



RUSHMOOR BOROUGH COUNCIL

LICENSING AND CORPORATE BUSINESS COMMITTEE

*at the Council Offices, Farnborough on
Tuesday, 16th June, 2026 at 7.00 pm*

To:

Cllr Sarah Spall (Chair)
Cllr Sue Carter (Vice-Chair)

Cllr Dave Bell
Cllr Kevin Betsworth
Cllr C.W. Card
Cllr P.J. Cullum
Cllr Lisa Greenway
Cllr Rhian Jones
Cllr Steve Masterson
Cllr Bill O'Donovan
Vacancy

Standing Deputies

Cllr Leola Card
Cllr Uttar Gurung
Cllr Sally McGuinness
Cllr Mike Roberts

Cllr Ian Simpson
Cllr Calum Stewart
Cllr Paul Taylor

Enquiries regarding this agenda should be referred to the Administrator, Chris Todd,
Democratic Services, Tel. (01252) 398825, Email chris.todd@rushmoor.gov.uk.

A G E N D A

1. **MINUTES – (Pages 1 - 8)**

To confirm the Minutes of the Meeting held on 5th March, 2026 and the Special Meeting of the Committee on 18th March, 2026 (copies attached).

2. **LOCAL GOVERNMENT REORGANISATION INTERIM WARDING ARRANGEMENTS – (Pages 9 - 30)**

To consider the Leader of the Council's Report No. MD2602 (copy attached), which sets out proposed Local Government Reorganisation interim ward arrangements for the new North Hampshire Council in response to Government. The Committee is asked to consider options for recommendation to the Extraordinary Council Meeting on 18th June.

3. **APPOINTMENT PANEL FOR THE ARRANGEMENTS FOR THE APPOINTMENT OF THE MANAGING DIRECTOR AND HEAD OF PAID SERVICE – (Pages 31 - 32)**

To consider the Leader of the Council Report No. MD2603 (copy attached), which seeks approval for arrangements to make a permanent appointment of the Head of Paid Service.

4. **CONSTITUTION UPDATE - ADDING CONDITIONS TO TEMPORARY EVENT NOTICES – (Pages 33 - 38)**

To consider the Executive Head of Operation's Report No. OS2613 (copy attached), which proposes an amendment to the Scheme of Delegation related to responsibilities delegated to the Licensing Sub-Committee (Alcohol and Entertainments).

5. **APPOINTMENTS TO OUTSIDE BODIES, LICENSING SUB-COMMITTEES, CONSTITUTION WORKING GROUP AND CHAMPION ROLES – (Pages 39 - 62)**

(1) Outside Bodies

To consider the appointment of representatives to outside bodies. A list of those bodies on which the Council is represented, which includes details of proposed nominations for 2026/27 is attached with the agenda.

(2) Appointments and Appeals Panels –

To confirm that the Corporate Manager - Democracy is authorised to make appointments to Appointments and Appeals Panels set up on behalf of the Licensing and Corporate Business Committee, in accordance with the membership criteria set out in the Officer Employment Procedure Rules in the Constitution.

(3) Licensing Sub-Committee

To confirm the Members of the Licensing Sub-Committee for the 2026/27 Municipal Year based on five Members (Proposed: 2 Lab: 1 Con: 1 Reform: 1 Others).

(4) Licensing Sub-Committee (Alcohol and Entertainments)

To confirm that the Corporate Manager - Democracy is authorised to make appointments from the membership of the Licensing and Corporate Business Committee in accordance with the procedure detailed in the Licensing Sub-Committee (Alcohol and Entertainments) Hearings Protocol and Procedure.

(5) Licensing Sub-Committee (Taxis)

To confirm that the Corporate Manager – Democracy is authorised to make appointments from the membership of the Licensing and Corporate Business Committee in accordance with the procedure detailed in the Licensing Sub-Committee (Taxis) Hearings Protocol and Procedure.

(6) Constitution Working Group –

To appoint a cross-party Constitution Working Group for 2026/27 to meet as needed. The appointments to be made based on six Members including the Cabinet Member with portfolio responsibility, the Chair or vice-chair of the Licensing and Corporate Business Committee, and representatives of other groups.

(7) Champion Roles –

To consider the nominations and make a recommendation to the Council for the appointment and terms of reference for the following Champion roles. Details of proposed nominations and draft terms of reference are attached with the agenda.

- Pride in Place for 2026/27
- Armed Forces Covenant for two years from 2026/27

6. EXCLUSION OF THE PUBLIC –

To consider resolving that, subject to the public interest test, the public be excluded from this meeting during the discussion of the undermentioned item to avoid the disclosure of exempt information within the paragraph Schedule 12A to the Local Government Act 1972 indicated against such item:

Item No.	Para. No.	Category
7	1	Information relating to an individual

7. UPDATE ON PROPOSALS FOR HONORARY ALDERMEN 2026/27 – (Pages 63 - 70)

To consider the Corporate Manager – Democracy’s Exempt Report No. DEM2610 (copy attached), with an update on proposals for the conferment of the title of Honorary Alderman of the Borough and to submit the appropriate recommendation to an Extraordinary Meeting of the Council.

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

LICENSING AND CORPORATE BUSINESS COMMITTEE

Meeting held on Thursday, 5th March, 2026 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Jacqui Vosper (Chair)
Cllr Sarah Spall (Vice-Chair)

Cllr C.W. Card
Cllr A.H. Crawford
Cllr Jules Crossley
Cllr P.J. Cullum
Cllr Rhian Jones
Cllr Bill O'Donovan

Apologies for absence were submitted on behalf of Cllrs Sue Carter, Lisa Greenway and P.G. Taylor.

Cllrs C.P. Grattan and S.J. Masterson attended the meeting as Standing Deputies.

8. MINUTES

The minutes of the meeting held on 15th January, 2026 were agreed and signed as a correct record of the proceedings.

9. PAY POLICY STATEMENT, GENDER PAY GAP AND ETHNICITY PAY GAP REPORT

The Committee considered the Executive Director's Report No. PEO2602, which sought approval for a Pay Policy Statement for 2026/27. The Pay Policy Statement set out the framework within which pay was determined within the Council and provided an analysis comparing the remuneration of Chief Officers with other employees of the Authority. The Report also set out the calculations of the Gender Pay Gap, which the Council was required to publish annually under the Equality Act 2010 (Specific Duties and Public Authorities Regulations 2017) and the Ethnicity Pay Gap, which was reported on for the first time.

The Committee noted that the comparisons looked at the ratio between the Managing Director and the full-time equivalent salary for a permanent member of staff employed in the lowest grade within the structure. The ratio for 2026/27 was 1:5.07. The second ratio included within the analysis looked at the relationship between the median remuneration of all staff compared to the Managing Director. The ratio for 2026/27 was 1:2.96. The recommendation of the Hutton Report (2010) was that public sector organisations should comply with a maximum pay multiple of 1:20. Rushmoor was well within this multiple.

The Committee noted that the mean Gender Pay Gap equated to 16.04%, as at 31st March 2025, with the average female salary being lower than the average male salary. The gap had increased from 12.75% in the previous year. The median gender pay gap equated to 13.17%, as at 31st March 2025, with the female median rate being lower than the male median rate. The gap had increased from 9.84% in the previous year. The Committee noted that, to address the gender pay gap, the new People Plan for 2026-2028 included further initiatives to encourage and support the personal development of employees, such as upskilling and mentoring opportunities as well as secondments, cross council project working and flexible working.

The Committee noted it was not mandatory for the Council to provide an Ethnicity Pay Gap report and it was being voluntarily reported on to demonstrate the Council's commitment to equality, diversity and inclusion. The Ethnicity Pay Gap was calculated by comparing the average pay of white employees, with that of employees from black and minority ethnic groups (BAME). The mean ethnicity pay gap equated to 9.5%, with the non-white average salary being lower than the average white salary, which represented a decrease of 3.2% from the previous year. The median ethnicity pay gap equated to 0.2% with the non-white median rate being lower than the white median rate, which represented a decrease of 5.1% from the previous year. The ethnicity pay gap would be reported retrospectively, as of the 31st of March, in any year. The Committee noted that whilst both the mean and medium ethnicity pay gaps had decreased, the Council would continue to review the ways they worked to encourage a more diverse and inclusive workforce. They would continue to review the recruitment, secondment and development processes and opportunities to address their commitment to be a more inclusive organisation.

During discussion, Members raised questions regarding the reasons for the increase in the gender pay gap and enquired about details of how the gap was being addressed by the Council. Members were informed that the recent decrease in females in the upper quartile (higher paid roles), who had not been replaced, and an increase in number of females joining the Council in the lower quartile (lower paid roles), had contributed to the gender pay gap increase. Members were advised that the People Plan included initiatives the Council were taking to address the gender pay gap, including secondments, mentoring opportunities, career pathway and upskilling support, flexible working and job-shares.

ACTION:

What	By Whom	When
Distribute information to Members, regarding the details of the increase in the gender pay gap.	Belinda Tam – Corporate Manager - People	Before the 4th June 2026 Committee meeting.
Outline how the Council's initiatives specifically focus on encouraging females to take up opportunities to strive for higher paid roles.	Belinda Tam – Corporate Manager - People	Before the 4th June 2026 Committee meeting.

The Committee

- (i) **RECOMMENDED TO THE COUNCIL** that approval be given to the Pay Policy Statement 2026/27, as set out in Appendix A of the Report;
- (ii) **RESOLVED** that the Gender Pay Gap calculations for 2024/25, as set out in the Report, be noted; and
- (iii) **RESOLVED** that the Ethnicity Pay Gap calculations for 2024/25, as set out in the Report, be noted.

10. **SELECTION OF MAYOR AND DEPUTY MAYOR 2026/27**

The Committee considered the Managing Director and Corporate Manager – Democracy’s Report No. DEM2602, which set out the outcome of the selection process for the Mayor and Deputy Mayor for the 2026/27 Municipal Year.

The Council had established a process and criteria for selecting the Mayor and Deputy Mayor which was adopted as part of the Council’s Constitution. In accordance with the procedure, the Managing Director wrote to all Councillors in December 2025 to invite expressions of interest in the role of Deputy Mayor for 2026/27, progressing to the position of Mayor in 2027/28.

The Committee was advised by the Corporate Manager – Democracy that the Deputy Mayor, Cllr Peter Cullum, had confirmed his wish to proceed through the normal progression to the position of Mayor for 2026/27.

It was reported that, for the position of Deputy Mayor, Cllr Akmal Gani had expressed his interest in the mayoralty role and, from amongst those who submitted their interest, was the councillor who best met the criteria by order of seniority and eligibility. By May 2026, Cllr Gani would have served for 4 years having been elected to Fernhill Ward in 2022. He was standing for re-election in May, and consequently it might be necessary to revisit the appointment following the election.

During discussion, Members supported the nominations and advised that the new Mayor and Deputy-Mayor be offered training to be prepared to Chair Council meetings.

The Committee **RECOMMENDED TO THE COUNCIL** that:

- (i) Cllr Peter Cullum be appointed as Mayor-Elect for the 2026/27 Municipal Year; and
- (ii) Cllr Akmal Gani be appointed as Deputy Mayor-Elect for the 2026/27 Municipal Year.

11. **UPDATES TO THE CONSTITUTION - MEMBER CHAMPIONS**

The Committee considered the Corporate Manager – Democracy’s Report No. DEM2603, which set out proposed updates to the Constitution in respect of Member Champions.

The Committee noted that arrangements for Cabinet Champion roles were first established by the Cabinet in 2018 as part of a review of portfolios carried out by the Leader at that time. The Champion roles were intended to enable capacity to ‘champion’ council plan priorities which were crosscutting of portfolios and to provide leadership development opportunities for Members who are not on the Cabinet.

The Committee were advised that the change to the make-up of the Council to no overall control had prompted further consideration about the Champion roles, and at its meeting on 4th December 2025, the Council agreed a Notice of Motion committing to the principle that the Champion roles should be non-executive, non-political roles, open to all councillors, with appointments made by the Council or a non-executive committee. The proposals had been considered and supported by the Constitution Working Group at its meeting on 12th January, 2026.

During discussion, Members raised questions regarding the name ‘Member Champions’, parameters for nomination, and the process of dismissing Champions if they failed to meet the expectations of the role.

