Public Document Pack

RUSHMOOR BOROUGH COUNCIL

POLICY AND PROJECT ADVISORY BOARD

To be held at the Council Offices, Farnborough on
Tuesday, 18th November, 2025 at 7.00 pm

To:

Cllr Abe Allen (Chair)
Cllr Lisa Greenway (Vice-Chair)

Cllr A. Adeola
Cllr Steve Harden
Cllr Rhian Jones
Cllr Mara Makunura
Cllr S.J. Masterson
Cllr T.W. Mitchell
Cllr M.J. Roberts
Cllr Dhan Sarki
Cllr Ivan Whitmee

Standing Deputies:
Cllr C.W. Card
Cllr Leola Card
Cllr A.H. Crawford
Cllr Thomas Day
Cllr G.B. Lyon
Cllr Becky Williams

A G E N D A

1. **MINUTES –** (Pages 1 - 6)

    To confirm the Minutes of the Meeting held on 17th September, 2025 (copy attached).

2. **APPOINTMENT OF CHAIR –**

    To appoint a Chair of the Board for the remainder of the 2025/26 Municipal Year.

3. **APPOINTMENT OF VICE-CHAIRS –**

    To appoint two Vice-Chairs of the Board for the remainder of the 2025/26 Municipal Year.

4. **RUSHMOOR CULTURAL STRATEGY - REVIEW AND NEXT STEPS –**

    To consider a review of the Council's work to produce a Rushmoor Cultural Strategy and the next steps in the project.

    Lee McQuade, Economy and Growth Service Manager, will be in attendance at the meeting to provide a short presentation and to guide the discussion.

5. **REVIEW OF EVENTS PROGRAMME –** (Pages 7 - 16)

    To consider the Council's events programme, which is being reviewed as a result of the withdrawal of the UK Shared Prosperity Fund (UKSPF) and the Community Response Fund (CRF) (see document attached). The Board is to submit its recommendations to the Council's Cabinet.

    Lee McQuade, Economy and Growth Service Manager and Alex Stone, Business Analyst will be in attendance at the meeting to guide the discussion.

6. **WORK PLAN –** (Pages 17 - 22)

    To discuss the Policy and Project Advisory Board Work Plan (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

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POLICY AND PROJECT ADVISORY BOARD

Meeting held on Wednesday, 17th September, 2025 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Abe Allen (Chairman)
Cllr Lisa Greenway (Vice-Chairman)

Cllr A. Adeola
Cllr Thomas Day
Cllr Halleh Koohestani
Cllr Mara Makunura
Cllr S.J. Masterson
Cllr T.W. Mitchell
Cllr M.J. Roberts
Cllr Dhan Sarki

An apology for absence was submitted on behalf of Cllr Ivan Whitmee.

13. **CHANGE OF BOARD MEMBERSHIP**

    The Board **NOTED**

    i)   the appointment of Cllr Thomas Day as a member of the Board in place of Cllr M.D. Smith for the remainder of the 2025/26 Municipal Year;

    ii)   the appointment of Cllr Dhan Sarki as a member of the Board in place of Cllr Rhian Jones for the remainder of the 2025/26 Municipal Year; and

    iii)   the appointments of Cllrs Gaynor Austin and G.B. Lyon as Standing Deputies to the Board for the remainder of the 2025/26 Municipal Year.

14. **MINUTES**

    The minutes of the meeting held on 22nd July, 2025 were agreed as a correct record.

15. **COMMUNITY GOVERNANCE REVIEW - CONSULTATION RESPONSES**

    The Board welcomed Mrs Karen Edwards, Executive Director and Mr Alex Shiell, Service Manager – Policy, Strategy and Transformation, who provided an update on the recent consultation exercise that had been carried out in respect of the Community Governance Review (CGR).

