



## RUSHMOOR BOROUGH COUNCIL

# ENVIRONMENT POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on  
Tuesday, 6th June, 2017 at 7.00 pm*

**To:**

Cllr D.S. Gladstone (Chairman)  
Cllr Sophia Choudhary (Vice-Chairman)

Cllr Mrs. D.B. Bedford  
Cllr J.B. Canty  
Cllr K. Dibble  
Cllr C.P. Grattan  
Cllr A. Jackman  
Cllr Marina Munro  
Cllr J.J. Preece

Enquiries regarding this agenda should be referred to the Panel Administrator,  
Justine Davie, Democratic and Customer Services, Tel. (01252) 398832, Email.  
[justine.davie@rushmoor.gov.uk](mailto:justine.davie@rushmoor.gov.uk).

# **A G E N D A**

1. **APPOINTMENT OF CHAIRMAN –**

To appoint a Chairman of the Panel for the 2017/18 Municipal Year.

2. **APPOINTMENT OF VICE-CHAIRMAN –**

To appoint a Vice-Chairman of the Panel for the 2017/18 Municipal Year.

3. **MINUTES –** (Pages 1 - 4)

To confirm the Minutes of the Meeting held on 11th April, 2017 (copy attached).

4. **HIGHWAY AGENCY AGREEMENT –** (Pages 5 - 8)

John Trusler, Principal Engineer to advise the Panel on the current position with highway development control and traffic management following the changes to the County Agency Agreements. Andy Ford, Parks Manager to provide details on the effect the changes have had on the environmental works services (copy of the Cabinet paper setting out the changes is attached for information).

5. **ALDERSHOT REGENERATION UPDATE –**

Nick Irvine, Principal Planning Officer, to update the Panel on the progress of the regeneration of Aldershot.

6. **CAR PARKING STRATEGY DEVELOPMENT UPDATE –**

Karen Edwards, Corporate Director and Lorraine Murray, Systems Thinking Analyst to provide an update on the progress of the development of the Car Parking Strategy.

7. **APPOINTMENTS FOR 2017/18 –**

(1) **Mid-Cycle Meetings –**

To appoint the Membership of the Mid-Cycle Meeting. In 2016/17, the representatives appointed were the Chairman (Cr. R.L.G. Dibbs) and Vice-Chairman (Cr. Sophia Choudhary) and Cr. J.J. Preece.

(2) **Farnborough Town Centre Working Group –**

To appoint the Membership of the Farnborough Town Centre Working Group. The Membership in 2016/17 was Crs. R.L.G. Dibbs, C.P. Grattan, D.S. Gladstone, P.J. Moyle, Marina Munro, L.A. Taylor and P.G. Taylor.

8. **WORK PROGRAMME –** (Pages 9 - 18)

To note the Panel's current work programme (copy attached).

## **MEETING REPRESENTATION**

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

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# ENVIRONMENT POLICY AND REVIEW PANEL

Meeting held on Tuesday, 11 April 2017 at the Council Offices, Farnborough at 7.00 pm.

## Voting Members

Cllr R.L.G. Dibbs (Chairman)  
Cllr Sophia Choudhary (Vice-Chairman)

Cllr Mrs. D.B. Bedford  
Cllr K. Dibble  
Cllr D.S. Gladstone  
Cllr C.P. Grattan  
Cllr Marina Munro  
Cllr J.J. Preece

(One vacancy on this Panel)

## 29. MINUTES

The Minutes of the Meeting held on 31st January, 2017 were approved and signed by the Chairman.

## 30. RUSHMOOR LOCAL PLAN - FINAL DRAFT SUBMISSION

Keith Holland, Head of Planning Services, attended the meeting to present the final draft submission version of the Rushmoor Local Plan. The Plan had already been reported to Cabinet and would be considered at Full Council on 20th April. The single Local Plan covered the period 2014-2032, however there was an expectation from Government that it would be renewed every five-years.

The Panel had received a presentation on the content of the Local Plan at the 8th November meeting. The spatial strategy, shaping places and meeting local needs policies were highlighted as particular areas of interest. The Panel was also advised that there had been changes to the affordable housing requirement which was now that 30% affordable housing was required for developments of eleven dwellings or more, with a minimum of 20% in town centres. The requirement for affordable housing was based on viability.

The timetable for the draft submission included a six week consultation period ending 16th June<sup>1</sup>, submission to the Secretary of State in Autumn 2017, an Independent Inspector hearing in early 2018, with adoption of the Plan expected in Summer 2018.