The Committee were advised that the following additions would be included in the recommendation:

- The name Member Champions would be replaced by ‘Champions’.
- Any Member, excluding the Mayor, Deputy Mayor and Cabinet Members, could be nominated
- There would be no Shadow Champions.
- The Committee would have the authority to appoint and dismiss Champions.

The Committee **RECOMMENDED TO THE COUNCIL** that, subject to the additional points requested by the Committee, the updates to the Constitution to introduce new arrangements for Champion Roles, be approved.

12. **UPDATE ON POLLING PLACE - NORTH TOWN NB**

The Committee considered the Corporate Manager – Democracy’s Report No. DEM2605, which reports on a proposed change to the permanent polling place for North Town NB.

The Committee noted that, prior to 2022, the North Town Community Base was the permanent polling place for North Town NB polling district. When redevelopment work started on North Lane, it was necessary to change to an alternative polling place as the Community Base was unavailable. The polling place for North Town NB was temporarily located at the 1st Aldershot Scout Hut on Eastern Road until the redevelopment work was complete and the new North Town Community Centre built.

The new Community Centre was now open and available for use. The Elections Team had visited the new facility and, with agreement from the Returning Officer, it was considered to be ideal for use as a polling place for the local Elections in May 2026. The ward councillors and the county councillor for the area were consulted and were in support of the proposal to move back to the community centre. The change was also supported by the Elections Group at its meeting on 23rd February 2026. During discussion at the Elections Group, it was confirmed that additional information would be included with poll cards to advise electors of the change of polling place to the Community Centre along with information on the Elections web pages, to accompany the 'Check I'm registered' facility.

During the discussion, consideration was given to the new venue's accessibility; especially its parking arrangements.

ACTION:

What	By Whom	When
Check parking arrangements at the community centre.	Jill Shuttleworth – Corporate Manager - Democracy	Before the elections

RESOLVED: That the polling place for the North Town NB Polling District will return to the North Town Community Centre on North Lane, Aldershot.

13. EXCLUSION OF THE PUBLIC

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Item No.	Para. No.	Category
7	1	Information relating to an individual

14. APPOINTMENT OF HONORARY ALDERMEN

The Committee considered the Corporate Manager – Democracy's Exempt Report No. DEM2605, which outlined nominations received for the conferment of the title of Honorary Alderman of the Borough.

RESOLVED: That Members had requested further information.

The meeting closed at 9.17 pm.

CLLR JACQUI VOSPER (CHAIR)

LICENSING AND CORPORATE BUSINESS COMMITTEE

Meeting held on Wednesday, 18th March, 2026 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Jacqui Vosper (Chair)
Cllr Sarah Spall (Vice-Chair)

Cllr C.W. Card
Cllr A.H. Crawford
Cllr P.J. Cullum
Cllr Bill O'Donovan

Apologies for absence were submitted on behalf of Cllrs Sue Carter, Jules Crossley, Lisa Greenway and P.G. Taylor.

Cllrs Abe Allen, S.J. Masterson and M.J. Roberts attended the meeting as Standing Deputies.

15. ATTENDANCE AT MEETINGS OF THE COMMITTEE – SO 4 (5)

The Chair advised the Committee that Cllr P.G. Taylor had been absent from three consecutive meetings of the Committee. It was noted that the Chair had been made aware of the reasons for his absence and was happy with the explanation given. The wider Committee were satisfied that Cllr Taylor could continue as a Member of the Committee.

RESOLVED: That Cllr P.G. Taylor continue to serve as a Member of the Committee for the remainder of the 2025/26 Municipal Year.

16. EXCLUSION OF THE PUBLIC

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Item No.	Para. No.	Category
2	1	Information relating to an individual

17. **UPDATE ON APPOINTMENT OF INTERIM MANAGING DIRECTOR AND HEAD OF PAID SERVICE**

The Committee considered the Leader of the Council's Exempt Report No. DEM2607, which set out an update on the appointment of the Interim Managing Director and Head of Paid Service.

- (i) **RESOLVED** that the Committee approve an extension to Ian Harrison's appointment as Interim Managing Director and Head of Paid Service until the 31st August, 2026;
- (ii) **RECOMMENDED TO THE COUNCIL** that Ian Harrison, Interim Managing Director, continue to be designated as the Council's Head of Paid Service until the 31st August, 2026. The role to include the statutory responsibilities of Electoral Registration Officer and Returning Officer; and
- (iii) **RECOMMENDED TO THE COUNCIL** to confirm the new position of Executive Head of Governance and Law as the Council's designated Monitoring Officer.

18. **VOTE OF THANKS**

A vote of thanks was recorded for Cllr Jacqui Vosper, the Chair of the Licensing and Corporate Business Committee, who would be standing down at the forthcoming Borough elections. Members wished her well for the future and stated that she would be missed at the Council.

The meeting closed at 7.42 pm.

CLLR JACQUI VOSPER (CHAIR)

16 JUNE 2026

Report No. MD2602

**LOCAL GOVERNMENT REORGANISATION INTERIM WARDING
ARRANGEMENTS****SUMMARY AND RECOMMENDATIONS:**

This report explains the proposed interim ward arrangements for the new North Hampshire council. The aim is to make sure local communities are properly reflected in the election arrangements for the future unitary council.

The Committee is asked to recommend that the Council:

- approves the proposed distribution of councillors across the North Hampshire districts
- submits a proposal for an 85-councillor and an 88-councillor interim ward arrangement
- indicates a preference for an 88-councillor interim ward arrangement

The Committee is asked to consider the 85-councillor and 88-councillor interim warding options and recommend a preferred option to the Council.

1. INTRODUCTION

- 1.1. This report explains how the Council plans to support local government reorganisation in North Hampshire. The aim is to help achieve the best outcome for residents and businesses.
- 1.2. It explains the Government's decision to create a new North Hampshire Unitary Council, what legal steps are needed, and what the Council now needs to do.
- 1.3. The report asks for agreement to send proposed interim ward arrangements to the Government. This will help the Council play an active part in setting up the new authority and how it will be run.

2. BACKGROUND

- 2.1. The [Council Delivery Plan](#) says the Council will work to get the best outcome from devolution and local government reorganisation for Rushmoor residents and businesses.

- 2.2. In September 2025, the [Council approved](#) sending its local government reorganisation proposal to the Government. This included the Council's preferred option.
- 2.3. In March 2026, the [Secretary of State announced](#) that the Government had decided to go ahead with the five-unitary-authority option supported by the Council. This means Basingstoke & Deane, Hart, Rushmoor, and Hampshire councils will be replaced by a new North Hampshire Unitary Council.
- 2.4. In a [follow-up letter to chief executives](#), the Ministry of Housing, Communities and Local Government said it plans to prepare a Structural Change Order for Parliament to approve. This order would create the new councils and close the current ones.
- 2.5. The Structural Change Order will provide the legal basis for local government reorganisation in Hampshire and the Solent. Both Houses of Parliament must approve it. It will cover things such as setting up the new councils, shadow arrangements, elections, and the responsibilities of the current and new councils. Approval is expected in autumn 2026.
- 2.6. The letter also asked for suggested interim ward arrangements for each new council. For North Hampshire, this was based on a proposed total of 85 councillors using current ward, division or parish boundaries.

3. DETAILS OF THE PROPOSAL

- 3.1. The Structural Change Order will replace the scheduled local elections in May 2027 with full elections to the new shadow unitary councils. Councillors will first be elected for five years. The next election will then be in 2032, after which normal four-year terms will apply.
- 3.2. The Local Government Boundary Commission for England will carry out a full review to decide the long-term electoral and ward arrangements for the new council's election in 2032.
- 3.3. Interim ward arrangements are needed for next year's shadow elections. The approved proposal suggested 85 councillors for the new North Hampshire Council.
- 3.4. Following advice from MHCLG and the Boundary Commission, the suggested arrangements should meet these main points:
 - North Hampshire should have 85 councillors in total, unless there is a strong reason for a different number.
 - The arrangements must use current legal boundaries, such as district wards, county divisions or parish areas. These can be joined together to make larger areas.
 - Different parts of Hampshire can use different approaches if this better reflects local circumstances.
 - Ideally, each ward, division or parish should have no more than three councillors.

- The number of electors per councillor should be as even as possible across the new council area. Some variation is expected because the arrangements must use existing boundaries.
 - The arrangements should support effective local leadership and neighbourhood working, with flexibility where needed.
- 3.5. Using this advice, officers from the three district councils in North Hampshire and Hampshire County Council worked together to develop an interim distribution of councillors and ward arrangements.
- 3.6. These principles were used to develop the interim ward arrangements for Rushmoor, which the Committee may wish to use in coming to their recommendations where appropriate:
- Electoral equality (similar electors per councillor across future unitary authority)
 - Use of existing geographies and recognition of community identity
 - Simple, clear, and pragmatic
- 3.7. Members may wish to use the [Council's ward facts and figures pages](#) for local information about each ward when making their recommendations.
- 3.8. This approach follows the place-based model used in the wider reorganisation proposal. It aims to create wards that make sense locally and support effective representation, while balancing existing boundaries, community identity and fair representation.
- 3.9. These are recommendations only. The Government will make the final decision when it prepares the Structural Change Order.

Councillor distribution across North Hampshire

- 3.10. MHCLG asked for interim ward arrangements based on 85 councillors across North Hampshire. The proposed split is:
- Basingstoke and Deane – 42 councillors
 - Hart – 23 councillors
 - Rushmoor – 20 councillors
- 3.11. The Council is also asked to submit an option based on 88 councillors across North Hampshire, with this split:
- Basingstoke and Deane – 44 councillors
 - Hart – 23 councillors
 - Rushmoor – 21 councillors
- 3.12. The annexes show that the 88-councillor model gives fairer representation across North Hampshire because the number of electors per councillor is more even. For this reason, the 88-councillor model is the preferred option.

85 councillor interim warding arrangements

- 3.13. Several options, 85a to 85f, have been developed for interim ward arrangements under an 85-councillor model (maps for options 85c to 85f are attached).
- 3.14. Option 85a gives councillors to existing district wards based on the number of electors. Wards with the largest electorates would have two councillors and the rest would have one. This would create a wide range in representation, from -20% to +55%, so the LGR Cabinet Working Group rejected it because it does not provide fair enough representation.
- 3.15. Option 85f gives four councillors to each existing county division. Although this gives the most even representation, it goes against MHCLG and Boundary Commission advice to avoid areas with more than three councillors.
- 3.16. The remaining options (85b to 85e) combine existing district wards and assign councillors based on electorate or population. This creates a mainly simple pattern of three-member wards, using recognisable local areas while keeping representation broadly even. In all of these options, Aldershot Park and North Town are combined, and Manor Park and Rowhill are combined, with three councillors for each combined ward. Single wards having two councillors.
- 3.17. In some options, Wellington stays as a separate two-member ward because of its electoral profile. Although it has a relatively high population, it has fewer electors than nearby areas, so this gives suitable representation without forcing it to be combined with another area.
- 3.18. These options combine the Farnborough wards in different ways. This reflects different views about local geography, community identity and the need for fair representation. Option 85b was rejected by the LGR Cabinet Working Group because it did not reflect local geography and community identity.
- 3.19. The Committee is asked to review the options in this report and decide which one to recommend to the Council.

88 councillor interim warding arrangements

- 3.20. Several options, 88a to 88e, have been developed for interim ward arrangements under an 88-councillor model (maps for options 88c to 88e are attached).
- 3.21. Option 88a gives councillors to existing district wards based on the number of electors. Wards with the largest electorates would have two councillors and the rest would have one. This would create a wide range in representation, from -21% to +57%, so the LGR Cabinet Working Group rejected it because it does not provide fair enough representation.
- 3.22. Option 88e gives four councillors to each existing county division, plus one extra councillor for Farnborough South because it has the largest electorate.

Although this gives the most even representation, it goes against MHCLG and Boundary Commission advice to avoid areas with more than three councillors.