    The Board was advised that 412 local residents had provided an individual response to the survey. There was broad support for the view that parish councils or

neighbourhood area committees in the Rushmoor area would help to make sure that local communities would have their views heard and be able to influence what happened in the local area. This view was particularly strongly held by Aldershot residents and less so by residents in Farnborough. Respondents expressed a preference for parish councils over neighbourhood area committees but concern was expressed over additional costs/precepts. The most common response in terms of what area a parish should cover was around the Boroughs two towns, Aldershot and Farnborough. Other areas were mentioned also, including North Camp/South Farnborough, Cove, Hawley and Southwood. The majority of residents only wanted this additional layer of local government if there was no increase to council tax bills. The Board was asked to express a view as to whether the Council should proceed to a second round Corporate Governance Review consultation.

In discussing the content of the presentation, the Board raised the following points:

- A view was expressed that, if progressing to a second round, residents should be asked what range of activities any parish council should undertake.

- It was confirmed that it would be for the new parish council to develop its own objectives – these could not be imposed on them.

- Need to make an effort to ensure residents understand how Neighbourhood Area Committees would work so that a reasonable comparison can be made between these and parish councils.

- We should give resident indicative figures as to what a parish council might cost.

- We need to protect and safeguard the assets we currently have.

- We should use plain english, such as 'additional cost to your council tax' as opposed to 'precept'.

- Can social media be used to get message across?

- How do we deal with 'hard to reach' groups such as young people, ethnic minorities and digitally excluded?

- Significant cost associated with door knock survey – considered elected members would have a role to play in this area.

- Could churches and Garrison Radio be good outlets for getting message out?

- Considered that a parish council covering the entire Aldershot and Farnborough area would be unusual.

In summarising the Board's feedback on these matters, the Chairman made the following points:

- Support the recommendation to proceed to a second-round Corporate Governance Review consultation

- Reiterate that clear, concise and easy to understand information should be provided to residents alongside the consultation to enable them to make an informed decision, such as:

  - a comparison of the differences between parish councils and neighbourhood area committees

  - a demonstration of the cost-benefit of different combinations of precepts, assets and services

- Suggest that action is taken to improve the response rate, particularly amongst under-represented groups (younger people and the Nepali community, such as:

  - an enhanced communications campaign across digital channels and in person events

  - engagement of local partner and community groups.

- Encourage all councillors to promote the consultation to their communities.

The Chairman thanked Mrs Edwards and Mr Shiell for their input.

16. **PERMITTING SCHEME FOR AUTOMATED PASSENGER SERVICE CONSULTATION**

The Board welcomed Ms Rachael Howes, Licensing Officer, who provided a presentation on the Government's consultation on driverless passenger vehicles.

The Board was advised that the Government had passed the Automated Vehicles Act 2024, which had set the framework for self-driving vehicles to be used commercially by the late 2020s. The law would allow for licensed operators (companies not individuals) to run automated taxis and private hire services. The Department for Transport was carrying out a consultation that sought views on the proposed automated services to support the deployment of commercial self-driving pilots and the Portfolio Holder had asked the Board to gives its views to be incorporated in the Council's response. It was proposed that these pilots would start around spring 2026 with wider deployment from 2027. Local licensing authorities would be responsible for granting consent for taxi/private hire vehicle-like services before the Government, via the DVSA, would issue a permit for an Automated Passenger Service (APS). When deciding whether to give consent, an authority would consider local policy issues, such as local taxi licensing standards and policies, local transport integration and passenger safety and safeguarding expectations.

In discussing the content of the presentation, the Board raised the following points:

- Need to be aware of the danger of APS operators working over a wide area – how should the Council support its local businesses?

- With pilots not starting until later this year, there was no data at present on accident rates etc.

- How would passengers needing physical support be dealt with in this situation?

- How would passengers be safeguarded from being followed by unwanted parties?

- What would the procedure be if the vehicle was involved in an accident?

- Need to make sure fare information is transparent.

- With cameras in vehicles, where would the images and data be stored and who would have access to this – a safeguarding/GDPR concern?

- In administering APS in future, the Council should seek to do this on a cost-recovery basis.