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<sup>1</sup> Due to purdah the start of the consultation was postponed to 9th June and would end on 21st July 2017

The Panel discussed the Plan and raised the issue of cooperation with neighbouring authorities. The Panel was advised that all councils had a duty to cooperate with neighbouring authorities and a Memorandum of Understanding would be signed between Rushmoor, Hart and Surrey Heath. Waverley and Guildford Councils were also being kept informed of progress and would be consulted.

The Panel **NOTED** the presentation.

### **31. WASTE RECYCLING CONTRACT**

James Duggin, Contracts Manager, introduced Serco, the new contractor appointed to provide waste and recycling services in Rushmoor. Mike Boulton - Managing Director, Mark Barnfield – Serco Bid Manager for Rushmoor Bid, Martin Froud – Serco Technical Director and Antony Draper – Mobilisation Lead attended the Panel to present details on the waste collection, street cleansing, grounds maintenance and commercial waste services provision. The Portfolio Holder for Environment and Service Delivery, Cllr Martin Tennant, was also present for this item.

Serco had developed the bid to meet the Council's aims and objectives. The Panel received details on the various elements of the bid and new initiatives that would be trialled. Some new initiatives included introducing community champions to identify issues, provide better real time information using mobile devices and providing an environmental improvement fund to clean up the Borough.

There was a commitment in the bid to improve recycling and composting in the Borough. Initiatives would include supporting marketing and communication to increase subscribers to the chargeable green waste collection, inform residents about waste minimisation and recycling and launch a 'grab more glass' campaign. It was proposed that additional materials including small electrical items would be accepted for recycling in future. There would also be a real time IT solution to enable effective management of contamination of recycling.

The Panel discussed the recycling initiatives and the Portfolio Holder for Environment and Service Delivery provided some details on the other initiatives being explored. It was hoped that Hampshire County Council would soon be increasing the types of materials accepted for recycling which would reduce the level of contamination. Discussions were being held with Serco on the possible introduction of kerbside textile collection. There was some discussion on the measurement of recycling which was currently determined by weight rather than volume. The Panel was advised that, if the measurement changed to volume or waste to landfill, then Rushmoor would be rated as a top performing Council. The Panel thanked Serco for attending.

The Panel **NOTED** the presentation.

### **32. FARNBOROUGH TOWN CENTRE WORKING GROUP**

The Panel **NOTED** the action notes from the Farnborough Town Centre Working Group meeting held on 15th February, 2017.

### 33. **WORK PROGRAMME**

An item on Christmas Lights would be added to the work programme for the September meeting. The Panel **NOTED** the current work programme.

The meeting closed at 8.35 pm.

CLLR R.L.G. DIBBS (CHAIRMAN)

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**Cabinet**  
**20 September 2016**

**Head of Community and Environmental**  
**Services Report No Comm 1617**

**Hampshire County Council review of Agency Agreements -  
Traffic Management, Highways Development Control and Environmental works**

**Introduction**

- This paper provides an update on changes to the County Agency Agreements, which will include a reduction in some functions and funding and seeks approval for the Council to continue to deliver the service in line with available resources.

**Background**

- Since 2010 the Economy, Transport and Environment Department at County have saved £26m with an additional £15m against a net budget of £104m required by 2017. Savings already identified include dimming streetlights and retendering the traffic signal maintenance contract.

**Traffic Management**

- Savings will also be made by reducing work on traffic management schemes, which are not led by safety or legal requirements. The traffic management service will be reduced but still include on street parking controls, parking related correspondence, permanent traffic regulation orders including those for developers / capital schemes and disabled parking bays.
- This will no longer include minor signs and lining, temporary traffic regulation orders (roadworks and local events), tourist and amenity signing, speed limit reminder signs, involvement in the casualty reduction partnership and traffic management advice to County Councillors.
- Speed limits will only be changed if justified as part of a casualty reduction scheme. A moratorium on the investigation of heavy commercial vehicle restrictions and width restrictions on environmental grounds is also proposed. The County will develop a communication strategy to ensure residents and community representatives are aware of the changes.
- The Councils traffic management team also cover residents parking schemes, signs and lines and traffic regulation orders to support the parking enforcement team.
- A number of issues are being discussed with County on the traffic management agency including countywide charging for disabled parking bays, the Council to deliver signs, lines and temporary traffic regulation orders if we can recover costs and the Council to retain speed limit reminder signs.