- 3.23. The remaining options (88b to 88d) combine existing district wards and assign councillors based on electorate or population. This creates a mainly simple pattern of three-member wards, using recognisable local areas while keeping representation broadly even.
- 3.24. In all options, Aldershot Park and North Town are combined, and Manor Park and Rowhill are combined, with three councillors for each combined ward. Three standalone wards are also proposed. Wellington remains a two-member ward because it has fewer electors than its population size might suggest. St Mark's and Knellwood would also be two-member wards because they have large electorates.
- 3.25. These options combine the Farnborough wards in different ways. This reflects different views about local geography, community identity and the need for fair representation. Option 88b was rejected by the LGR Cabinet Working Group because it did not reflect local geography and community identity.
- 3.26. The Committee is asked to review the options in this report and decide which one to recommend to the Council.

Alternative Options

- 3.27. Various options have been proposed as part of the body of the report.
- 3.28. The Council could choose not to send any suggested interim ward arrangements. However, this would mean it would have less influence over the Secretary of State's decisions, so this option is not recommended.

Consultation

- 3.29. Council Leaders and Chief Executives from the councils that will be replaced by the North Hampshire Unitary Authority were consulted on the proposals for interim ward arrangements. They were advised by the Local Government Boundary Commission and MHCLG.
- 3.30. The LGR Cabinet Working Group was consulted on the proposed interim ward arrangements and contributed to the recommendations to this Committee.

4. IMPLICATIONS (of proposed course of action)

Risks

- 4.7. There are risks in delivering these proposals, including the legal timetable, involvement from interested parties, and how much influence the Council has over the final outcome.

- 4.8. The Structural Change Order and related arrangements could still change during the parliamentary process. This may affect the proposed approach and timescales.
- 4.9. If the Council does not take part in sending interim ward proposals, it may have less influence over important decisions about future governance and election arrangements in North Hampshire.
- 4.10. Overall, the recommended approach aims to reduce these risks by making sure local views are taken into account.

Legal Implications

- 4.11. The legal implications are contained in the body of the report.

Financial Implications

- 4.12. This report does not create any direct extra costs. The work needed to carry out the recommendations will be met from existing budgets and staff resources.

Resource Implications

- 4.13. The work needed to support these recommendations is expected to be covered by existing budgets and staff resources.
- 4.14. Any extra costs linked to transition arrangements will be considered as part of the wider local government reorganisation programme when more details are available.

Equalities Impact Implications

- 4.15. A screening assessment was undertaken, and it determined that a full Equalities Impact Assessment is not required because the impacts are positive or neutral. See Annex 5.

5 CONCLUSIONS

- 5.1 This report explains why the Council is being asked to send proposed interim ward arrangements to the Government.
- 5.2 The proposals are based on joint work with partner councils and discussions with Group Leaders and the working group. They are also in line with the Council Delivery Plan.
- 5.3 The recommended actions will help the transition to the new council and make sure the interests of Rushmoor residents and businesses are represented in future local governance.

LIST OF APPENDICES/ANNEXES:

- Annex 1 - 85 councillor models
- Annex 2 - 85 councillor models maps
- Annex 3 - 88 councillor models
- Annex 4 - 88 councillor models maps
- Annex 5 – Equality Impact assessment

BACKGROUND DOCUMENTS:

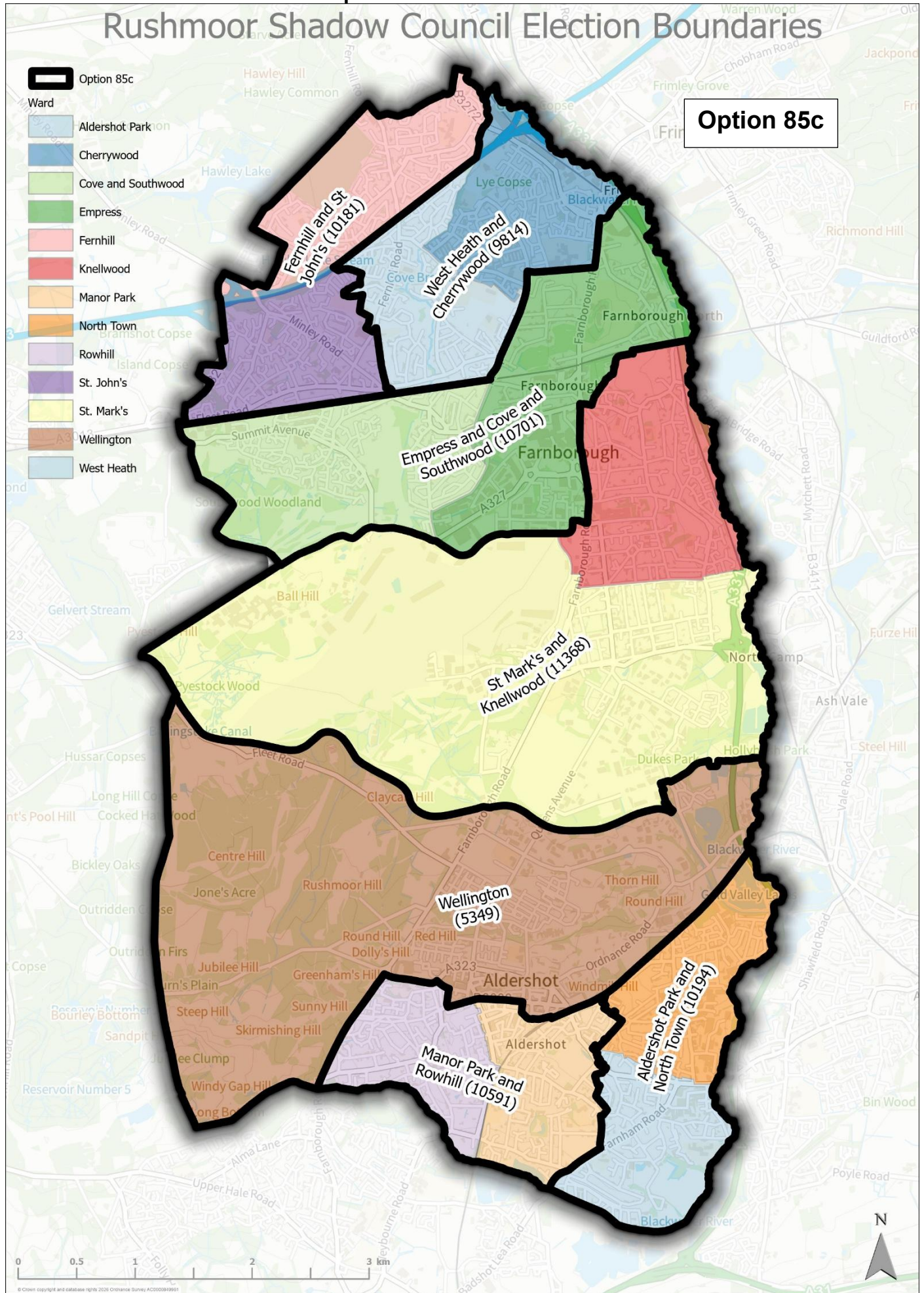
- [Council Delivery Plan](#)
- [Report to Council – Local Government Reorganisation – 25 September 2025](#)
- [Letter to Hampshire Leaders from the Secretary of State – 25 March 2026](#)
- [Letter to Hampshire Chief Executives from MHCLG – 26 March 2026](#)

CONTACT DETAILS:

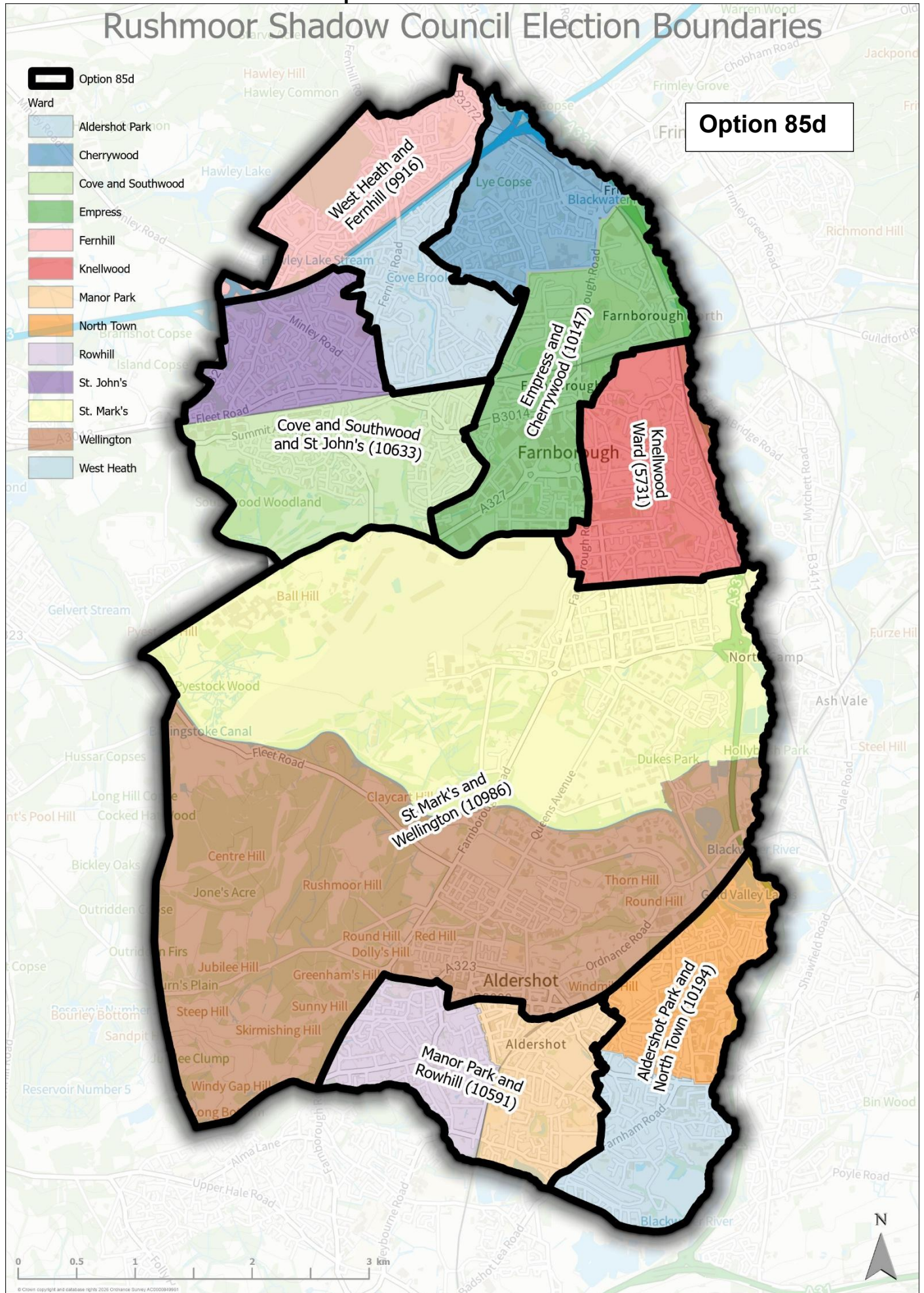
Report Author – Alex Shiell, Service Manager – Policy, Strategy, and Transformation
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Head of Service – Ian Harrison, Interim Managing Director
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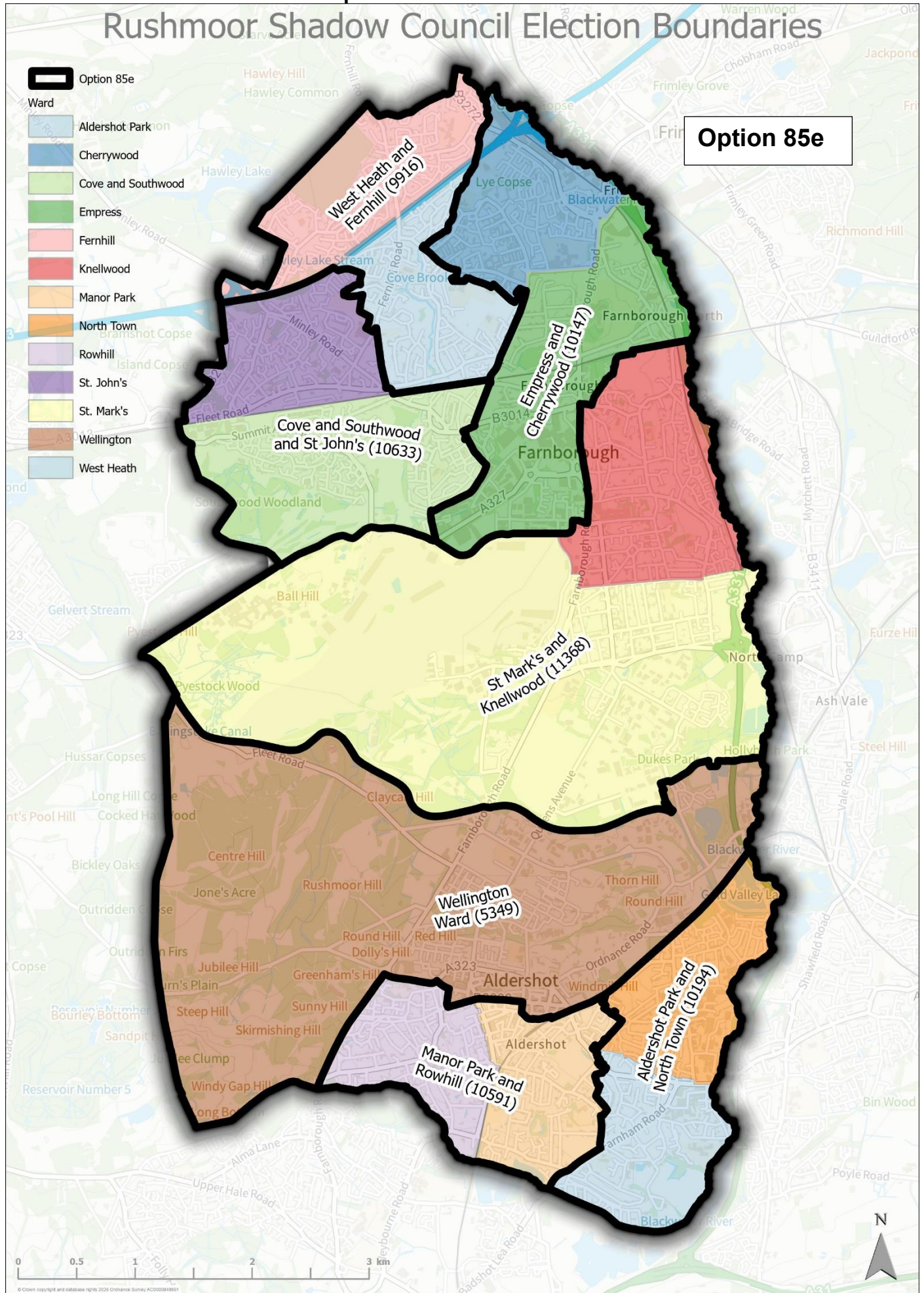
Annex 2 – 85 councillor model maps