- The view was expressed that being amongst the first to adopt APS in the Borough could bring benefits to the local economy.

In summarising the Board's feedback on these matters, the Chairman set out the Board's recommendations to the Portfolio Holder to facilitate the completion of the APS consultation document as follows:

In your view, what information are taxi and private hire vehicle (PHV) licensing authorities likely to consider most relevant when determining whether to grant approval or authorisation?

The licensing authority already has stringent policies in place for Taxi/PHV licensing, these should be applied for any operators, drivers / anyone who will be present in the vehicle and vehicles with adaptations where necessary to account for the automation. This will ensure consistency, and fairness of operation with the conventional taxi companies already operating in our Borough. In addition, the Board would want to see:

- Information about how the controlling mechanisms are applied to the vehicle (to understand the likelihood of their being any issues)

- Information about what level of testing has taken place for the vehicles

- What will the operator put in place for disabled passengers who need support

- Details of how the operator will ensure the cleanliness of the vehicle between passengers

- Emergency procedures for system failure, accidents, incidents or a passenger feeling unsafe

- Information on how fares will be calculated

- What level of automation the vehicles will have

- Proposed locations, times of operation, restrictions to operating e.g. in inclement weather

- Information about the safety mechanisms in place in the vehicle e.g. CCTV

- GDPR Policy and information about what data will be captured about passengers

- Levels of insurance, indemnity, liabilities

The Board would like to see operators applying for permits demonstrate that their business operation (not just their vehicles) will be situated in our Borough, therefore providing jobs and boosting our local economy – this could be a condition of any consent, or consideration being given to a jobs guarantee.

Consideration should also be given to what we can learn from other areas where automated vehicles are used e.g. Europe, USA, and UK for driverless cars not used as taxis, and whether there are any specific issues that should be addressed.

Whether we have the infrastructure in place for the proposed operation.

What information would you expect to see published by permit holders on the safeguarding of passengers?

- Information that is required by the licensing authorities policy for operators of PHVs/Taxis

- Information for passengers as to how they can get support if needed, request alternative vehicle, make complaints (contact details)

- What passengers should do in the event of a system failure, emergency or where they are concerned for their safety

- Information on how fares are calculated

- Information about safety features e.g. CCTV

- GDPR Policy

- Levels of insurance, indemnity, liabilities

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General Comments

Generally, the Board was supportive of allowing automated passenger services, provided that it would be well regulated and the relevant safety measures are in place to protect passengers, other road users and residents. They eliminate human error but there needs to be appropriate safeguards in place in the event that the technology fails. There needs to be an even playing field for these operators and the current taxi companies, to enable fair competition and consistency in safeguarding passengers.

Any pilot should have a scope and limits and take place at a time where there is likely to be a lesser impact if there are issues e.g. not during the Farnborough Airshow, however the Board recognises that once pilots are over, an automated passenger service when embedded and working would be good for the local economy and would support the airport and large events that take place in the Borough.

Statutory guidance must be clear and fit for purpose.

The Chairman thanked Ms Howes for her input.

17. **WORK PLAN**

The Board noted the current Work Plan.

It was agreed that items to be included in the Plan would be discussed at the next Progress Group meeting.

The meeting closed at 8.39 pm.

<div align="right">CLLR ABE ALLEN (CHAIRMAN)</div>

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Council Events programme

Position Paper – October 2025

Purpose & Financial context

The Medium Term Financial Strategy 2025-29 Mid Year Review (Report No. FIN2517) identifies that while the '*forecast outturn for 2025/26 is on track with the full £1.8million savings requirement achieved. Most of this saving is of a one-off nature and therefore must be found again in 2026-27 in addition the £1m increase in savings requirement.*'

During the 2025/26 budgetary period, £146,750 in temporary funding from the Community Recovery Fund, was allocated to fund elements of the Rushmoor's 'events programme'. The budgetary pressure of 2026/27, and withdraw of UKSPF and CRF as funding sources, requires the Council reassess its approach to funding these events.

