt@rushmoor.gov.uk.

A G E N D A

1. **MINUTES – (Pages 1 - 6)**

To confirm the Minutes of the Meeting held on 30th July, 2018 (copy attached).

2. **ANNUAL AUDIT LETTER –**

To consider the Annual Audit Letter for the year ended 31st March 2018 (copy to follow). Representatives from Ernst & Young will be in attendance at the meeting.

3. **CONSULTATION ON PROPOSED REVISION TO THE COUNCIL'S STATEMENT OF LICENSING POLICY – (Pages 7 - 98)**

As part of the consultation process, to consider the Head of Environmental Health and Housing Services' Report No. EHH1824 (copy attached) setting out the revised policy and to make comments or recommendations for report to and consideration by the Cabinet for determination.

4. **FEES AND CHARGES (ANIMAL WELFARE LICENSING AND SKIN PIERCING REGISTRATION) – (Pages 99 - 102)**

To consider the Head of Environmental Health and Housing's Report No. EHH1825 (copy attached), which seeks approval for revised fees for animal welfare licensing and skin piercing registration provided by the Environmental Health Service.

5. **APPOINTMENT OF INTERIM EXECUTIVE HEAD OF FINANCE –**

Following the resignation of the previous Executive Head of Finance, arrangements were put in place to appoint an interim Head of Service given the need for a Statutory Section 151 Officer and to deal with the process of preparing the budget, the Committee is asked to confirm the urgent action taken by the Chief Executive, in conjunction with the Chairman, to appoint Mr Peter Timmins to the role.

PUBLIC PARTICIPATION AT MEETINGS

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.