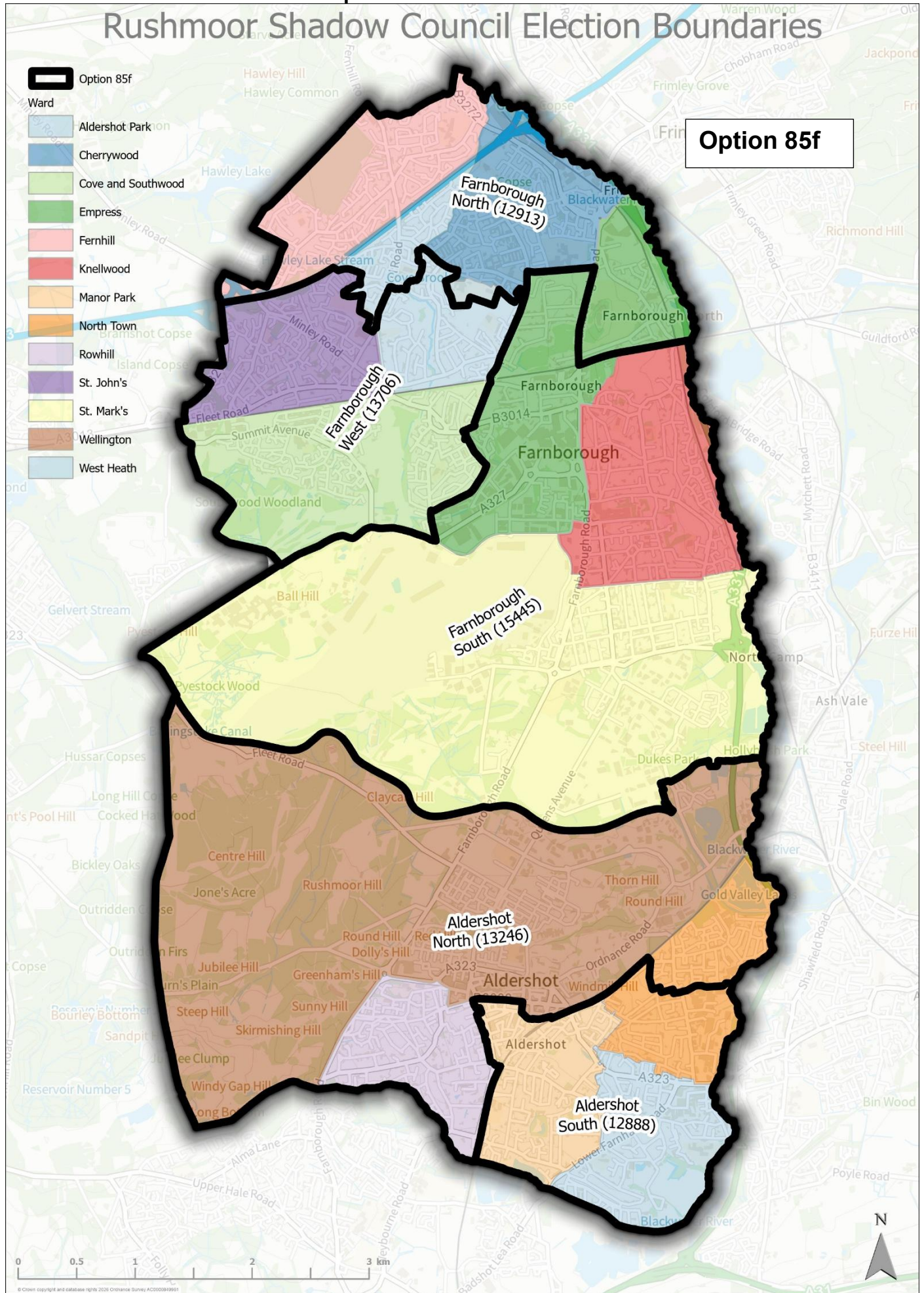
Annex 2 – 85 councillor model maps



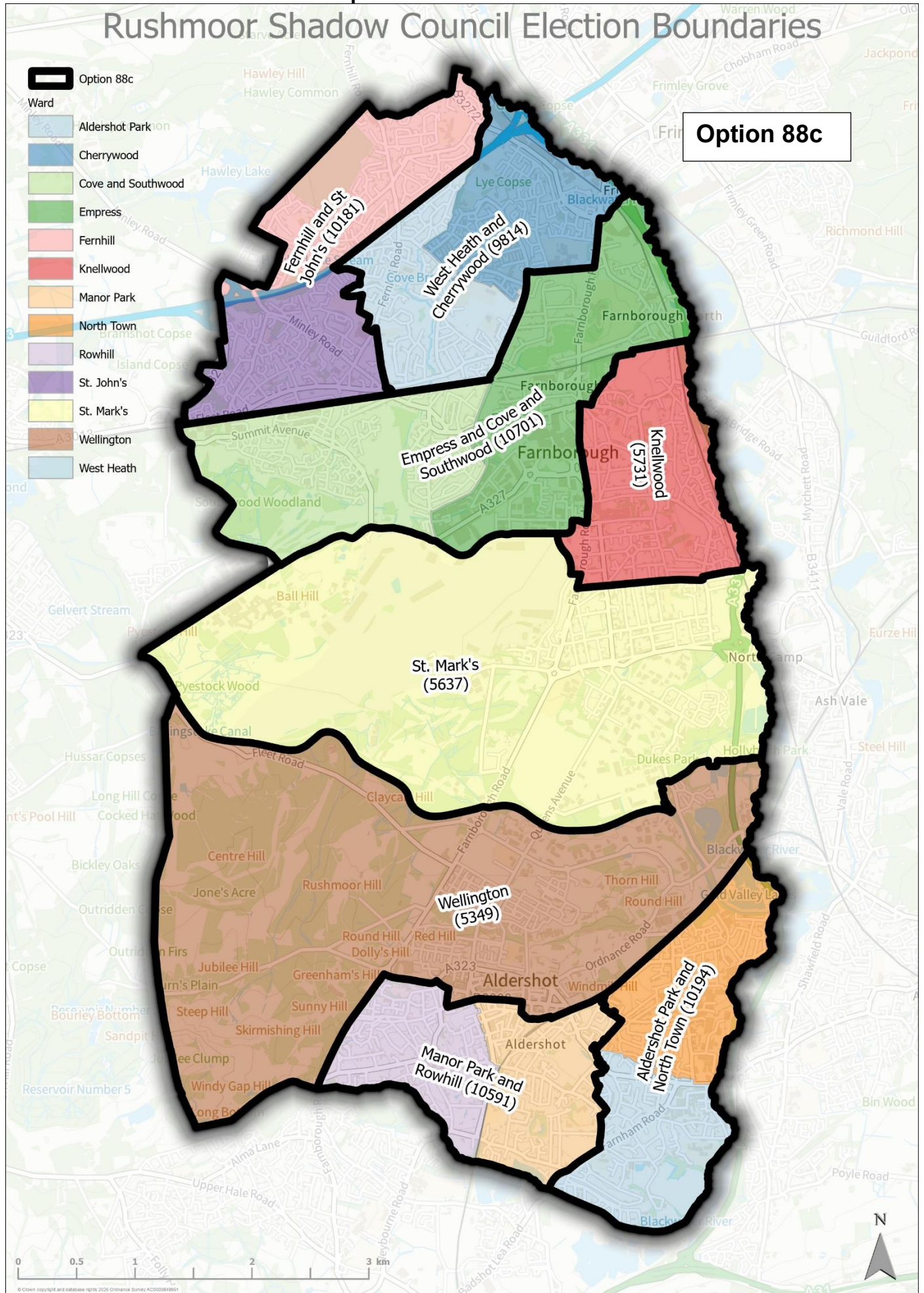
Annex 2 – 85 councillor model maps



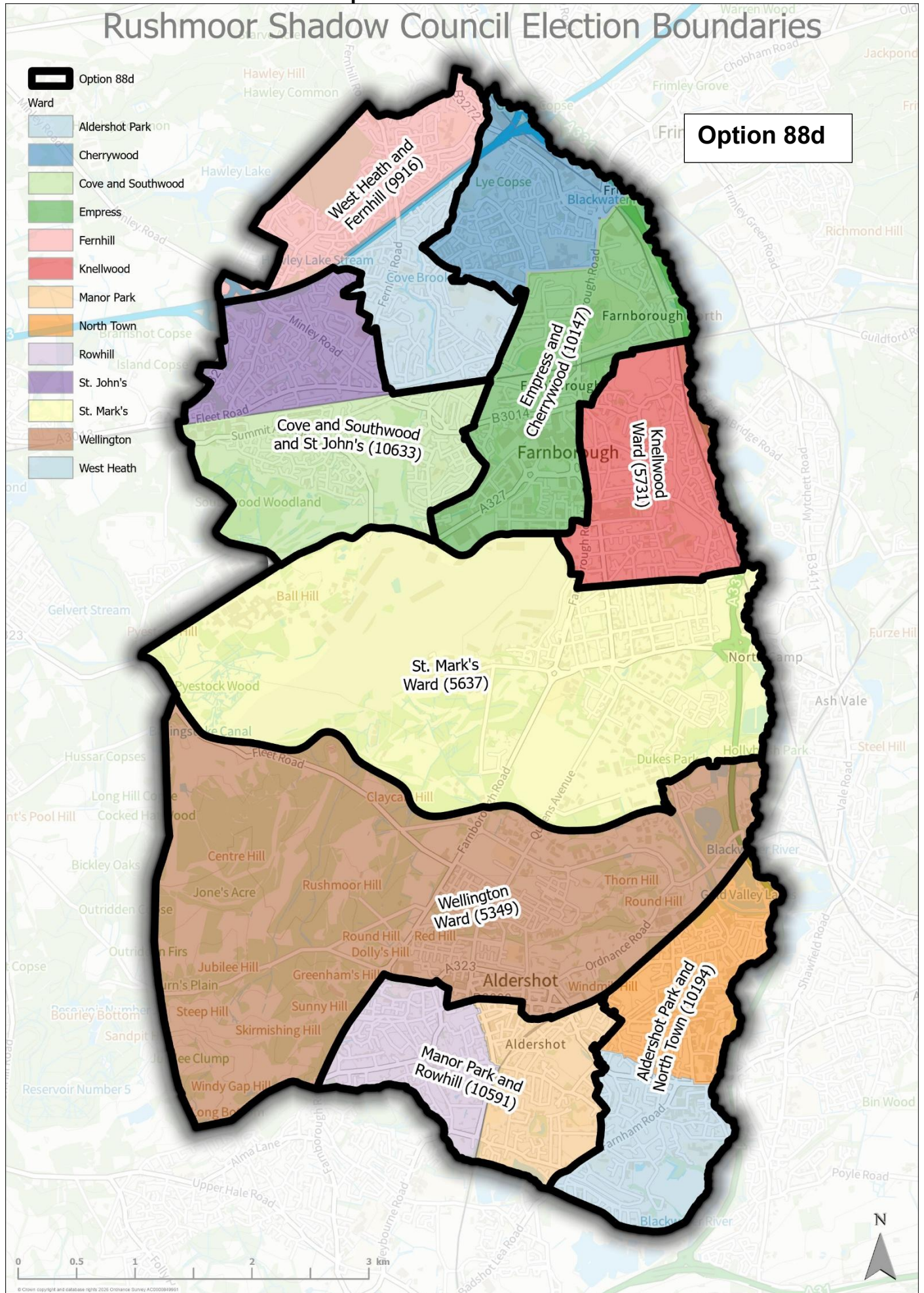
Annex 2 – 85 councillor model maps



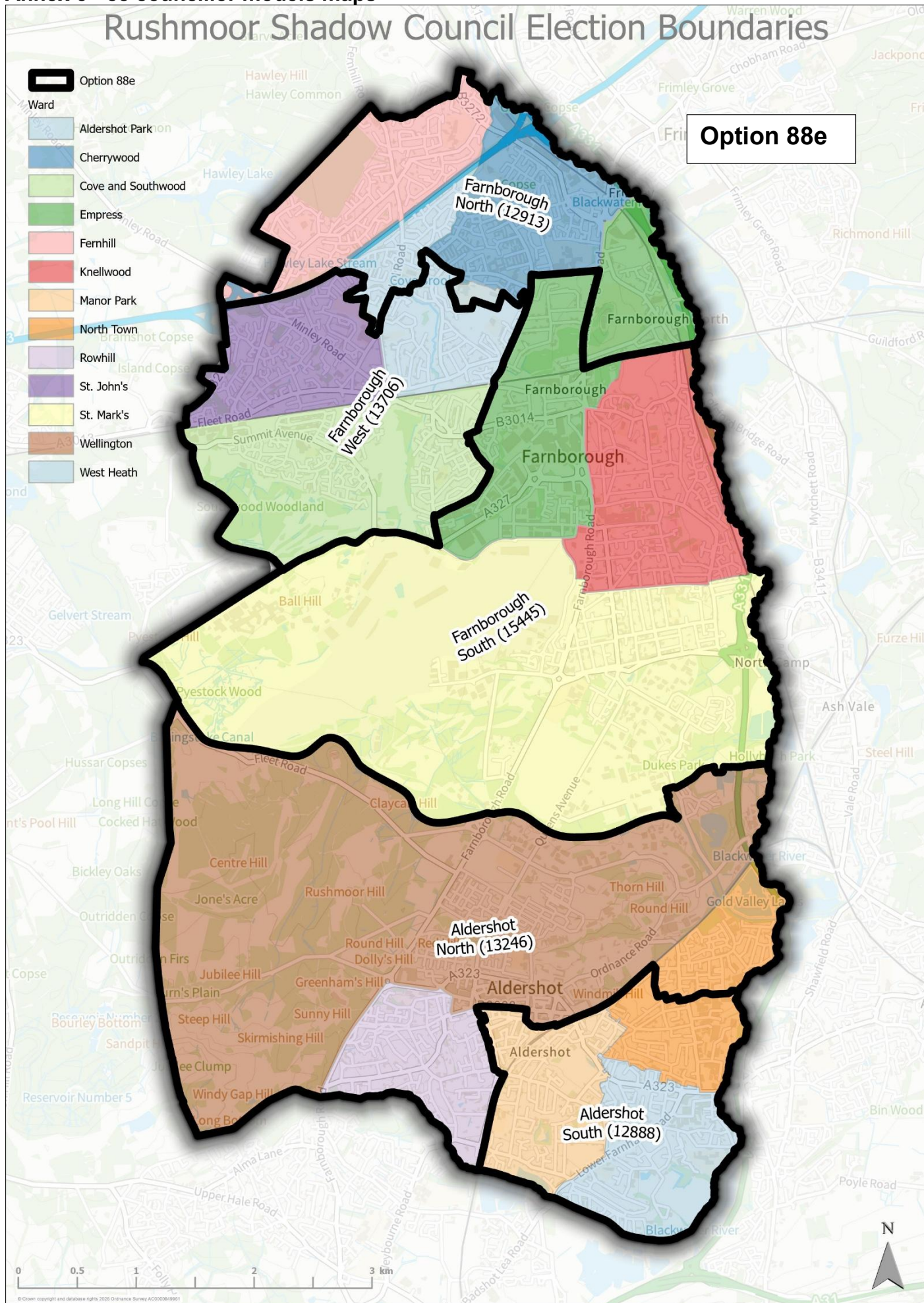
Annex 5 - 88 councillor models maps



Annex 5 - 88 councillor models maps



Annex 5 - 88 councillor models maps



Equality Impact Assessment: Screening Tool

The **Equality Impact Assessment (EIA) Screening Tool** should be completed for any new proposal, plan or project. It helps staff check if their proposal will positively, neutrally, or negatively affect residents, staff, or service users. If the impact is positive or neutral, a full EIA isn't needed.

A **full EIA** is required if the screening shows a negative impact on specific groups. We also advise that a full EIA should be completed when a [key decision](#) is being made. Key decisions are executive actions likely to:

- Significantly affect Council tax, budget balances, or contingencies.
- Have a major impact on communities across two or more Borough wards.
- Expenditure or savings over £100,000 qualify as significant, with a £250,000 threshold for property transactions.

Furthermore, for staff, we generally consider the impact on more than 25 people as significant, which would require a full EIA. If you're unsure, you can seek guidance from the Policy Team.

***After screening, if you identify the need for a full Equality Impact Assessment, you can use your existing answers as a foundation for the full assessment.**

Name of Project	Local Government Reorganisation – Interim Warding Arrangements
Reference number (if applicable)	
Service Area	Policy, Strategy and Transformation
Date screening completed	08/06/26
Screening author name	Martin Iyawe
Policy Team sign off	Alex Shiell
Authorising Director/Head of Service name	Karen Edwards

1. Please provide a summary of the proposal

The proposal is to submit interim warding arrangements for the new North Hampshire Unitary Council for the 2027 shadow elections.

This includes:

- Option for 85 councillors based on Government expectation
- Option for 88 councillors with improved electoral equality

The arrangements determine:

- how residents are grouped into wards
- how many councillors represent each area
- the level of electoral equality (electors per councillor)

The preferred 88-member model is recommended because it produces a more even distribution of electors per councillor.

2. Who will the proposal impact? Please indicate Yes or No

Group of people	Impacted?
Residents	Yes
Businesses	Yes

Annex 5 – Equality Impact Assessment

Visitors to Rushmoor	No
Voluntary or community groups	Yes
Council staff	No
Trade unions	No
Other public sector Organisations	Yes
Others	Please specify:

3. What impact will this change have on staff? Please complete where relevant:

No impact on staffing structures or roles.
Work is limited to preparing and submitting proposals within existing resources.

4. What consultation or engagement will you be leading (with residents, staff, or other stakeholders) as part of this project?

Developed jointly with partner councils (Basingstoke & Deane, Hart, Hampshire County Council). [LCB Informed by:

- MHCLG guidance
- Engagement via LGR Cabinet Working Group.

No direct public consultation due to statutory process.

5. What impact will this change have on people with protected characteristics and/or from disadvantaged groups?

Direct and indirect impacts

When completing this table, please consider both **direct and indirect impacts**, see helpful guidance.

Direct discrimination occurs when someone is treated less favourably than another person because of a **protected characteristic**. This includes:

- **Actual possession** of a protected characteristic.
- **Perceived possession** of a protected characteristic (discrimination by perception).
- **Association** with someone who has a protected characteristic (discrimination by association).

A valid comparison must show that someone without the protected characteristic would have been treated better in similar circumstances. It can still be direct discrimination even if the person treating you unfairly shares the same characteristic.

Note: Age discrimination may be lawful if it can be objectively justified. For other protected characteristics, direct discrimination is unlawful regardless of intent or justification.