This report identifies the events currently included in the 2026/27 Council Events programme, including the associated spending forecasts and individual event funding position, and offers data and analysis intended to aid a comparative assessment of the value of these events.

Council events programme

Programme scope

For the purposes of this report, the 'council events programme' is includes all events that *RBC organise and fund* and that the *public can attend voluntarily*. This scope includes 24 events, attended by 91k people with a forecast cost in 2026/27 of £135.3k.

This scope **does not** include**:**

- Events that are considered part of service delivery or statutory activity, such as committee meetings.
- Economic Development Service's Markets, Craft Fayres and Car Boot Sales as these are focused on economic opportunities for traders & small business, rather than an event we offer directly to the public.
- Events RBC do not organise yet do participate in, promote or in otherwise support.
- Events and activities which have been funded using UKSPF and CRF in 24/25 and 25/26 which are currently not included in the base budget e.g. Feel Good Fridays and therefore not scheduled in 26/27.

Events analysis

For each event the following basic contextual information has been gathered.

- **Service / Service Manager**
- **Event name & location**
- **Event dates**
- **Event grouping** (where extra context required)
- **Forecast attendance & event capacity:** event attendance figures are based on observations and data sources for 2024/25 events. This assessment us the best available data sources which, depending on the nature of the event, may include ticket sales, sign-up lists or organiser observations on the day. Town centre events also make use of footfall trackers:
  - Mobile phone detection footfall tracking is used in Aldershot - these track unique mobile phones 'hits' within sensor proximity and provide figures that are doubled to give a truer picture: not all attendees will be capture in this tracking: people without phones, including children who can make up the majority of attendees at some events, and people outside tracking unit proximity.
  - Footfall trackers in The Meads Farnborough give an absolute measure; these are not our trackers and we rely on this data being shared.
  - These data sources are validated against stall holder feedback & event organiser assessments. These observations are important, having this year identified errors in the Aldershot mobile phone tracking system.
- **Forecast cost:** Net costs - income from commercial income (sponsorship/ticket/pitch sales) and event specific *grant income (in italics)* are shown in parathesis. Costs exclude any RBC staff costs.
- **Previous funding profile**: this is the previous funding make-up which may include *core budget*; *non-core* (with the source given); *ringfenced grant* (grant type given); *sponsorship*.
- **Audience reach & key audience**: is the event reach limited to audiences at the *town* or *borough* level or beyond (*borough+*) and is there a key audience for this event, such as families or young people.

For the purposes of this report, a <u>relative assessment</u> is made to identify different elements of each event's value. These assessments are then combined in calculating an overall 'value rating' for the event:

- **Delivery Plan contribution:** is the event *directly/indirectly* or not contributing to a specific delivery plan priority or activity? If it is contributing, is this event the *major* contributor, or *minor*, relative to other action towards this priority/activity?

- **Strategic contribution**: is the event *directly/indirectly* or not contribution to a specific adopted strategy or plan? If it is contributing, is this event the *major* contributor, or *minor*, relative to other action towards this priority/activity?

- **Event expectations**: relative to other events, how *high* is the audience's expectation that an event will happen? The number of years running are also noted for context.

- **Partnership value**: if partner groups or organisations are involved in the event, is the event *directly/indirectly* or not contributing to the specific aims of that partner group/organisation? A 'direct' contribution indicates strong alignment between Rushmoor and the partner(s). If the event is contributing, is this event the *major* opportunity, or *minor*, compared to other opportunities for this partner?

