



## RUSHMOOR BOROUGH COUNCIL

# COMMUNITY POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on  
Thursday, 6th April, 2017 at 7.00 pm*

**To:**

Cllr M.D. Smith (Chairman)  
Cllr M.S. Choudhary (Vice-Chairman)

Cllr R. Cooper  
Cllr Jennifer Evans  
Cllr A. Jackman  
Cllr S.J. Masterson  
Cllr J.J. Preece  
Cllr P.F. Rust  
Cllr J.E. Woolley

Enquiries regarding this agenda should be referred to the Marion Young, Democratic and Customer Services, 01252 398827, [marion.young@rushmoor.gov.uk](mailto:marion.young@rushmoor.gov.uk).

# **A G E N D A**

1. **MINUTES – (Pages 1 - 4)**

To confirm the Minutes of the Meeting held on 2nd February, 2017 (copy attached).

2. **MENTAL HEALTH –**

Colin Alborough, Environmental Health Manager and Nick Parkin, Senior Commissioning Manager for Mental Health and Learning Disabilities for the North East Hampshire and Farnham Clinical Commissioning Group, to report on the current position of mental health in Rushmoor and advise the Panel on key initiatives taking place.

3. **CONNECT TO SUPPORT HAMPSHIRE (CS2) –**

Colin Alborough, Environmental Health Manager, to provide an overview of the Connect to Support Hampshire (C2S) portal <https://connectsupport.hants.gov.uk/> which provides information and advice on services available in Hampshire and helps to signpost residents to relevant support organisations.

4. **TROUBLED FAMILIES –**

Tony McGovern, Coordinator for the Rushmoor & Hart Supporting Troubled Families programme, to report on the current position of the national initiative with regard to Rushmoor and advise the Panel on key findings and developments.

5. **WORK PROGRAMME – (Pages 5 - 12)**

To note the Community Policy and Review Panel's work programme (copy attached).

## **MEETING REPRESENTATION**

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

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# COMMUNITY POLICY AND REVIEW PANEL

Minutes of the meeting held on Thursday, 2nd February, 2017 at Council Offices, Farnborough at 7.00 pm.

## Voting Members

Cr. M.D. Smith (Chairman)  
a Cr. M.S. Choudhary (Vice-Chairman)

Cr. R. Cooper

Cr. S.J. Masterson

Cr. J.J. Preece

Cr. Jennifer Evans

Cr. P.F. Rust

Cr. A. Jackman

Cr. J.E. Woolley

An apology for absence was received on behalf of Cr. M.S. Choudhary.

## 18. MINUTES –

The Minutes of the Meeting held on 17th November, 2016 were approved and signed by the Chairman.

## 19. FRIMLEY HEALTH AND CARE SYSTEM SUSTAINABILITY AND TRANSFORMATION PLAN –

The Panel welcomed Sir Andrew Morris OBE, Chief Executive of Frimley Health NHS Foundation Trust and Chair of the Frimley System Leadership Reference Group, and Dr. Andrew Whitfield, Chair and Clinical Lead of NHS North East Hampshire and Farnham Clinical Commissioning Group (CCG), who had been invited to attend to provide Members with further information on the Sustainability and Transformation Plan (STP). The invitation had been made in response to the following Notice of Motion submitted to the Council meeting on 8th December, 2016:

"Aware of the dangers facing future funding of the National Health Service, this Council calls on the Frimley Sustainability and Transformation Plan (STP) to consult members as a matter of urgency about the gaps identified in the National Health Service locally, the priorities for the next five years, the initiatives in the next 18 months, the difficulties in recruiting staff, and the financing of plans going forward."

Sir Andrew Morris advised the Panel that the NHS had overspent by £2bn in 2015/16 and, in order to address the funding crisis, the country had been split into 44 footprints to reform health services. The Frimley health and care planning footprint covered five CCG areas: Slough; NHS Windsor, Ascot & Maidenhead; Bracknell & Ascot; Surrey Heath; and, North-East Hampshire and Farnham. Each of the 44 areas was required to produce a STP to deliver a five year forward view of better health, better patient care and improved efficiency. There were a number of partners involved in delivering the STP including NHS commissioners, acute care

providers, mental health and community providers, GP Federations, GP out of hours providers, ambulance trusts and local authorities.