Indirect discrimination happens when a **policy, rule, or practice** applies to everyone but puts people with a protected characteristic at a **particular disadvantage**. It occurs when:

Annex 5 – Equality Impact Assessment

- A policy is applied equally to all.
- It disadvantages a group sharing a protected characteristic.
- You are personally disadvantaged by it.
- The organisation cannot justify the policy as a proportionate means of achieving a legitimate aim.

If the policy can be objectively justified, it is not considered indirect discrimination.

For example: Closing public toilets may be an example of indirect discrimination, as it affects everyone but disproportionately disadvantages women, due to toilet frequency, alternative options and safety/hygiene factors.

Likely impact

For the groups identified earlier, tick the likely impact (both direct and indirect) on people with protected characteristics (e.g., age, disability, race, etc.):

- **Neutral:** No impact.
- **Positive:** Benefits people with protected characteristics.
- **Negative:** Harms people with protected characteristics.
- **Not Sure:** It's unclear how this affects people with protected characteristics, or more information is needed.

Rate the negative impact as **low**, **medium**, or **high**. Also, consider whether the proposal may be seen as controversial or negative by some groups. See the guidance for help.

Protected characteristic - Age

(for example, young people under 25, older people over 65)

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable) <i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		This proposal does not change services, eligibility, or access. Any impacts on different age groups will arise later through service design under the new authority.

Protected characteristic – Disability

(include people with physical disabilities, people with learning disabilities, blind and partially sighted people, Deaf or hard of hearing people, neurodiverse people. This also includes carers.)

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable) <i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		The proposal focuses on electoral equality, not accessibility of participation. People with disabilities may still face barriers to engagement in democratic processes regardless of ward structure.

Protected characteristic - Gender reassignment and identity

(Include people who identify across the trans* umbrella, not only those who have undergone gender reassignment surgery. This is inclusive of girls and or/women, men and/or boys, non-binary and genderfluid people and people who are transitioning) *Trans is an umbrella term to describe people whose gender is not the same as, or does not sit comfortably with, the sex they were assigned at birth.

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable)

Annex 5 – Equality Impact Assessment

				<i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		No direct impact at this stage.

Protected characteristic - Marriage and Civil Partnership

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable) <i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		No direct impact at this stage.

Protected characteristic – Pregnancy and Maternity

(Include people who are pregnant in or returning to the workplace after pregnancy. Could also include working parents.)

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable) <i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		No direct impact at this stage.

Protected characteristic – Race or ethnicity

(include on the basis of colour, nationality, citizenship, ethnic or national origins)

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable) <i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		The report explicitly combines and reorganises existing wards (e.g. Aldershot Park with North Town, Manor Park with Rowhill). This may: <ul style="list-style-type: none"> change how communities are grouped affect how effectively diverse communities are represented However: <ul style="list-style-type: none"> the proposal aims to reflect “community identity” alongside electoral equality

Protected characteristic – Religion or belief

(include no faith)

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable) <i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		No direct impact at this stage.