Event analysis table

This table summaries key information gathered on events. The full data table can be found 2025-26 Events Analysis - shared.xlsx

Event name (& sub-group colour) (Town Centre events) (Active in Rushmoor events)	Attendance	Net Cost (£) (Commercial /grant)	*Value rating %	Public expectation	Years Running	Reach/Audience
Farnborough Frost Fair	19500	13280 (1520)	87.5	High	8	Borough / Families
Victoria day	15500	30710 (2290)	87.5	High	28	Borough+ / Families
Aldershot Christmas Cracker	15000	18035 (3565)	87.5	High	10	Borough / Families
PlayFest!	16500	18000	83.5	Medium	10	Borough+ / Families
Thinksafe	800	5000	83.5	Medium	15	Year 6 children + Borough
Eco festival	200	3000	83.5	Medium	3	Borough/Families.
Active In Rushmoor	500	1000	77.5	Low	1	Borough/Residents
Remembrance Sunday	500	500	74	High	80	Veterans, Forces Families
Rushmoor Heritage Festival	n/a	4000	72.5	Low	5	Borough+ / All
Mens health day	650	1000	64	Low	1	Borough/Men & Families.
Merchant Navy Flag Raising	50	150	64	Low	1	Veterans, Forces Families
Armed Forces Day Prom in the Park	2750	4169 (63/*4018*)	63.75	High	80	Older residents / veterans
Carols in the bandstand	450	100	62.5	Medium	10	Town / Families
Eco Explorers Club – Aldershot	1200	3000	58	Low	5	Borough / Young children & families
Eco Explorers Club - Farnborough	1200	3000	58	Low	5	Borough / Young children & families
Easter Aldershot	3750	3000	54	Low	8	Residents on lower income
Easter Farnborough	3750	3000	54	Low	8	Residents on lower income
Halloween Spooktacular Aldershot	3750	3000	54	Low	8	Town/Residents on lower income
Halloween Spooktacular Farnborough	3750	3000	54	Low	8	Town/Residents on lower income
Community Lottery celebration	100	1000	53.75	Low	6	Partners/Participating Community orgs
Annual Council Meeting	120	1800	53.75	High	30	Key community partner representatives
Northtown Carol Concert	300	1100	43.75	Low	7	Ward / Residents
Civic Banquet and Ball	150	2000	43.75	Low	20	Open to all who buy a ticket
St George's day flag raising	100	1000	43.75	Low	1	Borough/Residents

Value rating calculation: **the four underline relative assessments are used to calculate the event's 'value rating'. This calculation uses weighted values for each assessment element to produce a score out of 100. Full details of the calculation and rating are in Appendix 1.**