The Frimley five year forward view identified three gaps facing the NHS which were health and wellbeing, care and quality and finance and efficiency. The STP provided a local system response on how the gaps would be addressed. There were five priorities identified in the Frimley STP:

**Priority 1** - Making a substantial step change to improve wellbeing, increase prevention, self-care and early detection

**Priority 2** - Action to improve long-term condition outcomes including greater self-management and proactive management across all providers for people with single long term conditions

**Priority 3** - Frailty Management: Proactive management of frail patients with multiple complex physical and mental health long-term conditions, reducing crises and prolonged hospital stays

**Priority 4** - Redesigning urgent and emergency care, including integrated working and primary care models providing timely care in the most appropriate place

**Priority 5** - Reducing variation and health inequalities across pathways to improve outcomes and maximise value for citizens across the population, supported by evidence

Work was well underway to identify ways of delivering solutions to meet the priorities and there were a number of local examples of where improvements were already being delivered. One example was working with Hampshire County Council to enable Frimley to provide care packages for patients to speed up the process of getting patients back into their own homes. The good practice examples making the biggest difference to the gaps identified would be rolled out to other areas and delivered at scale. The changes to be introduced should result in fewer patients visiting accident and emergency, fewer patients being admitted to hospital and patients being discharged from hospital earlier. There would also be a more co-ordinated approach in services sharing information and delivering more integrated care.

Dr. Andrew Whitfield reported on the changes to the General Practice (GP) service. From April 2017, GP services would be provided from 8am-8pm in some designated transformational areas and then would be rolled out across the Frimley STP area from September 2017. Some services traditionally provided by GPs would be spread across other practitioners including doctors, nurses, paramedics, pharmacists and physiotherapists to ensure patients were able to see the right practitioner from their first visit. A trial would also be carried out with GPs working in accident and emergency to help discharge patients.

The Panel welcomed the changes proposed within the STP. There was a lengthy discussion on the improvements put forward in the STP and the Panel made a number of comments. The provision of alternative personnel to provide GP services was welcomed which it was hoped would free-up more GP appointments. The Panel also supported the potential for expansion of GP practices, and where

feasible, the merger of practices to create larger modern facilities with the ability to provide the necessary services required by patients.

The Panel thanked Sir Andrew Morris and Dr. Andrew Whitfield for attending the meeting and providing a comprehensive picture of the STP and the improvement work being undertaken. Sir Andrew Morris confirmed that there would continue to be an ongoing dialogue with partners including the Council as the STP was developed further.

The Panel recognised that the discussion and follow-up actions addressed the issues raised in the Motion. It was **AGREED** that the development of the STP would be monitored by the Panel and included in the Work Programme.

20. **PRE-PAYMENT METERS –**

The Panel noted the minutes of the Housing Strategy Standing Group. An update to the minutes was provided advising that residents with pre-payment meters could be £75 better off, the savings would be monitored by OFGEM.

21. **WORK PROGRAMME –**

The Panel noted the Work Programme for the 2016/17 Municipal Year.

The Meeting closed at 8.15 p.m.

M.D. SMITH  
CHAIRMAN

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## COMMUNITY POLICY AND REVIEW PANEL WORK PROGRAMME

Set out below are the key issues which form the Panel's on-going work programme. The topics covered reflect the following:

- the development of a new policy for recommendation to the Cabinet
- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them. An update will be submitted to each meeting of the Panel.

# HEALTH AND HOUSING PORTFOLIO

## ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

### Housing Matters

- To carry out the Council's strategic housing and enabling role by identifying housing need and considering and developing initiatives to meet that need through work with the statutory, voluntary and private sectors.
- To consider, approve and keep under review the Housing Strategy in accordance with Department of the Environment, Transport and the Regions guidelines.
- To deal with matters relating to registered social landlords operating in the Borough and commit capital expenditure to develop new and improved affordable housing in the Borough.
- To carry out the Council's statutory duties under the homelessness legislation including the provision of a comprehensive free housing advice service and the responsibility for a homelessness strategy.
- To monitor and review the portfolio of temporary accommodation for the homeless and review that provided by registered social landlords.
- To maintain a housing register, allocations scheme and choice in lettings policies and the nominations policies and agreements with registered social landlords.
- To deal with all matters relating to the condition, repair, improvement, adaptation and energy efficiency of private sector dwellings, including houses in multiple occupation pursuant to the Housing Act 2004.
- To carry out the Council's statutory duties in relation to the licensing of houses in multiple occupation, pursuant to the Housing Act, 2004.