Protected characteristic - Sex

(Under the Equality Act 2010 and following the 2025 Supreme Court ruling on 15 April 2025, a person’s legal sex is defined as their biological sex as recorded at birth. Trans individuals are still protected from discrimination under the characteristic of gender reassignment.)

Annex 5 – Equality Impact Assessment

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable) <i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		No direct impact at this stage.

Protected characteristic - Sexual Orientation

(Include people from across the LGBTQ+ umbrella, for example, people who identify as lesbian, gay, bisexual, pansexual or asexual.)

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable) <i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		No direct impact at this stage.

Protected characteristic - Other

(e.g. people on low incomes, people living in poverty, looked after children, people with care experience, people who are homeless, people with mental health problems, people who are prison leavers, people affected by menopause, people affected by menstruation and/or period poverty)

Positive impact	Neutral impact	Negative impact	Not Sure	Description of the impact (if applicable) <i>Consider both direct and indirect impacts when completing this table</i>
	Yes	Choose an item.		The report prioritises achieving equal electors per councillor and uses existing geographic boundaries. This may result in: <ul style="list-style-type: none"> deprived areas being combined with less deprived areas differences in how effectively certain communities are represented

6. Screening Decision

Outcome	Yes or No
Neutral or Positive – no full EIA needed*.	Yes
Negative – Low Impact – full EIA at the service director’s discretion*.	No
Negative – Medium or High Impact – must complete a full EIA.	No
Is a full EIA required? Service decision:	No
Is a full EIA required? [Policy Team] sign off recommendation:	No
Flag for DPIA (will include engagement that collects personal data). [Policy Team]:	No
Flag for ethics (high risk / will involve engagement with vulnerable residents):	No

Once you've completed the screening tool and determined that the proposal is likely to have a positive or neutral impact on people with protected characteristics, the following can be included in the 'Equality Impact Assessment' part of the report. ***'An equality impact check found that this proposal would have a positive or neutral impact on people with protected characteristics. Therefore, a full assessment is not required.'***

Please send this completed EIA Screening Tool to Policy@rushmoor.gov.uk for quality checking by the policy team.

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**LICENSING AND CORPORATE
BUSINESS COMMITTEE
16th June 2026**

**CLLR GARETH WILLIAMS
LEADER OF THE COUNCIL
REPORT NO: MD2603**

**APPOINTMENT PANEL FOR THE ARRANGEMENTS FOR THE APPOINTMENT
OF THE MANAGING DIRECTOR AND HEAD OF PAID SERVICE**

SUMMARY:

At the Cabinet meeting on the 21st April 2026, the Leader requested that the Licensing and Corporate Business Committee establish an assessment panel to consider the permanent appointment of the Council's Head of Paid Service. This report sets out the process to be undertaken.

In accordance with the Council's Constitution, Part 4 – Officer Employment Rules, for the appointment to the post of Head of Paid Service, the Committee is requested to appoint a cross-party Member Panel to include the Leader of the Council, Portfolio Holder with responsibility for Corporate Services and the Leaders of other political groups.

RECOMMENDATIONS:

That the Licensing and Corporate Business Committee

- (a) Notes the proposed processes for the permanent appointment of the Council's Head of Paid Service
- (b) Establish a cross-party Member Assessment Panel to include the Leader of the Council, the Portfolio Holder with responsibility for Corporate Services, and the Leaders of other political groups to consider the permanent appointment of the Council's Head of Paid Service.

1. INTRODUCTION

- 1.1 This report sets out the process for the permanent appointment of the Council's Head of Paid Service.

2. BACKGROUND

- 2.1 At the Licensing and Corporate Business Committee meeting on the 18 March 2026 the Committee approved the extension to Ian Harrison's appointment as Interim Managing Director and Head of Paid Service until the 31st August 2026, and recommended to Council that Ian Harrison continue to be designated as the Council's Head of Paid Service until this date.
- 2.2 The purpose of the extension was to allow sufficient time for the proposed management structures included in the Strategic Management Arrangements

report presented at Cabinet on 21st April 2026, to be put in place and to fulfil the Returning Officer role without disruption during the election period.

- 2.3 The extension would also enable a cross-party Member Panel to review the current interim arrangement, consider the performance of the postholder and make permanent arrangements for the Head of Paid Service.

3. PROPOSAL

- 3.1 The Council's constitution sets out the requirement for a cross-party group to consider the appointment of the Head of Paid Service. That group should consist of the Leader, Portfolio Holder for Corporate Service and Leaders of other political groups. Where required, deputies can be nominated by Group leaders, but appointees should be able to participate in the entirety of any recruitment and selection process.
- 3.2 Ian Harrison has been in the Interim Managing Director and Head of Paid Service role since May 2025. The Leader is proposing that subject to a satisfactory review of performance by the Member Panel, the position now be made permanent and the post be redesignated as Chief Executive in line with all other local authorities in Hampshire.
- 3.3 It is proposed that the performance review panel be held w/c 27 June. Following the review a special meeting of this Committee will be arranged on 1 July to consider the recommendation from the Panel and make recommendation to Council on 2 July. Given the timing of this Committee and the proximity to Council, provisional arrangements are being put in place for the Panel and will be confirmed after this meeting.
- 3.4 At its meeting on 1 July the Committee will also be asked to confirm the redesignation of the role to Chief Executive, the remuneration for the role and the future performance review arrangements.

4. DECISIONS FOR THE COMMITTEE

- 4.1 The decision for the Committee at this meeting is to appoint a cross-party Member Panel to include the Leader of the Council, the portfolio holder with responsibility for Corporate Services and the Leaders of the other political groups to consider the permanent appointment of the Council's Head of Paid Service. Appointees to be able to advise on a deputy if they are unable to participate.

Contact Details:

Report author:
Karen Edwards – Executive Director
Karen.edwards@rushmoor.gov.uk

**CONSTITUTION UPDATE – ADDING CONDITIONS TO TEMPORARY EVENT
NOTICES****SUMMARY AND RECOMMENDATIONS**

This report outlines a proposal to update the Council's Constitution / Scheme of Delegation.

The Committee is recommended to approve that:

The table at Part 3, Section 4, Para 4.3.2 of the constitution (licensing of alcohol, entertainment and late-night refreshment) be updated to add to the listing "Determination of a police or Environmental Health objection to a standard temporary event notice" where it is not appropriate to add conditions under S106A of The Licensing Act 2003.

1. INTRODUCTION

- 1.1 Under the Licensing Act 2003, individuals wishing to carry out licensable activities (sale of alcohol, entertainment and late-night refreshment) on a temporary basis can submit a Temporary Event Notice (TEN) to the licensing authority. These can also be used for premises that already hold a licence to carry out activities that are not covered by their licence.
- 1.2 The police and environmental health are the only authorities / persons who can object to a temporary event notice. Where an objection is received, the licensing authority can allow the activities to go ahead, serve a counter notice to prevent the activities going ahead, or where there is a premises licence or club premises certificate in place for the location of the proposed activities, add conditions from that licence to the temporary event notice.
- 1.3 The current scheme of delegation requires that any standard TEN where an objection notice is received, is determined by a hearing of the relevant licensing sub-committee. However, often the relevant authority are satisfied that the addition of conditions from the premises licence or club premises certificate are sufficient to address their objection.

- 1.4 The process to refer the notice to a hearing of the sub-committee places a significant burden on officer and member time, which in the case where adding conditions is appropriate to address the relevant authorities concerns is an unnecessary burden.

2 PROPOSAL

- 2.1 It is proposed that the constitution is amended to allow officer determination, where it is deemed appropriate to add conditions from the premises licence or club premises certificate to a TEN to address an objection.
- 2.2 The committee is recommended to approve that the table at Part 3, Section 4, Para 4.3.2 of the constitution (licensing of alcohol, entertainment and late-night refreshment) be updated to add to the listing “Determination of a police or Environmental Health objection to a standard temporary event notice” where it is not appropriate to add conditions under S106A of The Licensing Act 2003. A copy of the relevant section with the changes underlined is given as appendix A.
- 2.3 In any case where the adding of conditions are not considered to be appropriate, the determination would still be referred to a hearing of the licensing sub-committee (Alcohol & Entertainments)

3. IMPLICATIONS

3.1 Legal Implications

- 3.2 The recommendation made is lawful delegation in the circumstances concerned and would ensure more appropriate use of officer and member time.

3.3 Financial and Resource Implications

- 3.4 The recommendation would reduce both officer and member time spent on determinations for the applicable notices.

3.4 Equalities Impact Implications

- 3.5 There are no equalities impact implications associated with this report.

4. RECOMMENDATION

- 4.1 The committee is recommended to approve that the table at Part 3, Section 4, Para 4.3.2 of the constitution (licensing of alcohol, entertainment and late-night refreshment) be updated to add to the listing “Determination of a police or Environmental Health objection to a standard temporary event notice” where it is not appropriate to add conditions under S106A of The Licensing Act 2003.

BACKGROUND DOCUMENTS:

None

CONTACT DETAILS:

Report Author – Shelley Bowman - Licensing Manager

Executive Head of Service – David Phillips – Executive Head of Operations

RECOMMENDED CHANGE TO CONSTITUTION

4.3 Licensing of alcohol, entertainment and late-night refreshment

Description of Responsibility

- 4.3.1 All the responsibilities in the Licensing Act 2003 and any regulations or orders made under that Act.

Delegation Arrangements

- 4.3.2 Except for the functions listed below, the Executive Head of Operations is delegated all relevant authorities to grant, vary, transfer, suspend, revoke and refuse licences, permits and registrations and to impose conditions on such permissions in respect of the licensing and registration responsibilities in para 4.3.1.

Function	Carried out by
To agree the Statement of Licensing Policy	Council
To appoint a Licensing Sub-Committee (Alcohol and Entertainments) to discharge the functions below	Licensing and Corporate Business Committee
In the case of a police objection to (a)-(d) below, determination of (a) Application for personal licence (b) Application to vary designated premises supervisor (c) Application for transfer of premises licence (d) Application for interim authorities	Licensing Sub-Committee (Alcohol and Entertainments)
Application for personal licence with unspent convictions	Licensing Sub-Committee (Alcohol and Entertainments)
Application to review premises licence/club premises certificate	Licensing Sub-Committee (Alcohol and Entertainments)

<p>Determination of a police or Environmental Health objection to a standard temporary event notice <u>where it is not appropriate to add conditions under S106A of The Licensing Act 2003</u></p>	<p>Licensing Sub-Committee (Alcohol and Entertainments)</p>
<p>If a relevant representation is made to (a) – (c) below, determination of</p> <ul style="list-style-type: none"> (a) Application for premises licence/club premises certificate (b) Application for provisional statement (c) Application to vary premises licence/club premises certificate (other than applications for minor variations) 	<p>Licensing Sub-Committee (Alcohol and Entertainments)</p>

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NOMINATIONS FOR COUNCIL REPRESENTATION 2026/27

PART 1 - OUTSIDE BODIES

1. Aldershot and Farnborough Festival of Music and Art			
The festival takes place each year in May and with objectives to promote excellence in the performing arts at all levels and to encourage the participation of the people of Rushmoor, of all ages and abilities.			
Location and frequency of meetings	Membership and Requirements	Representatives 2025/26	Nominations for 2026/27
Five times a year at 7.15 p.m. on a Monday at the Council Offices – Feb, June, Sept and Nov (AGM and Committee Meeting).	Two or three Members (cross Group representation) This role is assisting a community link	Cllr Lisa Greenway Cllr Ivan Whitmee	Cllr Lisa Greenway Cllr Nicky Slater

2. Blackbushe Airport Consultative Committee			
The Consultative Committee provides a Forum for Blackbushe Airport to engage with local councils (parish, district and county) and other local interest groups and residents, related to airport business and events.			
Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
Twice a year - March/Sept-Oct at the Pathfinder Café, Blackbushe Airport	One Member and a Standing Deputy (requested by the Consultative Committee) This role is assisting a link to the business activities of the Airport with an expectation for informal feedback	Cllr Julie Hall Standing Deputy: Cllr Keith Dibble	Cllr Julie Hall Standing Deputy: Cllr Keith Dibble