Event analysis visualisation

This chart shows events in relative positions to their cost and value rating.
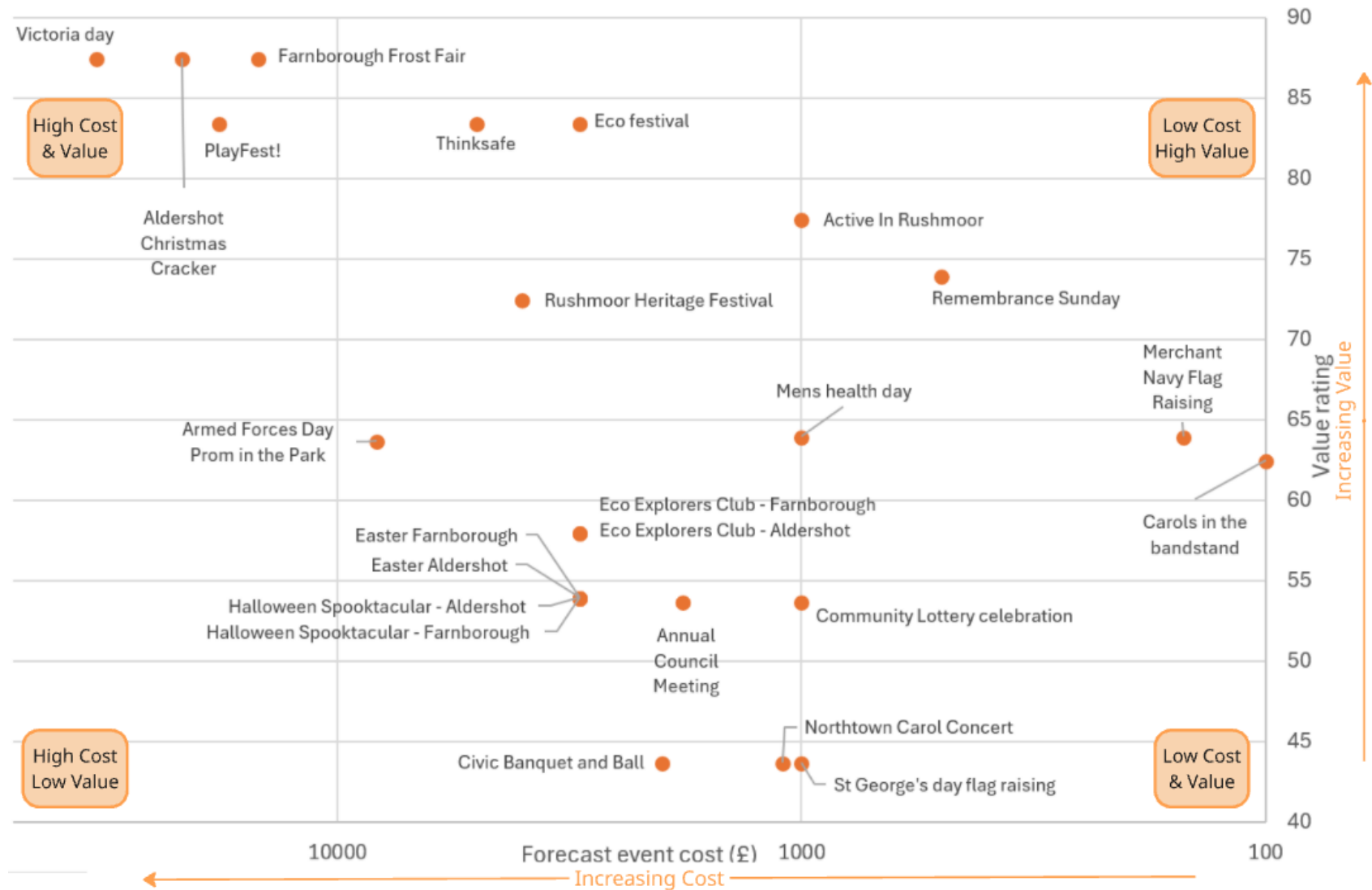
Additional event grouping and context – This section sets out any important context regarding groups of related events. These groupings identify relationships in terms of strategic value and budget context that are referenced is subsequent analysis.

Event group name: **Town Centre Events**

Delivery plan context: These events are associated with the Skills, Economy and Regeneration priority 'Promote the development of Rushmoor's towns to meet the needs of businesses and residents, partnering with experts to deliver strategic transformation of town centres and neighbourhoods' and the Community and Wellbeing priority 'Enable a programme of community and cultural activities that engages everyone. These events are also linked to the following Delivery plan activities:

- Delivering a diverse events programme and encouraging and supporting external event organisers to run more events in the borough
- Encouraging artists, creatives and cultural organisations to apply for relevant funding to increase the number of diversity of events in the borough

Other strategic context: This group is linked to Rushmoor's cultural strategy and action plan, which sets out a number of shared priority actions which are underpinned by events and cultural activities. This strategy is currently being reviewed and refreshed.

Additional resourcing context: Of the £142,560 2025/26 budget used to deliver this event group in 2025/26, £37,800 was raised from commercial income. £75,500 of that budget came from the 'core' budget code 142230970. Town Centre Events budget has not increased since 2020 while prices have notably risen over the period since.

Partnership value: Most of the town centre events have significant partner value with partners heavily involved in the events significantly Victoria Day and Armed Forces Day. The events have also been used to successful leverage in funding from partners including Arts Council England.

Event group name: **Active in Rushmoor events**

Delivery plan context: 'Active in Rushmoor' is a key project/output of activity under the Community and Wellbeing theme (Priority: 'Make sure all residents have access to opportunities for physical exercise including a new leisure centre in Farnborough'). The project is a campaign over the summer months, involving a presence at many events rather than one direct event. The 'Feel Good Friday' events are connected with Active in Rushmoor.

