



RUSHMOOR BOROUGH COUNCIL

CORPORATE SERVICES POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on
Thursday, 4th June, 2015 at 7.00 pm*

To:

Cllr Jacqui Vosper (Chairman)
Cllr D.S. Gladstone (Vice-Chairman)

Cllr D.M.T. Bell
Cllr D.E. Clifford
Cllr Barbara Hurst
Cllr B. Jones
Cllr G.B. Lyon
Cllr P.F. Rust
Cllr D.M. Welch

Enquiries regarding this agenda should be referred to the Panel Administrator:
Lauren Harvey, Democratic and Customer Services, Email:
lauren.harvey@rushmoor.gov.uk Tel: 01252398827.

A G E N D A

1. **APPOINTMENT OF CHAIRMAN –**

To appoint a Chairman for the 2015/16 Municipal Year.

2. **APPOINTMENT OF VICE-CHAIRMAN –**

To appoint a Vice-Chairman for the 2015/16 Municipal Year.

3. **MINUTES –** (Pages 1 - 6)

To confirm the minutes of the meeting held on 19th March, 2015 (copy attached).

4. **AREAS OF RESPONSIBILITY OF THE PANEL AND WORK PROGRAMME –**
(Pages 7 - 20)

To receive a briefing from Mr. David Quirk, Corporate Director, on the Panel's areas of responsibility. The schedule of work for 2015/16 will be finalised at the next mid-cycle meeting.

5. **APPOINTMENTS TO GROUPS –**

(1) **Mid-Cycle Group –**

To appoint Members to the Mid-Cycle Group for the 2015/16 Municipal Year.

The membership for 2014/15 was Crs. D.M.T. Bell, Barbara Hurst, P.F. Rust and Jacqui Vosper.

(2) **Customer Services Member Review Group –**

To appoint Members to the Customer Services Review Working Group for the 2015/16 Municipal Year.

The membership for 2014/15 was Crs. Barbara Donaghue, A.H. Crawford, Barbara Hurst, B. Jones, G.B. Lyon, P.F. Rust and Jacqui Vosper.

(3) **Communications Task and Finish Group –**

To appoint Members to the Communications Task and Finish Group for the 2015/16 Municipal Year.

The membership for 2014/15 was Crs. A.H. Crawford, Barbara Hurst, B.Jones, G.B. Lyon and Jacqui Vosper.

(4) **Budget Working Group –**

A review is currently underway of the role of the Budget Working Group in the context of the strategic challenges in the budget process and the development of effective liaison arrangements between the Working Groups and the Cabinet. The

review is examining the roles of the Working Group and the Member engagement and a report is being prepared on the way forward in conjunction with the Cabinet Member for Corporate Services.

6. **CHANNEL SHIFT PROGRESS UPDATE AND DEMONSTRATION –**

An update of the Channel Shift Project will be presented to the Panel and will include information on why Channel Shift is important and details of the current and future work planned. Demonstrations will also be made during the meeting.

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.
