



RUSHMOOR BOROUGH COUNCIL

LEISURE AND YOUTH POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on
Monday, 6th June, 2016 at 7.00 pm*

To:

Cllr Liz Corps (Chairman)
Cllr Mrs. D.B. Bedford (Vice-Chairman)

Cllr T.D. Bridgeman
Cllr P.I.C. Crerar
Cllr Sue Dibble
Cllr R.L.G. Dibbs
Cllr J.H. Marsh
Cllr M.L. Sheehan
Cllr L.A. Taylor

Enquiries regarding this agenda should be referred to the Panel Administrator: Adele Taylor, Democratic and Customer Services, Email: adele.taylor@rushmoor.gov.uk
Tel: 01252398831.

A G E N D A

1. APPOINTMENT OF CHAIRMAN –

To appoint a Chairman of the Panel for the Municipal Year 2016/17.

2. APPOINTMENT OF VICE-CHAIRMAN –

To appoint a Vice-Chairman of the Panel for the Municipal Year 2016/17.

3. MINUTES – (Pages 1 - 4)

To confirm the Minutes of the Meeting held on 4th April, 2016 (copy attached)

4. APPOINTMENTS TO PANEL GROUPS –

(1) To appoint the membership of the Mid-Cycle Meeting. The Membership is normally as follows:

- The Chairman and Vice Chairman and a representative from the other political groups.

(2) To appoint the membership of the Aldershot Lido Task and Finish Group. The Membership in 2015/16 was as follows:

- Crs. Liz Corps, D.E. Clifford, A.H. Crawford, A.R. Newell, M. Roberts and B.A. Thomas with attendance by the Cabinet Member for Leisure and Youth (Cr. Sue Carter) as required.

5. RUSHMOOR ARTS HUB –

To receive a presentation from Mr. Tony McGovern, Extended Service Partnership Manager on the activities and working arrangements of the Rushmoor Arts Hub.

6. LOCAL AUTHORITY SUPPORT FOR SPORTS –

To receive a presentation from Mr. Peter Amies, Head of Community and Environment on the Local Authority Support for Sport initiative.

7. CONNAUGHT LEISURE CENTRE –

The Head of Community and Environment to report on proposals for operational changes at Connaught Leisure Centre.

8. WORK PROGRAMME – (Pages 5 - 12)

To review the Panel's current work programme (copy attached), and to agree priorities where necessary.

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

This page is intentionally left blank

LEISURE AND YOUTH POLICY AND REVIEW PANEL

Meeting held on Monday, 4 April 2016 at the West End Centre, Aldershot at 7.00 pm.

Voting Members

Cllr Liz Corps (Chairman)
Cllr Mrs. D.B. Bedford (Vice-Chairman)

Cllr T.D. Bridgeman
Cllr P.I.C. Crerar
Cllr K. Dibble
Cllr J.H. Marsh
Cllr A.R. Newell
Cllr M. Staplehurst
Cllr B.A. Thomas

19. MINUTES

The Minutes of the Meeting held on 1st February 2016 were agreed as a correct record.

20. WEST END CENTRE/HAMPSHIRE CULTURAL TRUST

The Panel welcomed Mr. Barney Jeavons, Arts Centre Director at the West End Centre, who had been invited to give a presentation on the working arrangements and activities of the Centre and the wider Hampshire Cultural Trust.

Mr. Jeavons introduced the presentation with an overview of the Cultural Trust set up by Hampshire County Council and Winchester City Council in 2014. The Trust supported 26 arts and museum attractions across the county and delivered county wide outreach programmes that brought culture to local communities. The Trust worked with young people and targeted audiences from diverse backgrounds in all areas including visual arts, literature and local history.

The Panel noted that the West End Centre had celebrated its 40th birthday in September 2015 and still attracted many up and coming and established musicians and comedians, showcased contemporary theatre groups similar to those seen at the Edinburgh Fringe Festival and hosted monthly exhibitions of both local and national artists and a special open exhibition at Christmas. The Centre also ran a number of classes and workshops including stained glass, drama, sewing, beginners Nepali and ukulele; through these classes and workshops the Centre engaged with the community and became a hub for local people. In addition, special events were held such as the Summer Westival, a beer festival and Parent Action Group (PAG) days. During the Westival large parts of the Centre were grassed, a beer tent erected indoors and artificial fires set up to create ambience to complement the live

music, acts and activities which took place over the weekend. The PAG days were standalone events open only to families with children with special needs.

The West End Centre had a very strong culture ensuring that all customers were friends and that everyone was treated equally. The Panel were shown a number of testimonials from volunteers, artists and customers who showed their appreciation for the welcome/help/opportunities given to them by the staff and volunteers at the West End Centre. Mr. Jeavons stated that, ingrained in the Centre's ethos and its staff and volunteers was the need to "want to help everyone that walked through the door".

The Centre also had an outreach programme, working with community groups in the local area. Crafty Culture was a group of white and Nepali women who came together to create craft items and a local scout group had created a willow war horse to commemorate World War 1. The Centre was always willing to get involved with outreach projects and would find artists to fulfil the requirement of any project.