Other strategic context: The campaign also contributes to the objectives of the Rushmoor Together programme, which is itself an output of activity under Community and Wellbeing theme (Priority: 'Enable a programme of community and cultural activities that engages everyone and improve feelings of belonging').

Additional resourcing notes: Funding has been used for promotional material (banners and others signs that were used at events and used as prompts to support the campaign on

social media) and other resources including equipment used at feel good Friday events. (skipping ropes, giant hoops etc).

Partnership value: Campaign events have good engagement with local sports clubs and promote relevant opportunities. Men's Health Day sits within the campaign as a single event to promote mental health and local support services, with the involvement of 20 partner organisations.

Additional relevant context

- The 'Partnership value' element of event value reflects additional value added primarily to external partners, but many events that deliver this value also serve as a platform for internal services. For instance, the Joint Municipal Waste Management Strategy and engagement towards the Local Plan development would both make use of many of the town centre events as means to reach their community audiences. Town centres events are currently being used as a means to engage residents on the Community Governance Review.
- This analysis has not captured forms of 'added value' that arising from the relationship's events develop in the community and how the council may leverage that in formats beyond the events themselves. For example, the community built around Eco Explorers has delivered further value as a result with that community participating in council planting days.
- Armed Forces Day Prom in the Park – the current event format is managed around existing staff resource, with no capacity to deliver a larger event (the event date is set by the MOD and falls 2-3 weeks after Victoria Day. There is no Armed Forces Day RBC budget. The current event is 100% fundraised through an MOD grant and sponsorship when available. The Democracy team are discussing changing the format of event next year, in partnership with the RBC military network. We are awaiting response to Rushmoor's application to host the 3-day long national Armed Forces Day weekend in 2026, which, if successful, would have very significant implications for Armed Forces Day plans and resourcing.

How cost or value could change

In compiling the information presented, contributing event 'owners' have noted ways in which their events' cost/value propositions might be changed. In general terms, these are as follows:

- Increase the 'value' events without increasing costs – this may be possible by:
    - Increasing public and/or external partner awareness and participation
    - Further coordination with internal services to improve participation and focus on aligned strategic or service outcomes.

- Decrease the cost of events – this may be possible by:
    - Shifting towards facilitation & enabling of an event with less direct funding their delivery and operation.
    - Focusing on cost saving in standard delivery and operational decision making. Stripping out elements which add value e.g. fireworks at the Aldershot Christmas Cracker, removing interactive performances all town centre events, limiting promotion.

- Many events contribute to outcomes and outcome measures such as 'improved satisfaction in town centres' and 'improve feelings of belonging'. These outcomes are assessed in quite general terms via the residents survey. This assessment does not equip us to evaluate the success of individual events. We plan to introduce event specific feedback capture at town centre events, and could at all events. This would provide event specific insight, direct from attendees, as to the contribution these make to our outcomes.

- Increased business sponsorship might be achieved by raising an event's profile, creating new sponsorship opportunities, engaging more local business to encourage sponsorship or adopting a more corporate approach to business sponsorship. Sponsorship and grants are typically ad hoc, based on the economic climate, and so cannot be relied upon – this is a significant financial risk to running events.