- To provide Private Sector Renewal Grants for the repair and adaptation of dwellings, in accordance with legislation and the Private Sector Housing Renewal Strategy.
- To carry out the Council's responsibilities under the home energy legislation, particularly in relation to energy efficiency and fuel poverty.

### Care in the Community Matters

- To undertake the Council's role in respect of care in the community policy issues, social needs and supporting people in conjunction with appropriate other organisations, including the County Council, Primary Care Trust, health trusts and the voluntary sector.
- To monitor and review services to the local community in relation to the Health and Housing Portfolio and administering grants as appropriate, in particular to the Hampshire Youth Bureau, Step by Step, Relate and the local home improvement agency.

### Health Matters

- To liaise and co-ordinate with local health organisations and bodies to improve facilities in the Borough.
- To work in partnership with local health organisations and bodies to promote the health needs of the Borough and in particular to support the activities of the Rushmoor Healthy Living.
- To exercise the Council's functions in relation to health education and to participate in local and national initiatives and campaigns as appropriate.



# SCRUTINY

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
<b>HOUSING MATTERS</b>				
11.12.03	<b>First Wessex (FW) - Performance and Review</b>	FW to attend one meeting of the Community Panel each year to cover scrutiny, performance and delivery. Two Joint FW and RBC joint Business Meetings to be held as a pilot arrangement. Items for the Panel meeting to be submitted to the Head of Environmental Health Housing Services in advance.	<p>The FW / RBC Business meeting took place on Thursday, 23 July, 2015 the next business meeting will take place in 2016.</p> <p>FW attended the meeting of the Panel on <b>4 February, 2016</b>. They will be invited to provide the Panel with an update during the 2016/17 Municipal Year.</p> <p>On 15 September, 2016, Peter Walters attended the meeting of the Panel to advise Members on the proposed merger between First Wessex and Sentinel Housing Association.</p>	Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk
15.06.06	<b>Registered Providers of Social Housing Review Group (RPSHs)</b>	<p>The RPSH Review Group has been set in order for Members to meet with Registered providers of social housing.</p> <p>The emphasis of the meetings was to question the landlords on:</p> <ul style="list-style-type: none"> <li>• housing management,</li> <li>• maintenance of property</li> </ul>	<p>Appointments to the Group were made at the Panel meeting on 9 June, 2016 for the 2016/17 Municipal year.</p> <p>An outcome report of the Review for 2016/17 would be submitted to the meeting of the Panel at the end of the Municipal Year.</p>	Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
Park Page 8		<ul style="list-style-type: none"> <li>• the environment</li> <li>• tenant involvement</li> <li>• customer service</li> <li>• with development issues being secondary.</li> </ul>		
<b>HEALTH MATTERS –</b>				
Jan, 2007	<p><b>Health Issues</b></p> <p>Monitoring and influencing the configuration and delivery of local health services.</p> <p>Review the implications of the Government's White Paper and to engage with the Director of Public Health, local GPs and Frimley Park Hospital.</p>	<p>The Panel has a key role in monitoring and influencing the public health agenda. The Panel has agreed that a Health Issues Standing Group would be appointed to discuss any current and future consultation relating to health issues / changes in the area. The outcome of the meeting would be submitted to the Panel for agreements.</p>	<p>The Group was appointed to at the meeting of the Panel on 9 June, 2016.</p> <p>Meetings of the Health Issues Standing Group to be organised for 2016 /17 Municipal Year and a programme of work to be developed for the Year.</p> <p>On 2 February, 2017 Sir Andrew Morris and Dr. Andrew Whitfield attended the Panel meeting to provide a detailed update on the Frimley Health and Care System Sustainability and Transformation Plan (STP). The development of the STP would be monitored by the Panel.</p>	<p>Andrew Lloyd Chief Executive Tel. (01252) 398397 Email. andrew.lloyd@rushmoor.gov.uk /</p>

