



RUSHMOOR BOROUGH COUNCIL

BOROUGH SERVICES POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on
Monday, 8th February, 2016 at 7.00 pm*

To:

Cllr Barbara Hurst (Chairman)
Cllr A.R. Newell (Vice-Chairman)

Cllr T.D. Bridgeman
Cllr D.E. Clifford
Cllr A.M. Ferrier
Cllr C.P. Grattan
Cllr S.J. Masterson
Cllr M.J. Roberts
Cllr D.M. Welch

Enquiries regarding this agenda should be referred to the Panel Administrator: Adele Taylor, Democratic and Customer Services, Email: adele.taylor@rushmoor.gov.uk
Tel:01252 398831.

A G E N D A

1. **MINUTES – (Pages 1 - 4)**

To approve the Minutes of the Meeting held on 16th November, 2016 (copy attached).

2. **ENVIRONMENTAL CONTROL AND POLLUTION UPDATE –**

To receive a presentation from Mrs Helen Lolley, Environmental Health Manager on environmental control and pollution issues, in particular around:

- Pollution - the situation locally
- CCTV - working arrangements and effectiveness of the service
- Community Patrol Team – working arrangements and impacts

3. **WORK PROGRAMME – (Pages 5 - 16)**

To note the Panel's work programme (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

BOROUGH SERVICES POLICY AND REVIEW PANEL

Meeting held on Monday, 16th November, 2015 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. Barbara Hurst (Chairman)
Cr. A.R. Newell (Vice-Chairman)

Cr. T.D. Bridgeman
Cr. D.E. Clifford
Cr. A.M. Ferrier

Cr. C.P. Grattan

Cr. S.J. Masterson
Cr. M.J. Roberts
Cr. D.M. Welch

12. **MINUTES –**

The Minutes of the Meeting held on 14th September, 2015 were approved and signed by the Chairman.

13. **COMMUNITY SAFETY – SAFER NORTH HAMPSHIRE –**

The Panel welcomed Ms. Caroline Ryan, Community Safety Manager, and Ms. Karen Evans, Domestic Abuse Officer, who gave an update and presentation to the Panel on the community safety activities and priorities for the Safer North Hampshire Partnership area (copy of presentation circulated with the agenda).

Ms. Ryan introduced the presentation with an overview of recent developments within the Safer North Hampshire Partnership and confirmed that the Partnership had become an approved City & Guilds Centre for Restorative Practice. The Panel endorsed the new designation and, in response to a question, it was explained that the initiative was targeted at rehabilitating young offenders aged up to 22 through reconciliation with victims where all parties were willing to participate. The process involved a court-like set up, managed by volunteers, aimed at achieving understanding and empathy.

The Panel noted the headlines arising from the latest Strategic Assessment of current and emerging community safety trends. However, changes had been made to crime recording, which meant that comparisons with previous data were uncertain in many crime categories, e.g. violent crime where multiple individuals were involved. As part of the changes, there were now 19 categories of anti-social behaviour for recording purposes. These related to personal, environmental and community impacts.

The priority community safety issues for Rushmoor included tackling anti-social behaviour and street drinking in parts of Aldershot, and alcohol related violent crime associated with the night-time economy in Aldershot town centre. Across the wider partnership area, the priorities also included the need to address issues related to substance misuse, and vulnerabilities, which included the “Prevent” programme, hate crime, child exploitation and domestic abuse.

The Panel explored current activities and progress on the local issues in further detail. On substance misuse, Members welcomed news that new legislation was expected to be introduced which would prohibit premises such as the Skunkworks shop in Aldershot from selling psychoactive substances. In the meantime, it was noted that the Partnership would be seeking a further closure of the business on the grounds of anti-social behaviour impacts, which appeared to have increased since it had reopened. Linked to this, it was suggested for future consideration, that businesses which benefitted from the night-time economy could contribute to the costs of policing and remedying the associated impacts, possibly through the use of fixed penalty notices.

In discussing the topic of radicalisation, it was noted that strategic planning and activities for the area were co-ordinated through the Strategic Prevent Board for Hampshire, which had clear communication links and reporting lines with colleges. The Panel asked about links with local mosques, imams and community leaders and it was confirmed that the local police had connections with religious leaders. However, a lot of work was focused on families who had been identified as high risk for radicalisation. At the national level, the Home Office had enabled initiatives whereby individuals who had been radicalised in the past were involved in education and awareness campaigns.

