



RUSHMOOR BOROUGH COUNCIL

LICENSING AND GENERAL PURPOSES COMMITTEE

*at the Council Offices, Farnborough on
Monday, 29th January, 2018 at 7.00 pm*

To:

Cllr A. Jackman (Chairman)
Cllr J.E. Woolley (Vice-Chairman)

Cllr Sue Carter
Cllr Sophia Choudhary
Cllr Liz Corps
Cllr A.H. Crawford
Cllr B. Jones
Cllr S.J. Masterson
Cllr M.D. Smith
Cllr L.A. Taylor
Cllr Jacqui Vosper

Enquiries regarding this agenda should be referred to the Committee Administrator,
Kathy Flatt, Democratic and Customer Services, Tel. (01252 398829) or email
kathy.flatt@rushmoor.gov.uk.

A G E N D A

1. **MINUTES – (Pages 1 - 4)**

To confirm the Minutes of the Meeting held on 27th November, 2017 (copy attached).

2. **CRITERIA FOR THE SELECTION OF THE MAYOR AND DEPUTY MAYOR 2018/19 – (Pages 5 - 6)**

The Chief Executive to report on the criteria for the selection process for the Mayor-Elect and Deputy Mayor-Elect 2018/19 (copy attached). The Committee will be asked to consider the application of the criteria in 2018/19.

3. **WELLESLEY SECTION 106 AGREEMENT - RUSHMOOR BOROUGH COUNCIL APPOINTMENT TO THE ESTATE MANAGEMENT COMPANY - WELLESLEY RESIDENTS TRUST LTD – (Pages 7 - 10)**

To consider the Solicitor to the Council's Report No. LEG1801 (copy attached) regarding the Council's appointment to the Estate Management Company (Wellesley Residents Trust Ltd) in respect of the Section 106 Agreement for the Wellesley development in Aldershot.

4. **AUDIT PLAN – (Pages 11 - 48)**

To receive a report from the external auditors, Ernst & Young, which sets out how they intend to carry out their responsibilities as auditor for the audit of the 2018/19 financial year (copy attached).

5. **HOUSING BENEFIT CLAIM CERTIFICATION – (Pages 49 - 56)**

To receive a report from the external auditors, Ernst & Young, which summarises the results of the audit work undertaken on the Council's 2016/17 Housing Benefit claims (copy attached).

6. **LOCAL GOVERNMENT AUDIT COMMITTEE BRIEFING – (Pages 57 - 64)**

To receive a copy of Ernst & Young's Local Government Audit Committee Briefing (copy attached).

7. **INTERNAL AUDIT UPDATE – (Pages 65 - 70)**

To consider the Internal Audit Manager's Report No. AUD1801 (copy attached) which provides an update on the 2017/18 current position.

8. **INTERNAL AUDIT PLAN – (Pages 71 - 78)**

To consider the Internal Audit Manager's Report No. AUD1802 (copy attached) which contains the Internal Audit Plan for 2018/19.

9. **FEES AND CHARGES - ENVIRONMENTAL HEALTH ANIMAL LICENCES – (Pages 79 - 80)**

To consider the Head of Environmental Health and Housing's Report No. EHH1802 (copy attached) which seeks approval for revised fees for certain licensing functions relating to animal licences, to come into effect on 1st April 2018.

10. **AMENDMENT TO STANDING ORDER 8 - NOTICES OF MOTION – (Pages 81 - 84)**

To consider a report from Councillor John Woolley (copy attached) on a proposal to amend Standing Order 8 on Notices of Motion.

11. **APPOINTMENT OF HONORARY ALDERMEN – (Pages 85 - 86)**

To consider the Head of Democratic and Customer Services' Report No. DEM1802 (copy attached) which proposes changes to the Constitution in relation to the appointment and role of Honorary Aldermen.

12. **APPOINTMENT OF INDEPENDENT PERSON – (Pages 87 - 90)**

To consider the Head of Democratic and Customer Services' Report No. DEM1801 (copy attached), which recommends the appointment of an Independent Person for Rushmoor.

13. **TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2018/19 – (Pages 91 - 114)**

To consider the Head of Financial Services' Report No. FIN1802 (copy attached) which sets out the Treasury Management Strategy, Prudential Indicators for Capital Finance and the Minimum Revenue Provision Statement for 2018/19.

14. **RISK MANAGEMENT UPDATE – (Pages 115 - 134)**

To consider the Head of Financial Services' Report No. FIN1806 (copy attached) which provides an update on risk management.

15. **AUDIT FEES - RESPONSE TO CONSULTATION – (Pages 135 - 138)**

To receive the Head of Financial Services' Report No. FIN1805 (copy attached) which sets out the Council's response to consultation on audit fees.

16. **PUBLIC SECTOR AUDIT APPOINTMENTS' REPORT ON RESULTS OF AUDITOR'S WORK – (Pages 139 - 176)**

To receive the Head of Financial Services' Report No. FIN1807 (copy attached) which sets out the Public Sector Audit Appointments' Report on the results of auditor's work.

17. **ACCOUNTING POLICIES AND RELATED MATTERS FOR THE YEAR 2017/18 – (Pages 177 - 184)**

To consider the Head of Financial Services' Report No. FIN1809 (copy attached) which reviews the proposed accounting policies to be applied for the closure of the 2017/18 accounts.

18. **FOLLOW UP FROM AUDIT RESULTS REPORT – (Pages 185 - 190)**

To consider the Head of Financial Services Report No. FIN1810 (copy attached) which sets out proposed actions in response to the recommendations raised by Ernst & Young in their annual Audit Results Report, previously reported to the Committee on 25th September 2017.

PUBLIC PARTICIPATION AT MEETINGS

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.