The Panel noted that core funding had remained consistent over recent years at around £150,000. Income and expenditure, however, were increasing, partly due to the appointment of an Arts Development Officer. It was also advised that a number of improvements had been made to the facility, which included the resurfacing of the car park, new theatre chairs and the redevelopment of storage rooms to creative studios. It was noted however, that some more work needed to be done in relation to updating the ladies toilets, bar furniture and lighting, the office area and storage facilities. The Centre was also committed to increasing funding streams alongside the Trust and planned to work on creating more sponsorship and commissioning opportunities going forward.

In response to a query on budgets, it was advised that Rushmoor's contribution had reduced from £20,000 to £15,000 when the Trust had been established, due to the new charitable status and no longer having to pay business rates. In respect of any works or improvements to the facility carried out by Hampshire County Council, Mr. Jeavons had found that contributing toward the cost had ensured quicker turn around and, in some cases, higher standards of work.

In answer to a question regarding threats, Mr. Jeavons advised that the staff and volunteers were what made the venue a success, when for example, a good volunteer moved on the gap left could be hard to fill. The relationship with the Princes Hall was positive and the two venues kept in regular contact.

The Panel discussed the ticket pricing and the contract arrangements with artists. Mr. Jeavons advised that the Centre tried to keep the prices affordable and ran some children's events free to allow access for all. The most expensive ticket recently had been for a musician at £26.00; this event had sold out and comedy acts also tended to sell out. It was also reported that the artist could receive up to 70% of the ticket income for an event.

The Chairman thanked Mr. Jeavons for his presentation.

21. **WORK PROGRAMME**

The Panel **NOTED** the current work programme, and were advised that the next meeting would be a tour of the Army sports facilities.

The meeting closed at 8.01 pm.

CLLR LIZ CORPS (CHAIRMAN)

This page is intentionally left blank

LEISURE AND YOUTH POLICY AND REVIEW PANEL - WORK PROGRAMME

Set out below are the key issues which form the Panel's on-going work programme. The topics covered reflect the following:

- the development of a new policy for recommendation to the Cabinet
- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them. An update will be submitted to each meeting of the Panel. New issues are highlighted in the programme.

LEISURE AND YOUTH PORTFOLIO ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

The terms of reference of the Panel will include all these issues contained in the Leisure and Youth portfolio. The functions set out in the Scheme of Delegation are:

<p>Leisure and Recreation Facilities</p> <p>To deal with all matters relating to the provision and management of leisure facilities and the improvement, repair and maintenance of all buildings and equipment in relation to:-</p> <ul style="list-style-type: none"> • parks, woodlands, recreational grounds, open space and play areas • allotments <p>sports and recreation initiatives (including childcare and play)</p> <p>To deal with matters relating to the management and operation of major leisure facilities owned and/or operated by the Council and to consider initiatives for the provision of new leisure facilities in the Borough. In particular, to examine issues in relation to:</p>	<p>To deal with all matters relating to leisure marketing, heritage and tourism.</p> <p>To deal with issues relating to the letting and monitoring of contracts relating to the functions in the portfolio.</p> <p>To develop, maintain and promote those services and facilities provided for the Borough and the wider area, including:</p> <ul style="list-style-type: none"> • Basingstoke Canal • Blackwater Valley Countryside Management Service
---	---

<ul style="list-style-type: none"> • Aldershot Pools Complex and Lido • Alpine Snowsports Centre • Farnborough Leisure Centre • Princes Hall • Southwood Golf Course <p>To carry out the Council's functions in respect of consultative arrangements on library services and community schools.</p>	<p>To carry out the Council's functions relating to grounds maintenance, subject to contractual issues where the function is provided jointly with other services being dealt with through the Environment Portfolio.</p>
<p>Town Twinning</p> <p>To deal with the social and cultural aspects of town twinning.</p>	<p>Other Matters</p> <p>To deal with all matters relating to the administration and enforcement of the Council's byelaws relating to the functions of the portfolio.</p> <p>To develop, implement and monitor the Council's strategies for addressing youth issues and the needs of young people in the Borough.</p> <p>To work with education providers to promote Life-long learning.</p>
<p>Rushmoor in Bloom</p> <p>To deal with all matters, in consultation with the Rushmoor in Bloom Forum, relating to the following:-</p> <ul style="list-style-type: none"> • The annual Rushmoor in Bloom Competition, including promotion, publicity and sponsorship, programme of events and presentation of prizes; • participation in and arrangements for the Council's entry to the Southern England in Bloom Competition; • applications for commemorative floral displays. 	

WORK PROGRAMME – OBJECTIVES AND PROJECTS

INTRODUCTION

At the mid-cycle meeting held on 23rd August 2004, there was a preliminary discussion on developing the work of the Panel in context of the recent review of overview and scrutiny carried out by South East Employers. The meeting examined how to structure the future work and specifically dividing the Panel's work programme into three main types of issues:

- Ongoing items for monitoring and scrutiny including regular performance management information
- A limited number of projects for in depth investigation
- Items for information

In addition, requests can be made to discuss key decisions shown on the forward plan in advance of the relevant Cabinet or Council meeting.