Ms. Evans presented an update on domestic and child exploitation crime including current data and activities co-ordinated by the Domestic Abuse Forum (as set out in the presentation slides). The Panel welcomed and endorsed recent initiatives carried out in schools and communities and the improved recording of domestic crimes. It was noted that new legislation for dealing with coercive control was expected in December.

Further to a question about the project carried out with the military community on domestic crime awareness, it was clarified that the impetus for the work had been to break down barriers to reporting domestic crime, as reporting levels within this community were much lower than might be expected for the total population figure. Reporting of domestic crime was also low amongst the Nepali community, and measures were being taken to address this through initiatives that focussed on education and raising awareness. It was acknowledged that there were cultural differences, and a Member asked about levels of domestic crime for Nepal. It was agreed that this would be forwarded after the meeting, and acknowledged that definitions for recording purposes would vary between countries and cultures.

With reference to both domestic and child exploitation crime, including FMG (Female Genital Mutilation), the Panel noted that the key challenge was finding a way to surface the issues with groups and individuals, particularly those that were hard to reach. Measures were being taken to work with young people through schools and role-play events, and to work with GPs on reporting safeguarding issues.

In concluding, the Panel thanked Ms Ryan and Ms Evans for their presentation and emphasised the importance of maintaining up-to-date and informed evidence and information, which clearly demonstrated the need for continued funding for community safety priorities for North Hampshire.

The Panel **NOTED** the presentation and **AGREED** that an update would be brought back the following year, enabling a comparison of data from this year and emerging trends.

14. **WORK PROGRAMME –**

The Panel noted the current work programme.

The Meeting closed at 8.40 p.m.

BARBARA HURST
CHAIRMAN

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BOROUGH SERVICES POLICY AND REVIEW PANEL

WORK PROGRAMME

Set out below are the key issues which form the Borough Services Policy and Review Panel's on-going work programme.

The topics covered reflect the following:

- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others
- the development of a new policy for recommendation to the Cabinet

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them.

An update will be submitted to each meeting of the Panel.

BOROUGH SERVICES POLICY AND REVIEW PANEL

ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

The terms of reference of the Panel will include all these issues contained in the Safety and Regulation Portfolio and the Concessions and Community Support Portfolio together with certain functions within the responsibility of the Leader of the Council. The functions set out in the Scheme of Delegation are:

PORTFOLIO - LEADER OF THE COUNCIL

Community Planning

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To support, co-ordinate and monitor the development and implementation of the Community Strategy and seek to develop effective partnerships with other stakeholders in the community.

PORTFOLIO - SAFETY AND REGULATION

Community Safety (including Anti-Social Behaviour)

To deal with all matters which are the responsibility of the Council relating to the Crime and Disorder Act, crime reduction and community safety.

Environmental Health Policy Relating to Licensing, Food, Health and Safety, Pollution and Environmental Control

To deal with all matters relating to environmental health regulatory powers (other than those licensing powers dealt with by the Licensing and General Purposes Committee) exercised by the Council in relation to the following issues:-

- licensing
- food
- health and safety
- pollution
- environmental control
- provision and regulation of mobile home parks

PORTFOLIO - CONCESSIONS AND COMMUNITY SUPPORT

Democratic Renewal and Community Involvement

To deal with issues relating to community involvement with the Council, including:

- liaison with community organisations
- democratic renewal
- developing working arrangements at a local or ward level
- community leadership

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Electoral Issues

To carry out the Council's functions in relation to maintaining effective democratic processes, and in promoting democratic involvement, subject to the Licensing and General Purposes Committee undertaking certain duties set out in the Scheme of Delegation in relation to elections and electoral registration.

Concessions and Supporting Local Organisations

To deal with applications for rate and rent relief from sporting, cultural and voluntary organisations, including applications under Section 49 of the Local Government Finance Act, 1992.

To carry out all powers in relation to the consideration and determination of applications for financial assistance from national and local organisations, including local arts organisations.