- The traffic management service funded by the County is provided by a full time Senior Engineer and a Technical Officer.

### **Highway Development Control**

- The highway development control agency will no longer provide bespoke advice for applications of five dwellings or less. This standard advice will be available online.
- The agencies will continue to provide advice for applications over five and below 100 with the County developing a clear set of highway design standards. The design standards will be circulated to local councils for consultation and local councils are being encouraged to adopt highways pre application charging as successfully introduced at county level. This could provide local councils with an income stream to supplement their resources in this area.
- The Transportation Strategy Officer (0.6 FTE) provides the highways development control funded by the County.

### **Environmental Works**

- The Council currently look after the highway trees including their inspection, and maintenance with some new planting. The County are taking this responsibility back from April 2017. The Council employ a part time person (1 day a week) who assists with this work and this will form part of further discussions with the County.
- The County look after weed control on the highway, which includes roads, pavements and alleyways. They currently provide two weed sprays a year, which due to environmental restrictions on the type of weed killer used is not always effective. They will be reducing this to one spray a year from April 2017.
- The County are also reviewing the cost of maintaining their highway verge grass, shrubs and hedges. They currently fund around 6 highway verge grass cuts each year with this Council funding a further 8 cuts through a performance specification. This ensures a good standard of grass verge maintenance and helps alleviate residents concerns from the arising's left after each cut.
- The County are seeking to reduce the funds they allocate to grass verge cutting and have tendered the service to establish a benchmark which will be known later this calendar year. This benchmark will be used to advise Councils on the savings they require which may result in the number of grass cuts being reduced. Once we know the level of funds being provided by the County we will be able to compare this to the outcome of the retendering of our own grass cutting which sits within the waste, recycling, street cleansing and grounds maintenance contract. The retendering of our contract will be known early next year at which time we will be able to advise members on the possible implications for our grass cutting and consider options.

## Proposals

- Traffic management is a high priority for this Council and as such, we will be expected to respond to both members and residents enquiries, which are likely to continue to be around traffic management issues such as residents parking schemes, traffic calming, and enforcement. To fulfil this expectation and retain our influence with highway development control and capital schemes it is proposed that we continue to deliver the agency agreement linked to the level of funds being provided and where possible charge work to the CPE account.
- With significantly improved performance from the Civil Enforcement Officers and on street parking maintaining its income stream the Civil Parking Enforcement (CPE) account is likely to continue to remain in surplus and enable the delivery of some highway related projects, which will require input from both the Highway Maintenance and Capital projects teams.
- The Council is completing a number of outstanding highway maintenance schemes utilising the Senior Engineer. There are no new schemes planned or funding allocated due to the County's new funding policy. The level of staffing will therefore be adjusted to reflect the reduced work and payment from the County.
- At present, the funding from Hampshire County Council for the Development Control part of the agency arrangement, giving advice and guidance on planning applications and pre-application enquiries, more than covers the cost a part-time Transportation Strategy Officer for three days a week. The post also has input into planning appeals and enforcement cases, and assists with the preparation of new policy to feed into the Local Plan preparation. The remainder of the County funding offsets the service salary budget.
- The level of staffing will be adjusted to reflect the reduced work and payment from the County and we would focus solely on commenting on planning applications and pre-application discussions. The remainder of the current funding will be found in a range of savings and efficiencies initiatives, which will be brought to Cabinet for consideration shortly.
- The Council will agree a procedure for forwarding all highway tree enquiries to the County as it is envisaged that Rushmoor residents will still contact us with enquiries relating to County owned trees.
- The poor control of weeds is already having a detrimental impact on the appearance of the borough and the ability of our contractor to cleanse the roads. It is proposed that the Council discuss our concerns with the County and explore options to improve the situation, for consideration by members in due course.
- The impact of any cost reductions by the County for environmental works to be considered by members early in the new year.

## **Financial Implications**

- Rushmoor received £74k for its traffic management and £67k for its highways development control this year from the county. This will reduce to £29k and £33k respectively in 2017/18, leaving a shortfall of £79k pa which is being met from the actions shown in the proposals section of this paper. They will also only provide minor works funding for schemes that meet their new criteria, previously £14k pa was provided for small traffic management works.
- The loss of the traffic management service would affect our ability to provide any new residents parking schemes and highway enforcement across the borough, particularly if we do not keep up with replacing signs and lines. This will affect traffic movement and ease of parking for residents and could reduce the level of funds in the CPE account.
- The council would lose £26k pa income it currently receives from temporary traffic regulation schemes. £8k pa is used for delivery of the works with the remaining £18k pa being credited as income to the Council.