PROJECTS DEVELOPED BY THE PANEL

The Panel agreed to identify 3 – 4 issues which would form major projects for the Panel. For each, a task and finish group has been established and the Panel was asked to agree the following:

- The objective of the project
- When it would be completed
- A lead member drawn from the Panel
- Members making up the task and finish group

There is also a regular discussion at the mid-cycle meeting on some of the major leisure developments that are being considered for the future.

SCRUTINY & PERFORMANCE MANAGEMENT

These items will be discussed on a regular basis by the Panel in order to monitor progress and identify any specific issues. It is proposed to develop a range of performance information which will then be reported to the Panel on a regular basis, i.e. every 4 – 6 months.

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
25.11.13	Lido Review	The Lido Review Working Group identified five options for the Lido consultation exercise, which were endorsed by Cabinet in October 2013. Consultation ran until the end of November 2013. An update was provided to the Panel in March 2014.	The Cabinet considered the report from the Head of Community on the work of the Lido Task and Finish Group and the recommended actions at its meeting on 10th February, 2015.	Peter Amies, Head of Community Services, Tel: (01252) 398750, Email: peter.amies@rushmoor.gov.uk
08.12.14		Further consultation has taken place in light of the work carried out by the Group. The findings are being presented at a meeting in January 2015.	The Cabinet recommended that the Task and Finish Group consider, in more detail, a number of issues raised at the meeting. This work is ongoing.	
08.06.09	Southwood Golf Course	A review of the contract was carried out in 2009/10 together with a tender process. As a result, Mack Trading, have been awarded an initial contract for nine years. As part of the agreement the Council is examining the longer term issues in conjunction with Mack Trading.	The operation of the Golf Course is continuing to be monitored.	Peter Amies, Head of Community Services, Tel: (01252) 398750, Email: peter.amies@rushmoor.gov.uk

14.11.11	Runways End	A meeting was held at Runways End to tour the new facility and to discuss the operational arrangements. The facility had only recently opened and it was agreed that further work should be undertaken by the Panel once it had been in operation for a while.	The arrangements at Runways End would continue to be monitored.	Peter Amies, Head of Community Services, Tel: (01252) 398750, Email: peter.amies@rushmoor.gov.uk
08.09.14		A further meeting was held at Runways End where Members had a tour of the facility and received a presentation from the Centre Manager on the operational arrangements and plans for making the facility more accessible to the public in the future. Performance information was also provided to the Panel.		
14.08.13	Football Clubs	The Panel has previously met with representatives of both Aldershot and Farnborough Football Club. At the end of the 2012/13 season both clubs went into administration and since that time briefings have been provided to members on the work being done to assist in securing the future of both clubs. The Clubs are now playing in the Football Conference and Conference South Division respectively.	The working arrangements at the Clubs are being monitored and further reports made to the Panel as appropriate. Arrangements are being made for the meeting in June 2015 to be held at the Football Club.	Andrew Lloyd, Chief Executive Officer, Tel: (01252) 398396 Email: andrew.lloyd@rushmoor.gov.uk

INFORMATION ITEMS / ISSUES TO BE KEPT UNDER REVIEW

These following items are provided for the information of the Panel. They have been considered in the past and will be monitored from time to time to consider whether specific work is required:

- **Cultural Strategy** – The Panel has a monitoring and review role.
- **Southwood Community Centre** – The future of the Centre is being kept under review although in the short term the future of the Centre is assured. A report is to be made to the Panel when required.
- **Princes Hall** –The Panel will receive regular reports on performance and activities.
- **Farnborough Leisure Centre/ Aldershot Pools Complex/ Southwood Golf Course** – The Panel receives the Annual Service Reports from DC Leisure on these facilities to enable it to monitor activities and performance.
- **Southwood Woodland** – The Panel has been monitoring progress with the project and a report will be made once the planning process has been completed.
- **Alpine Snowsports** – The Panel will monitor performance and activities from time to time.
- **West End Centre** – The Panel will monitor operations at the centre and consider any changes if they are proposed.
- **Aldershot Library** – A report will be made to the Panel if any change are proposed to the Library.

LEISURE AND YOUTH POLICY AND REVIEW PANEL

SCHEDULE OF AGENDA ITEMS – 2015/16

<p>8th June, 2015</p>	<p>Monitoring and Scrutiny</p> <ul style="list-style-type: none"> • Aldershot Town Football Club 	
<p>7th September, 2015</p>	<p>Monitoring and Scrutiny</p> <ul style="list-style-type: none"> • HCC Youth Consultation 	
<p>9th November, 2015</p>	<p>Monitoring and Scrutiny</p>	
<p>1st February, 2016</p>	<p>Monitoring and Scrutiny</p>	
<p>4th April, 2016</p>	<p>Monitoring and Scrutiny</p>	
<p>Dates/Items to be confirmed</p>	<p>Monitoring and Scrutiny</p> <ul style="list-style-type: none"> • Playgrounds • Army Sports Facilities • Indoor Sports Facilities 	<p>Panel Projects</p>

This page is intentionally left blank