To develop the Council's policy and procedures on discretionary matters relating to benefits schemes.

To formulate and implement proposals in respect of facilities for the elderly and the disabled, including the concessionary fares scheme and Dial a Ride.

To co-ordinate funding for the major voluntary organisations operating in the Borough, in particular the Citizens' Advice Bureaux, Rushmoor Voluntary Services and the Farnborough and Cove War Memorial Hospital Trust.

Accessibility

To carry out the Council's functions in relation to access for people with disabilities and in meeting the requirements of the Disability Discrimination Act and other relevant legislation.

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DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
PORTFOLIO – LEADER OF THE COUNCIL				
20.01.14	Community Planning Monitoring and review of the Rushmoor Sustainable Community Strategy 2010 - 2026.	The Assistant Head of Strategy & Communications provided an update on the progress of the Rushmoor Strategic Partnership in delivering the priorities contained within the Rushmoor Sustainable Community Strategy at the Panel's meeting on 20th January, 2014.	It was agreed the Panel mid should receive a further update in due course.	Jon Rundle Strategy, Performance and Partnerships Manager Tel. (01252) 398801 Email. jon.rundle@rushmoor.gov.uk
PORTFOLIO – SAFETY AND REGULATION				
Community Safety				
17.11.14	Safer Rushmoor Partnership Plan	Chief Inspector Matt Reeves attended the meeting in November 2014 to give an overview on specific issues relating	The Police would be invited to attend a	Andrew Lloyd Chairman of the Rushmoor Community Safety

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
16.11.15	Monitoring and review of the Safer Rushmoor Partnership Plan.	<p>to Police activities.</p> <p>The Safer North Hampshire's Community Safety Manager attended the meeting on 16th November, 2015 to update the Panel on work in connection with the Safer Rushmoor Partnership Plan, in particular on activities within the area and priorities specific to Rushmoor. The Domestic Abuse Officer also attended and contributed to the meeting.</p>	<p>The Panel has requested an update on specific issues from the Community Safety Partnership and the Domestic Abuse Team at the meeting in November, 2016.</p> <p>Following the meeting on 16th November, 2015, the Council has been contacted by the Chair of the North East Hants Domestic Abuse Forum, who has invited Members to a training session on honour based violence, forced marriage, Female Genital Mutilation and witch craft abuse. The session is at the Council Offices on Friday 18th March, 2016 from 9.30a.m. – 2.30p.m.</p>	<p>Partnership Tel. (01252) 398397 Email. andrew.lloyd@rushmoor.gov.uk</p>
30.06.14	<p>Supporting Troubled Families</p> <p>Monitoring and review of the Supporting Troubled Families initiative.</p>	<p>Members received an update on the 'Supporting Troubled Families' initiative on 30th June, 2014 and it was agreed that a further update would be requested in due course.</p>	<p>A further update will be provided in due course.</p>	<p>Qamer Yasin Head of Environmental Health and Housing Services Tel. (01252) 398640 Email.</p>

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
				gamer.yasin@rushmoor.gov.uk
Environmental Health Policy				
15.06.15	<p>Food safety</p> <p>To examine the Council's Environmental Health policies relating to food safety.</p>	<p>The Environmental Health Manager (Food / Health and Safety) provided an update on the Council's provision of food safety services at the Panel's meeting on 15th June, 2015.</p> <p>It is anticipated that further updates will be received at least every two years.</p>	<p>The Environmental Health Manager (Food / Health and Safety) will provide a further update at the Panel's meeting in April, 2017.</p>	<p>Colin Alborough Environmental Health Manager (Food / Health and Safety) Tel. (01252) 398169 Email. colin.alborough@rushmoor.gov.uk</p>
18.11.13	<p>Pollution / environmental control</p> <p>To examine the Council's Environmental Health policies relating to pollution and environmental control.</p>	<p>On 18th November, 2013, the Environmental Health Manager (Pollution / Environmental Control) updated the Panel on the work of the pollution / environmental control service.</p> <p>It is anticipated that further updates will be received at least every two years.</p>	<p>The Environmental Health Manager (Pollution / Environmental Control) will provide an update on pollution / environmental control services (including regulation of mobile home parks) at the Panel's meeting in February, 2016.</p>	<p>Helen Lolley Environmental Health Manager (Pollution / Environmental Control) Tel. (01252) 398170 Email. helenlolley@rushmoor.gov.uk</p>