<b>CARE IN THE COMMUNITY</b>				
04.09.07	<b>Neighbourhood Renewal Strategy</b>	An update of the Neighbourhood Renewal Strategy was presented to the Panel on 4 February, 2016.	An update due to be provided to the Panel in the 2016/17 Municipal Year.	Ian Harrison, Corporate Director Tel. (01252) 398400 ian.harrison@rushmoor.gov.uk

## **POLICY**

<b>DATE RAISED</b>	<b>ISSUE</b>	<b>CURRENT POSITION</b>	<b>PROCESS AND TIMETABLE</b>	<b>CONTACT (SERVICE MANAGER)</b>
<b>HOUSING MATTERS</b>				
2008/2010	<b>Housing and Homelessness Strategies 2011-2016 and Action Plan</b>	The Panel has appointed a Housing Strategy Group, comprising councillors and representatives from a range of organisations, to debate the key themes and issues, help set the objectives and aims, look at options and assist in formulating actions and targets for the Housing Strategy.	<p>The 2011-2016 Housing and Homelessness Strategy came to an end in March 2016. Consultation for the 2017-2021 had taken place in Spring 2016. Members would continue to play a key part in the development of the strategy.</p> <p>The Panel would continue to monitor the work of the Housing Options Team, the most recent update on the development of the new strategy was provided to the Panel on <b>15 September, 2016</b>.</p>	Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
29.03.2012	<b>Welfare Reform</b>	<p>At the meeting of the Panel on 29<sup>th</sup> March, 2012, it was requested that this item would be added to the Panel's programme of work as a result of the significant changes to the Borough as a result of the Welfare Reform.</p> <p>The Panel agreed that a task and finish group should be established including the Cabinet Member for Concessions and Community Support in order to consider the preparation for the development of the council tax support scheme.</p>	<p>Ian Harrison provided details of the Welfare Reform and the requirement for local authorities to develop a local council tax support scheme at its meeting on 29<sup>th</sup> March, 2012. A task and finish Group was appointed to develop the support scheme.</p> <p>The Panel to receive yearly updates on progression.</p> <p>An update was presented to the Panel on <b>19 November, 2015</b>. A further update to be provided in the 2016/17 Municipal Year.</p>	<p>Ian Harrison, Corporate Director, Tel. (01252) 398400, Email. <a href="mailto:ian.harrison@rushmoor.gov.uk">ian.harrison@rushmoor.gov.uk</a></p>

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# COMMUNITY POLICY AND REVIEW PANEL

## WORK FLOW – 2017 / 18

<b>9 June 2016</b>	Hilary Smith Hilary Smith	Redress Scheme Private Sector Housing Survey Appointments to Groups
<b>Mid-Cycle Meeting 21 July 2016</b>		
<b>15 September 2016</b>	Peter Walters Qamer Yasin	First Wessex and Sentinel Housing Association – Proposed Merger Housing Strategy 2017-2021
<b>Mid-Cycle Meeting 13 October 2016</b>		
<b>17 November 2016</b>	Michelle Rooks-Dawson Colin Alborough Hilary Smith	First Wessex Garage Sites Health and Wellbeing Update Private Sector Housing Survey Update – Written Report
<b>Mid-Cycle Meeting 15 December 2016</b>		
<b>2 February 2017</b>	Sir Andrew Morris and Dr Andrew Whitfield	Frimley Health Sustainability and Transformation Plan

<b>Mid-Cycle Meeting 2 March 2017</b>		
<b>6 April 2017</b>	Colin Alborough Tony McGovern	Mental Health and Connect to Support Hampshire Troubled Families in Rushmoor
<b>15 June 2017</b>	Hilary Smith Zoe Paine	Final Private Sector Housing Survey – Final Report Review of Registered Providers
<b>14 September 2017</b>	Ian Harrison	Welfare Reform Update
<b>16 November 2017</b>		
<b>25 January 2018</b>		
<b>29 March 2018</b>		
<b>Future Items Suggested – Dates to be Confirmed</b>	Public Health Monitoring Vanguard Update Neighbourhood Renewal Strategy	Frimley Sustainability and Transformation Plan (STP) South East Coast Ambulance Service First Wessex inc merger with Sentinel

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