## **Recommendations**

- It is recommended that given the high priority for traffic management, environmental works and highways development control that the council continue to deliver the agency agreement in order to influence and deliver improvements.
- That the income and expenditure budgets for 2017/18 reflect the proposals in this paper.

Peter Amies  
Head of Community & Environmental Services

# ENVIRONMENT POLICY AND REVIEW PANEL WORK PROGRAMME

Set out below are the key issues which form the Panel's on-going work programme. The topics covered reflect the following:

- the development of a new policy for recommendation to the Cabinet
- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them. An update will be submitted to each meeting of the Panel.

## ENVIRONMENT PORTFOLIO ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

### Planning and Building Control

To carry out all functions falling to be determined by the Council in relation to planning policies including regional, structure and local plans and non-statutory development plans and policies.

To carry out the Council's functions in respect of the necessary statutory provisions in relation to all matters related to applications for and enforcement action under the building regulations and issues relating to the building acts and any other associated legislation, regulations and provisions, including provisions on dangerous buildings and structures and means of escape in case of fire.

To deal with the planning and transportation policy aspects of major development and re-development proposals.

To carry out the Council's functions in respect of the definition and re-definition of conservation area boundaries and policy issues relating to trees and nature conservation.

To study planning and transportation proposals outside the Borough, which may affect the Borough, and to make representations thereon as appropriate.

To exercise the Council's functions in the preparation, approval and management of schemes for environmental improvements in the Borough.

To approve and administer schemes for historic buildings and access grants

To deal with planning policy aspects of economic development proposals in the Borough

To deal with matters relating to service administration and working arrangements in relation to the Development Control Service.

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### **Economy and Regeneration**

To promote the regeneration of the Borough through the development of policies and initiatives to promote the long-term success of the local economy and through the development of partnerships with local and regional organisations in relation to town centres and local centres.

To control and manage markets.

To liaise with the European Community, the Government Office for the South East and other appropriate bodies and to, where possible, seek financial assistance for initiatives to assist regeneration and the local economy.

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## Street Scene Services

To deal with all highways matters either under statute for action by the Council or under agency arrangements with the appropriate highway authority, including:-

- Matters relating to the regulation of traffic, restrictions on the use of highways (including the making of traffic regulations orders) and the provision of parking places;
- Matters concerning the control, naming and lighting of streets (including the numbering of houses, siting of litter bins and other street furniture), and the exercise of the Council's powers under the New Streets Byelaws ;
- Matters relating to private streets, including their making up under private street works procedures or the advance payments code;
- Adoption of highways; and
- Approval of the siting of telephone kiosks, post boxes, cables, mains and other apparatus in, under and over the highway.

To deal with the removal and disposal of abandoned vehicles

To deal with all issues in relation to the provision and management of car parks (including parking charges and the provision of parking bays for the disabled).

To deal with matters relating to road safety, in conjunction with the County Council, as appropriate.

To deal with matters relating to the street scene including street cleansing (highways, parks, car parks, the provision of litterbins, removal of flytips and litter education).

To deal with discretionary matters relating to land drainage.

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**Environmental Health**

To exercise environmental health powers (other than those licensing powers dealt with by the Licensing Committee) exercised by the Council in relation to the following issues:-

- public conveniences;
- refuse, salvage, waste collection/disposal, recycling and waste minimisation;
- cemeteries, burial grounds and crematoria;
- environmental health issues in relation to the control of markets;
- Sunday trading;
- caravans and caravan sites;
- food safety and hygiene matters;
- infectious diseases;
- pest control; and
- control of dogs.

To develop the policy framework in relation to the environmental health functions to be discharged by the Council (including those issues identified under the Licensing Committee) and to make recommendations to the Council where such policies affect the overall policy framework of the Council.

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**Other Matters**

To carry out all statutory and discretionary functions relating to sewers and drains.

To deal with all matters relating to the administration and enforcement of the Council's byelaws relating to the functions of the portfolio.

To deal with issues relating to the letting and monitoring of contracts relating to the functions in the portfolio.

To develop and monitor initiatives for landscaping and Christmas decorations for shopping areas, etc.