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3. Blackwater Valley Advisory Panel for Public Transport			
This a liaison meeting for representatives from local authorities across the Blackwater Valley area to consider the proposals of bus and train companies operating within the area which are likely to affect the interests of the populations of two or more member districts and to discuss and recommend proposals for the improvement of existing services. Attended by local authorities and representatives from bus and rail operators.			
Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
4 times a year. Meetings are currently being held virtually on Zoom starting at 2.00 p.m.	Cabinet Member with responsibility for public transport, or a representative nominated by the Cabinet, and one Member. Up to two Standing Deputies This role is assisting a link to transport actives - expectation for informal feedback to the Council's Planning Policy Team.	Cllr Keith Dibble Cllr Steve Harden Standing Deputy: Cllr Mike Roberts	1. Cllr Peter Cullum 2. Cllr Keith Dibble 3. Cllr Calum Stewart Standing Deputy: Cllr Mike Roberts

4. Blackwater Valley Countryside Partnership			
The aim of the Partnership is to provide a continuous green space alongside the Blackwater River as an attractive, safe, sustainable and wildlife rich environment for informal countryside recreation. The Partnership co-ordinates a programme of recreation and conservation tasks in the Blackwater Valley on behalf of the local authorities within the area – including Rushmoor Borough Council.			
Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
Annual Meeting Further details to be confirmed	Two Members and up to two Standing Deputies There is an expectation for informal feedback to the Council	Cllr Jules Crossley Cllr Akmal Gani Standing Deputies: Cllr G.B. Lyon Cllr Clive Grattan	Cllr Jib Belbase Cllr Kevin Betsworth Standing Deputy: Cllr Rhian Jones

5. Brickfield Country Park, Friends of			
The Friends Group was formed to maintain, protect wildlife, and improve the small Brickfield Country Park in Manor Park Ward, Aldershot.			
Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
4 times a year	Three Manor Park Members This role is assisting a community link	Manor Park Ward Councillors	Manor Park Ward Councillors

6. Citizens Advice Rushmoor Trustee Board			
Part of the national Citizens Advice network, Citizens Advice Rushmoor is an independent charity which offers free, confidential, impartial, and independent advice and information services. The Board of Trustees is responsible for the quality and type of services provided and sets the overall direction for the organisation. The Board supports the development of the organisation, monitors performance, manages finances and works to ensure services meet the needs of the local community.			
Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
Meetings held in Person 8-10 Board Meetings a year and Trustee development day	One Members to join in an observer role as set out in Service Level Agreement	Cllr Bill O'Donovan (Observer)	Cllr Nicky Slater (Observer)

Page 42	7. Cove Brook Greenway Group – Committee Meeting			
	The Group works with Rushmoor Borough Council and the Environment Agency to look after Cove Brook, a wildlife rich greenway running through Farnborough, for the benefit of local people and wildlife.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
4 times a year at Blundon Hall, Farnborough	Two Members This role is assisting a community link	Cllr Clive Grattan Cllr Rhian Jones	Cllr Rhian Jones Cllr Ade Adeola	

8. District Council's Network (DCN) Assembly			
The DCN is a Special Interest Group of the Local Government Association (LGA) and provides a single voice for all district councils within the LGA. Rushmoor is a Member Council.			
Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
Virtual Meetings – as called by DCN. AGM Annual Conference	Leader of the Council	Leader of the Council	Leader of the Council

9. Hampshire Place Board			
The Board brings together the elected leaders of the partner councils with the purpose of strengthening local authority collaboration and to enable collective discussion and local authority representation on priorities and issues affecting the area.			
Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
Six times a year via Zoom	Leader of the Council Standing Deputy: Deputy Leader	Leader of the Council Standing Deputy: Deputy Leader	Leader of the Council Standing Deputy: Deputy Leader

10. Frimley Integrated Care Partnership Assembly			
Partnership between local authorities, Frimley ICB, and other local health partners and voluntary groups to reduce health inequalities and to support the health needs of the Place.			
Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
Quarterly/ Twice a Year	Portfolio Holder with responsibility for health and wellbeing	Portfolio Holder: Cllr Sophie Porter	Portfolio Holder: Cllr Sophie Porter

11.	Farnborough Aerodrome Consultative Committee (FACC)			
	The Consultative Committee provides a forum for the management of Farnborough Aerodrome, to engage with local authorities, airport users and local interest groups on a range of environmental and other airport issues.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	3 times a year during the afternoon	<p>Cabinet Member</p> <p>One Member from a ward that adjoins the site (St Marks, Cove & Southwood, Empress, Knellwood, Wellington) Standing Deputy</p> <p>This role provides a link to the business activities of the Airport with an expectation of informal feedback to the Council.</p>	<p>Cabinet member: Cllr Keith Dibble</p> <p>Cllr Craig Card</p> <p>Standing Deputy: Cllr Mara Makunura</p>	<p>Cabinet member: Cllr Keith Dibble</p> <p>Cllr Craig Card</p> <p>Standing Deputy: Mara Makunura</p>

12.	457 Squadron Farnborough RAF Air Cadets			
	Part of the RAF Air Cadets, this is a military themed youth organisation supported by the Royal Air Force.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	<p>Squadron HQ, St Christopher's Road, Cove, Farnborough</p> <p>6 Meetings per year</p>	<p>One Member</p> <p>This role is assisting a community link</p>	Cllr Abe Allen	Cllr Sophie Porter

13.	Hampshire and Isle of Wight Local Government Association (HIOWLGA)			
	The Association provides a structure for collaboration between all local authorities in Hampshire, Portsmouth, Southampton and the Isle of Wight and represents the interests of local government in Hampshire and IOW.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	Rota of authorities	Two Cabinet Members one of whom is the leader	Leader of the Council Deputy Leader of the Council	Leader of the Council Deputy Leader of the Council

14.	Hampshire Police and Crime Panel (PCP)			
	The PCP is responsible for scrutinising and supporting the Police and Crime Commissioner (PCC) for Hampshire. The PCP is made up of representatives from each of the local authorities in the Hampshire Police area, including Portsmouth, Southampton and the Isle of Wight. Responsibilities include reviewing the draft Police and Crime Plan, reviewing, and having the power to veto, the PCC's proposed Council Tax precept levels and confirming and having the power to veto the Chief Constable's appointment.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	Four times a year Hampshire County Council, Winchester	Leader or Cabinet Member	Cabinet Member with responsibility for Community Safety Cllr Christine Guinness	Cabinet Member with responsibility for Community Safety Cllr Christine Guinness

15.	Hampshire and Solent CCA Planning Advisory Board			
	The Planning Advisory Board will provide strategic oversight and guidance on housing policy, spatial planning and infrastructure development across the Hampshire and Solent region for approval by the Hampshire and Solent Combined County Authority Board. The Planning Advisory Board is accountable to the Combined County Authority and supports the delivery of regional housing and planning priorities. The membership will be one representative from all local planning authorities in the CCA area.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	4 Meetings per year – held in public with provision for public participation	Cabinet Member with responsibility for planning policy or the Leader’s representative Cabinet Member Standing Deputy	This is a new Board	Cabinet Member with responsibility for planning policy, Cllr Keith Dibble Standing Deputy: Cllr Gareth Williams

16.	Hampshire Buildings Preservation Trust AGM			
	The Organisation’s purpose is to preserve the historical, architectural and constructional heritage of Hampshire by means of conservation and education.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	November 2025 Location in Hampshire – last year took place in Portsmouth	Two Members	Cllr Tom Day Cllr Clive Grattan	Cllr Tom Day Cllr Leola Card

17.	Local Government Association – National General Assembly			
	The General Assembly is a formal meeting which is part of the LGA’s political governance structure. It considers strategic policy issues of national significance to local government.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	Annual – Various locations	Leader of the Council	Leader of the Council	Leader of the Council

18.	North Hampshire Area Road Safety Council			
	The Road Safety Council meetings are intended to help promote and raise awareness of Countywide Road Safety Education Campaigns delivered by Hampshire County Council, Hampshire Police and the Hampshire Fire and Rescue Service. Meetings include officers from those organisations plus County and District Members together. Other representatives include those involved with cycling groups, driving organisations, pedestrians and equestrians.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	Meets twice a year	One Member Standing Deputy	Cllr Christine Guinness Standing Deputy Cllr Jules Crossley	Cllr Christine Guinness Standing Deputy: Cllr Keith Dibble

Page 48	19. PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee			
	PATROL has been established to enable councils undertaking civil parking enforcement to exercise their functions under Section 81 of the Traffic Management Act 2004 and Regulations 17 and 18 of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007. PATROL provides for independent adjudication for appeals against civil traffic penalties.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	Annually in July, Westminster, London	One Member is required (The PATROL Adjudication Joint Committee Agreement (which Rushmoor is party to) requires nomination of a Councillor to the Joint Committee, even if that councillor is unable to attend meetings)	Cllr Christine Guinness	Cllr Christine Guinness

Page 48	20. Parity for Disability			
	A local charity based in Cove, Farnborough set up to support people with multiple disabilities, their families and carers, and actively works to meet students' evolving needs through specialist services and partnership working.			
	Location and frequency of meetings	Council and Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	Day Centre, Whetstone Road, Cove	One Member and One Standing Deputy This role is assisting a community link	Cllr Tom Day Standing Deputy Vacancy	Cllr Dave Bell Standing Deputy: Vacancy

21.	Pride in Place Neighbourhood Board			
	The Pride in Place Neighbourhood Board will be set up under the government's Pride in Place funding programme for the Mayfield area of Farnborough (covering Cherrywood ward). This is part of a government programme which targets neighbourhoods most in need of support to build resilient communities. The Board membership will include the local MP and residents and will be responsible for putting forward a financial plan of what investment is needed in the area.			
	Location and frequency of meetings	Council and Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	Local meetings to be confirmed	Cabinet Member or their representative with a local link	This is new Neighbourhood Board	Cabinet Member or their representative with a local link

22.	Project Integra - Strategic Board			
	Project Integra is a partnership of local authorities in Hampshire, Portsmouth and Southampton which delivers a combined approach to waste services. The Joint Municipal Waste Management Strategy sets out the strategic direction for the Partnership.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	3 Meetings a Year: 1x in person at HCC Winchester 2x meetings on Teams	Cabinet Member with responsibility for waste management	Cabinet Member with responsibility for waste services Cllr Christine Guinness	Cabinet Member with responsibility for waste services Cllr Christine Guinness

23.	Royal British Legion (Farnborough Branch) Remembrance Day Arrangements			
	Armed Forces Charity supporting the Armed Forces community and Remembrance Day arrangements and events.			
Page 50	Location and frequency of meetings	Council and Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	The Royal British Legion, 51 Cambridge Road East, Farnborough, GU14 6QB	Two Members This role is assisting a community link	Cllr Clive Grattan Cllr Gareth Lyon	Cllr Christine Guinness Cllr Gareth Lyon

24.	Rushmoor Voluntary Services (RVS) Board			
	RVS are the Council for Voluntary Service (CVS) in Rushmoor. Its role in the community is to champion volunteering and to support any voluntary or community group working in Rushmoor. It is a hub for organisations wanting to promote their services; for those seeking volunteer help and for those seeking to make links with other organisations in the area. RVS also manages a number of projects that provide community benefit. Rushmoor provides core funding for RVS and the Board of Trustee Meetings are responsible for ensuring effective governance and scrutinising the work undertaken.			
	Location and frequency of meetings	Council and Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	6 meetings a year Meetings held virtually via Teams	One Member to join Board Meetings - Not as Trustee Expectation of report back to the Council – linked to updates at OSC/PPAB as appropriate	Cllr Lisa Greenway	Cllr Lisa Greenway

25.	South-East Employers (SEE) – Annual General Meeting and Network Meetings			
	SEE is an employer’s organisation for local authorities in the South-East to represent member councils’ collective interests at a regional and national level. SEE provides expert knowledge, training and advice on employment and workforce matters, and supports Members’ Learning and Development.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	Annual Meeting held in July each year. Voting to appoint the Chair, Vice-Chairs and the Executive Committee takes place at the AGM in July. Network Meetings as arranged.	Cabinet Member with responsibility for HR/People One Member as Standing Deputy Full role profile prepared by SEE is available from the Democracy Team	Cabinet Member with responsibility for HR/People Standing Deputy: Cllr Keith Dibble	Cabinet Member with responsibility for HR/People: Gaynor Austin Standing Deputy: Cllr Keith Dibble