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
15.09.14	Health and safety To examine the Council's Environmental Health policies relating to health and safety.	The Environmental Health Manager (Food / Health and Safety) informed Members about the Council's provision of Health and Safety services at the Panel's meeting on 15th September, 2014. It is anticipated that further updates will be received at least every two years.	The Environmental Health Manager (Food / Health and Safety) would provide an update on Health and Safety services at the Panel in September, 2016.	Colin Alborough Environmental Health Manager (Food / Health and Safety) Tel. (01252) 398169 Email. colin.alborough@rushmoor.gov.uk

PORTFOLIO – CONCESSIONS AND COMMUNITY SUPPORT

Democratic Renewal and Elections

10.06.13	Localism Act 2011 To consider the implications of the Localism Act.	At the request of the Panel's mid cycle meeting, the Head of Strategy and Communications delivered an update at the Panel's meeting on 10th June, 2013 on elements of the Localism Act, including the 'Community Right to Bid' and the 'Community Right to Challenge'.	The Head of Strategy, Engagement and Organisational Development to provide a further update in due course.	Karen Edwards Head of Strategy, Engagement and Organisational Development Tel. (01252) 398800 Email. karen.edwards@rushmoor.gov.uk
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DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
Concessions and Supporting Local Organisations				
1811.13	Grants to organisations To consider the process by which the Council makes decision on how to allocate its funding of local organisations.	The Head of Community distributed details of assistance given to local organisations attached to the agenda for the Panel's meeting on 18th November, 2013.	The Head of Community will update the Panel in due course.	Peter Amies Head of Community and Environmental Services Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk
15.06.15	Rushmoor Voluntary Services To consider the role of RVS in the community.	Greg Alexander, Chief Executive of Rushmoor Voluntary Services, provided an update on the work of his organisation at the Panel's meeting on 15th June, 2015.	Greg Alexander has agreed to provide a further update at a future Panel meeting.	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk
18.11.13	Rushmoor Citizens' Advice Bureaux To consider the role of the CAB in the community.	Alex Hughes, District Manager of Rushmoor Citizens' Advice Bureaux, updated the Panel on the work of Rushmoor's Citizens' Advice Bureaux at its meeting on 18th November, 2013.	Alex Hughes has agreed to provide a further update at the Panel meeting in April, 2016.	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk
17.11.14		An update was received from Alex Hughes, Chief Officer of Rushmoor Citizens' Advice Bureaux on 17th November 2014.		
14.09.15	Food banks	The Panel were provided with information on food banks, in particular,	The Panel will receive an update in due course.	Ian Harrison Corporate Director

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		the findings of the Bill Sargent Trust Report at its meeting on 14th September, 2015. Mr Mike Shea, founder of Farnborough Food Bank and Jane Newton, of the Holy Trinity Larder were also in attendance.		Tel. (01252 (398400) Email. ian.harrison@rushmoor.gov.uk
23.03.15	Community Transport To establish the level of provision of community transport in the Borough.	The Panel received presentations from both Rushmoor Voluntary Services and Farnborough Neighbour Care, who both provided community transport in the Borough and surrounding areas.	The Panel noted the presentations and the level of community Transport in the Borough.	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk

Chairman - Cr. Barbara Hurst

Lead Officer - Ian Harrison, Corporate Director
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E-mail: ian.harrison@rushmoor.gov.uk

Last updated - January, 2016

**BOROUGH SERVICES POLICY AND REVIEW PANEL
WORK FLOW – September 2015 – April 2016**

8th February 2016	Pollution Environmental Control Community Patrol Team CCTV
11th April 2016	Farnborough and Cove War Memorial Hospital Trust Meals on Wheels
13th June 2016	Review of Budget Portfolio
12th September 2016	Health and Safety – Colin Alborough
14th November 2016	Safer Rushmoor Partnership
30th January 2017	
10th April 2017	Food Safety
Date to be confirmed	Troubled Families – June Citizens' Advice Bureaux Hampshire police Rushmoor Voluntary Services

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