**WORK PROGRAMME - ON-GOING ITEMS**

<b>DATE RAISED (LAST UPDATED)</b>	<b>ISSUE AND DESCRIPTION OF TOPIC</b>	<b>PROCESS AND TIMETABLE</b>	<b>CURRENT POSITION</b>	<b>CONTACT (SERVICE MANAGER)</b>
<p>29.5.01 (8.11.16)</p>	<p><b>Parking Management</b></p> <p>To review the objectives of the Parking Management section, monitor their achievement and make recommendations.</p> <p>The Panel was involved with developing and updating the Parking Policy and Parking Management Strategy.</p>	<p>The Panel receives an annual report from the Parking Service on arising issues such as dealing with persistent offenders, blue badge misuse, signage, abandoned vehicles and verge parking.</p> <p>A Working Group had been established in November 2016 to develop the car parking strategy and would report to the Panel on progress.</p>	<p>The Cabinet Member for Environment and Service Delivery attended the 8 November meeting to report on the development of a Car Parking Strategy. A progress report from the working group would be brought to a future meeting.</p>	<p>Peter Amies, Head of Community Tel. (01252) 398750 Email. <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a></p>
<p>28.06.05 (8.11.16)</p>	<p><b>Farnborough Town Centre</b></p> <p>To receive updates on the Farnborough Town Centre Development.</p>	<p>The Panel receives regular updates on the redevelopment of Farnborough Town Centre.</p> <p>A Farnborough Town Centre Working Group was set up to focus on the development and marketing of the town centre. Members of the Group are Crs. R.L.G. Dibbs, C.P. Grattan, D.S. Gladstone, P.J. Moyle, Marina Munro, L.A. Taylor, and P.G. Taylor.</p>	<p>The Panel received a progress update from the Farnborough Town Centre Working Group at the 8 November 2016 meeting.</p> <p>The next Working Group meeting would be held on 15 February, an update would be provided to the April Panel meeting.</p>	<p>Andrew Lloyd, Chief Executive Tel: (01252) 398397 <a href="mailto:andrew.lloyd@rushmoor.gov.uk">andrew.lloyd@rushmoor.gov.uk</a></p>

DATE RAISED (LAST UPDATED)	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
19.07.05 (5.4.16)	<p><b>Aldershot Town Centre</b></p> <p>To receive updates on the Aldershot Town Centre Development.</p>	<p>The Panel receives regular updates on the redevelopment of Aldershot Town Centre.</p> <p>An Aldershot Town Centre Task and Finish Group was replaced by the Aldershot Regeneration Group for the 2016/17 municipal year to focus on the regeneration of the town centre.</p>	<p>An update was received on the Aldershot Town Centre in April 2016. The Aldershot Regeneration Group was a Cabinet Group and updates would be provided to the Cabinet in future.</p>	<p>Andrew Lloyd, Chief Executive Tel: (01252) 398397 <a href="mailto:andrew.lloyd@rushmoor.gov.uk">andrew.lloyd@rushmoor.gov.uk</a></p>
10.11.15	<p><b>Markets</b></p> <p>To review the progress with the Aldershot and Farnborough markets/ car boot sales.</p>	<p>In January, 2015 Cabinet had agreed to bring the operation of the markets and car boot sales 'in-house'.</p> <p>The Farnborough Tuesday market had opened in March, 2015 followed by the Sunday market in May, 2015.</p> <p>The Aldershot Saturday market had opened in June, 2015.</p>	<p>An update on the performance of the markets and car boot sales and details on the impact of recent changes will be provided at the Farnborough Town Centre Working Group on 15 February 2017.</p>	<p>Peter Amies, Head of Community Tel. (01252) 398750 Email. <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a></p>

DATE RAISED (LAST UPDATED)	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
9.6.15 (5.4.16)	<p><b>Recycling, waste collection and environmental crime and grime</b></p> <p>To review the progress of recycling, monitor implementation, performance and make recommendations on future developments.</p>	<p>It was agreed that the work of the Task and Finish Group was complete, appointments were not made for the 2016/17 municipal year.</p>	<p>A presentation was received by Serco, the new waste and recycling contractor at the Panel meeting on 11 April 2017.</p>	<p>Peter Amies, Head of Community Tel. (01252) 398750 Email. <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a></p>
19.2.13 (21.2.13)	<p><b>Hampshire Highways - Panel Monitoring</b></p>	<p>The Panel would be monitoring the Council's highways improvement in the future.</p> <p>The Panel considered the schemes to be included in the 2015/16 Rushmoor Programme at the September 2014 meeting.</p>	<p>A representative from Hampshire County Council would be invited to attend the 6 June 2017 Panel meeting to report on potential changes to the Highway Agency agreements.</p>	<p>Peter Amies, Head of Community Tel. (01252) 398750 Email. <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a></p>
18.11.14 (08.11.16)	<p><b>Aldershot Crematorium and Cemeteries</b></p>	<p>The Panel received a presentation in November, 2014 on the work of the Bereavement Service and received details about a new scheme to recycle metal parts.</p>	<p>The Panel to received and update on sustainability and maintenance of Rushmoor's cemeteries at November 2016 meeting.</p>	<p>Peter Amies, Head of Community Tel. (01252) 398750 Email. <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a></p>