26.	Thames Basin Heaths Joint Strategic Partnership Board			
	A Partnership to enable joint working, liaison and the exchange of information between local authorities and other organisations affected by the Thames Basin Heaths (TBH) Special Protection Area (SPA). It will address matters relating to the long-term protection of the TBH SPA arising from planning permissions for new residential development, and associated land management and planning issues that are of joint interest to the member organisations. Attendance includes 14 local authorities, Natural England, and major landowners.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
Page 51	Twice a year during the day with additional meetings scheduled if necessary – held virtually	Cabinet Member with responsibility for planning policy	Cabinet Member Cllr Keith Dibble	Cabinet Member with responsibility for planning policy Cllr Keith Dibble

Page 52	27. Wellesley Residents Trust Board of Directors			
	Under the terms of the S106 agreement for the Wellesley Development the developers were required to set up an Estate Management Company (EMC) to maintain and manage the open spaces and estate areas of the development, with Rushmoor BC entitled to become a member of the company and nominate a representative to be appointed as a director of the company. The appointment is to act as the Council's representative on the estate management company – Wellesley Residents Trust Ltd. to help ensure that the obligations of the EMC are fulfilled in accordance with the agreed Estate Management Plan.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	To be advised	One Member to be appointed as a Director to the Residents Trust Copy of background report available from Democracy Team	Cllr Keith Dibble	1. Cllr Keith Dibble 2. Cllr Calum Stewart

PART 2 – COUNCIL GROUPS, PARTNERSHIPS AND BOARDS

28.	Safer North Hampshire – Community Safety Partnership			
	The Partnership oversees community safety issues across Rushmoor, Hart and Basingstoke			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	3 times a year by rotation of the local authorities	Cabinet Member with responsibility for community safety	Cabinet Member with responsibility for Community Safety Cllr Christine Guinness	Cabinet Member with responsibility for Community Safety Cllr Christine Guinness

29.	Crime and Disorder Joint Scrutiny Committee (Hart/Basingstoke/Rushmoor)			
	A Joint Scrutiny Committee between Hart DC, Basingstoke and Deane BC and Rushmoor BC with responsibility for the Performance Review of the Safer North Hampshire Community Safety Partnership in relation to its crime and disorder functions.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	Once a year Next meeting – Tuesday 13th June at the Rushmoor Borough Council Offices	Three non-executive members including the Chairman and/or vice chairman of OSC To comprise Members from different political groups	Three representatives from the Chairmen and Vice-Chairmen of the OSC Committee	Three representatives from the Chairmen and Vice-Chairmen of the OSC Committee

Page 54	30. Rushmoor Development Partnership LLP (RDP) Board			
	The RDP brings together Rushmoor Borough Council and development partner, Hill Investment Partnerships Ltd, to deliver major regeneration schemes across the Borough. The Board, which comprises representatives from both Hill and the Council, is responsible for all major financial and business decisions; including setting and approving budgets, approving all unbudgeted expenditure, decisions on the sale and purchase of land, approving investment plans and projects plans and material variations to plans.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
		Cabinet Member with Responsibility for Major Projects Chief Executive Executive Director	Cabinet Member with Responsibility for regen. development projects Managing Director Executive Director	Cabinet Member with Responsibility for regen. development projects Managing Director Executive Director

Page 54	31. Rushmoor Housing Ltd (RHL) - Board of Directors (Subject to continuing requirement for this Board to meet)			
	RHL has been set up to provide quality homes for rent in the Borough.			
	Location and frequency of meetings	Membership Requirements	Representatives 2025/26	Nominations for 2026/27
	The Board meets depending on the timing of key decisions	Three Members	Cllr Gareth Williams Cllr S Trussler Cllr I Whitmee	Cllr Gareth Williams Cllr Keith Dibble Vacancy – to be confirmed

Agenda Item 5 (7) Champion Roles

Champion Role	Nominations
<p>Pride in Place for 2026/27</p> <p>A draft Terms of Reference for the Pride in Place Champion for 2026/27, has been prepared in consultation with Cllr Greenway, for consideration and recommendation to Council (copy attached).</p>	<p>Cllr Lisa Greenway</p>
<p>Armed Forces Covenant 2026 to April 2028</p> <p>A draft Terms of Reference for the Armed Forces Covenant Champion has been shared as part of the expressions of interest in the role. A draft is attached for consideration in advance of a recommendation to Council. The nominated member may wish to add to the final terms (copy attached).</p>	<p>Cllr Steve Masterson</p> <p>Cllr Dhan Sarki</p>

Summary of nomination from Cllr Steve Masterson

<p>Insight and experience for the role and understanding of the armed forces community gained through:</p> <ul style="list-style-type: none"> • Part of a military family for 43 years • Lived experience of life as part of a British Armed Forces family including overseas and regular moves of location and country • Mayoral year engaging with different people and insight and involvement with military/community and civic activities <p>Proposals for the role:</p> <ul style="list-style-type: none"> • To continue the work of previous Champion and build on this • Promote the Covenant to enhance the lives of our armed forces and families, working with colleagues across the military estate and within the Council • To achieve the Gold Award in the Defence Employer Recognition Scheme • Work with our MP, Leader of the Council, Cabinet and all Members to develop and enhance the Council's vision for a stronger relationship with the military community • Support Armed Forces Day National event and its success for the Borough
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Summary of nomination for Cllr Dhan Sarki

Insight and experience for the role and understanding of the armed forces community gained through:

- Served as a Gurkha for 15 years in British Armed Forces
- 12 years working within the MOD in Aldershot supporting a wide range of military units and organisations with day-to-day operations
- Involvement with military events
- Represent ward with largest population of Armed Forces families in borough
- Ability to engage with people from different backgrounds, and build relationships – regularly work with residents, community groups, officers and councillors

Proposals for role:

- To continue work of previous Champion and build on established relationships
- Strengthen the links between military and civilian communities to make a positive difference
- Promote awareness of the Covenant, the support available to veterans and listen to concerns of the armed forces community
- Work with local organisations, charities and businesses to increase opportunities for members of the armed forces community
- Support community events and activities that celebrate our military heritage.

A copy of the Champions Guidance Note is attached for background information.

**Pride of Place Champion
D R A F T Role and Priorities 2026/27**

Purpose: To develop a sense of pride in place within the community to deliver a promise for cleaner streets.

Role:

- (1) Work with the Council's Operations and Communications teams
- (2) Promote engagement with schools and educational institutions across the Borough
- (3) Work to improve the awareness of residents, Members and Officers of Pride of Place in the Borough
- (4) Report back regularly to the Council via the Licensing and Corporate Business Committee on plans, projects and activities

Champion Priorities in 2026/27

- (1) Continue to develop and expand a sustainable community engagement model focused on delivering "Pride of Place" across the Borough of Rushmoor.
- (2) Develop and deliver a borough-wide litter picking campaign, culminating in participation in Keep Britain Tidy's Great British Spring Clean in March 2027
- (3) Deliver a creative place-enhancement programme that improves the visual appearance of public spaces, fosters community pride, and contributes to a more attractive and welcoming environment across the Borough.

Armed Forces Covenant Champion D R A F T Roles and Priorities 2026/27

Purpose: Promote the objectives of the Armed Forces Covenant on behalf of the Council through local action and by building connections between the Military and civilian communities.

Role:

- (1) Ensure that Council Services reflect the principles of the Armed Forces Covenant
- (2) Act as a conduit for all parts of the military community, including veterans, who are looking for assistance from the Council
- (3) Understand the needs of the local military community and act as a signpost and interface between the military and the community
- (4) Brief and raise awareness of the role of the champion and the objectives of the Covenant to Elected Members and staff
- (5) Support events held by and for the military community
- (6) Report back regularly to the Council via the Licensing and Corporate Business Committee.

Champion Priorities in 2026/27/28

- (1) Advocate for the local Armed Forces community and build relationships with Rushmoor, building on the legacy of the National Armed Forces Day event in Rushmoor
- (2) Actions to maintain the organisation as one that aims to be at the Gold Award Standard in the Defence Employer Recognition Scheme.
- (3) Deliver an initiative to support Cadets Week in October 2026
- (4) Continue to advocate for the Armed Forces Covenant and support the covenant partnership arrangements in North Hampshire.
- (5) Action to support a North Hampshire Armed Forces Covenant Conference in 2027
- (6) Conduct an armed forces community survey to gain insight into how members of the Armed Forces community experience council services and identify where small realistic improvements can be made.

13. CHAMPIONS GUIDANCE NOTE

1. Introduction

“Champions” are elected members of the Council appointed to act as advocates or spokespeople for particular themes or communities which should be of interest to the Council in delivering its functions.

The Council will have a standing ‘Champion for Armed Forces Covenant’ who shall be appointed for a two-year period or until vesting day in the case of local government reorganisation falling within two-years from the date of appointment.

Other additional Champion Roles appointed in any year should be:

- discussed first with the Leader of the Council taking account of Council priorities and Portfolio responsibilities
- cross cutting and represent a sustainable corporate priority which supports the Council’s Delivery Plan
- clearly defined: not open-ended

The Council shall have a maximum of three Champion roles, in receipt of a special responsibility allowance, at any one time.

2. Responsibility for appointment of Champions

The full Council has responsibility for approving which champion roles the Council will have, and Champions’ terms of reference/objectives.

The Council will confirm appointments to Champion roles, on the recommendation of the Licensing and Corporate Business Committee (LCB). The LCB Committee will be responsible for considering nominations and recommending terms of reference to accompany the roles.

The Council shall also have powers to dismiss Champions.

Shadow Champions shall not be appointed.

3. Nominations – Expressions of Interest

Nominations for roles to be sought in advance and discussed with Group Leaders and Managing Director and Monitoring Officer in advance of a report to the Licensing and Corporate Business Committee.

When expressions of interest in a Champion role are invited, interested Members should be encouraged to say how they see the role and their ideas to enable an individual element and enthusiasm to be brought to the role.

Members can make suggestions for Champion roles, which they believe they could fulfil, for consideration by the Licensing and Corporate Business Committee.

4. Purpose and remit of the Champion role

The Champion acts in an advocacy and advisory capacity and has no decision-making powers. The Champion will ensure that any recommendations for actions arising from the role are referred to the relevant Cabinet Member or Committee Chair and supporting officers.

The Champion will be supported by a lead officer as well as the Senior Leadership Team and will be provided with sufficient access to information, briefings and meetings to enable them to make a meaningful contribution in their Champion role.

The following is a general role description for Champions. In addition, topic specific plans may supplement this:

- To raise the profile of the area of interest/issue with elected members, officers and local communities
- To provide positive support in driving forward the Council's objective on the issue
- To promote effective communication and positive working relationships both within the Council and with community groups and other stakeholders
- To foster cross-party co-operation on the issue

Champion for Armed Forces Covenant and Mayor

The focus of the Champion for the Armed Forces Covenant is to promote the Armed Forces Covenant and actions to deliver the covenant, which is distinct from the role of the Mayor who represents the Borough at civic military/community functions and events.

5. Eligibility and term of office

Champion roles are open to all Members but should not be Cabinet Members or the Mayor, or Deputy Mayor, or the Chair of the Licensing and Corporate Business Committee.

Roles should be allocated based on 'best fit' based on previous experience, skills and interest for the role, and with reference to the person specification in para. 7 below.

The Armed Forces Covenant Champion will be appointed for two years.

Other Champions will be appointed for one year (or for the remainder of a civic year) and may be re-appointed the following year.

6. Reporting and accountability

Champions shall be asked to provide the Licensing and Corporate Business Committee with a periodic summary report of their activities.

Champions will be expected to engage with the Leader of the Council/relevant portfolio holder, and to discuss activities that require budget allocation.

7. Person Specification

Within the Council:

Understanding of the area of interest being championed in terms of council strategies and policy, good practice, improvement and national agendas and the needs of the client group.

Ability to engage with a range of members and officers around the issue and listening to requirements.

Ability to advocate on behalf of the issue/area of interest within the Council

In the Community:

Understanding of the needs of the community in relation to the topic

Ability to engage with residents and community groups in matters related to the topic

Ability to lead and support local initiatives related to the interest

Ability to represent the position of the council to the community in relation to the interest.

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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