DATE RAISED (LAST UPDATED)	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
19.5.12 (26.1.16)	<b>Outside bodies contribution</b>	The Council's Conservation Team, Rowhill Nature Reserve, Blackwater Valley Countryside Partnership and Basingstoke Canal Authority, Friends of Brickfields Country Park and Cove Brook Greenway Group attended the 26 January 2016 meeting.	A further update would be presented to the Panel in due course.	Peter Amies, Head of Community Tel. (01252) 398750 Email. <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a>
20.1.15 (6.9.16)	<b>Overnight Toilets in Aldershot Town Centre</b>	Following a proposal by Cr. Jeremy Preece, and consideration of the various options, the Panel recommended that a scheme for additional toilet provision in Aldershot Town Centre be evaluated prior to consideration by Cabinet.	A further proposal from Cr. Jeremy Preece was made at the 6 September Panel meeting. It was referred to the Aldershot Regeneration Group.	Peter Amies, Head of Community Tel. (01252) 398750 Email. <a href="mailto:peter.amies@rushmoor.gov.uk">peter.amies@rushmoor.gov.uk</a>
31.1.17	<b>Demolition of Buildings and Dangerous Structures</b>	Details received from Building Control and Environmental Health on the procedure for dealing with demolition and dangerous structures at the 31 January 2017 meeting.	The Panel noted the position and requested additional monitoring on individuals that had not followed correct procedures in the past.	Martin Hobley, Building Control Partnership Manager Tel. (01252) 398723 Email. <a href="mailto:martin.hobley@rushmoor.gov.uk">martin.hobley@rushmoor.gov.uk</a>

DATE RAISED (LAST UPDATED)	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
31.1.17	<b>Aldershot Catchment Study and Lead Local Flood Authority</b>	Eight20 informed the Panel on the Aldershot Catchment Study and the proposed scheme to address the flooding issues. HCC as the Lead Local Flood Authority attended to advise on the Local Flood Risk Management Strategy.	The Panel requested regular updates on the progress of the work to address the flooding issues in Aldershot.	Helen Lolley, Environmental Health Manager Tel. 01252 398170 Email. <a href="mailto:helen.lolley@rushmoor.gov.uk">helen.lolley@rushmoor.gov.uk</a>

Chairman –

Lead Officer – Ian Harrison, Corporate Director, Tel. (01252) 398400, Email. [ian.harrison@rushmoor.gov.uk](mailto:ian.harrison@rushmoor.gov.uk)

Last Updated: 14 April, 2017

**ENVIRONMENT POLICY AND REVIEW PANEL  
WORK FLOW – 2017-2018**

<b>31 January 2017</b>	<ul style="list-style-type: none"> <li>• Aldershot Catchment Study - Thames Water Utilities</li> <li>• Hampshire County Council – Lead Local Flood Authority</li> </ul>
<b>11 April 2017</b>	<ul style="list-style-type: none"> <li>• Rushmoor Local Plan – final draft submission</li> <li>• Waste Recycling Contract – Presentation from new Contractor</li> <li>• Update from Farnborough Town Centre Working Group</li> </ul>
<b>6th June 2017</b>	<ul style="list-style-type: none"> <li>• Highway Agency Agreements</li> <li>• Update on the development of the Car Parking Strategy</li> <li>• Update on Aldershot Regeneration</li> </ul>
<b>5th September 2017</b>	<ul style="list-style-type: none"> <li>• Christmas Lights</li> </ul>
<b>7th November 2017</b>	<ul style="list-style-type: none"> <li>• Neighbourhood Shopping Facilities Policy</li> </ul>
<b>23 January 2018</b>	<ul style="list-style-type: none"> <li>• Historic England – Conservation Area Assessment</li> </ul>
<b>20 March 2018</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Items for Future Meetings</b>	<ul style="list-style-type: none"> <li>•</li> </ul>