Appendices

Appendix 1: Value rating calculation

The Value Rating offered in the 'Event Analysis table' assigns weighted numerical values to each of the four assessed contribution types: Delivery Plan; Strategic; Expectations; and Partnership. That value (C) is multiplied by a weighting assigned to that Contribution Type (CT). This produces four values, each between 0 & 1, which are added together to give a total between 0 & 4. This value is then divided by 4 and multiplied by 100 to give a final 'Value Rating' figure between 0 & 100. The weightings used in this analysis are as follows:

Contribution (C)	Weighting		Contribution Type (CT)	Weighting
Major/Direct	1		Delivery	1
Minor/Direct	0.8		Strategic	0.9
Major/Indirect	0.7		Partner	0.8
Minor/Indirect	0.5		Expectation	0.8
None/None	0.3			

Expectation (C)	
High	1
Medium	0.8
Low	0.5

POLICY AND PROJECT ADVISORY BOARD WORK PLAN

SECTION 1 – WORKFLOW 2025/26
(dates of meetings and work allocated to each)

DATE	ITEMS	DELIVERY PLAN PRIORITY
10 June 2025	LGR – approach to public engagement and involvement - KE/AS Potential future changes to Integrated Care Boards - KE Pathways to Work consultation - JC/AS	Future and Financial Sustainability Community and Wellbeing Skills, Economy and Regeneration
22 July 2025	LGR – options for councillor ratios and warding patterns and engagement update - KE Implications of the Supreme Court judgement on the interpretation of the Equality Act – AS (deferred)	Future and Financial Sustainability
17 September 2025	Community Governance Review – consultation responses Permitting scheme for automated passenger services consultation	Future and Financial Sustainability Skills, Economy and Regeneration
18 November 2025	Rushmoor Cultural Strategy – review and next steps - LM Review of events programme - PPAB to look at events programme (measures of success, which events to retain) – LM/AS	Community and Wellbeing Community and Wellbeing

Last Updated
10/11/2025

9 December 2025 *(rearranged from 20/1/26)*	Feedback on Council Delivery Plan and Service Review outcomes – KE/AS	Future and Financial Sustainability
	Consider offering free parking for shoppers (Motion from Council)	Skills, Economy and Regeneration
24 March 2026		
Potential Future Items for the Committee in 2025/26	1. *LGR* 2. *Equalities Review – PPAB to look at producing an Equalities Policy* 3. *Civil Society Covenant programme – how we support voluntary sector*	

Last Updated
10/11/2025

SECTION 2 – ISSUE LOG
(recent updates on running topics)

SKILLS ECONOMY AND REGENERATION	
ISSUE	**CURRENT WORK**
Pathways to Work consultation	Reviewed the Council's response to the consultation at its June 2025 meeting. Board was keen to track progress of this topic.
Consider free car parking for shoppers	Council Motion passed for PPAB to consider possibility of offering free parking in town centres to encourage footfall in shopping areas. To be considered at November 2025 meeting.
HOMES FOR ALL: QUALITY LIVING, AFFORDABLE HOUSING	
ISSUE	**CURRENT WORK**
COMMUNITY AND WELLBEING: ACTIVE LIVES, HEALTHIER AND STRONGER COMMUNITIES	
Future changes to Integrated Care Boards	**June 2025** - Board discussed potential changes and expected to be involved as firmer proposals unfold.
Rushmoor Cultural Strategy	Board to consider progress in producing a Rushmoor Cultural Strategy at its November meeting.
Review of events programme	Board asked to consider which events should continue to be funded now that UKSPF funding is coming to an end. Item going to November 2025 meeting.

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PRIDE IN PLACE: CLEAN, SAFE AND VIBRANT NEIGHBOURHOODS	
ISSUE	**CURRENT WORK**
Permitting scheme for automated passenger services consultation	Board requested by Portfolio Holder to consider response to a Government consultation on the introduction of a pilot for driverless taxis. Feedback provided and expected that Board will be involved once pilot has direct effect on Borough.
THE FUTURE AND FINANCIAL SUSTAINABILITY	
ISSUE	**CURRENT WORK**
Local Government Reorganisation	Elements discussed at June and July 2025 meetings and expected to return to PPAB once next stage underway.
Community Governance Review	Discussed at September 2025 meeting and expected to return to PPAB once next stage underway.
Council Delivery Plan and Service Reviews outcome	Board to consider providing feedback to the Cabinet in these areas at its meeting in December (brought forward from date in January).
OTHER	
Equalities Review	Board expecting to look at process for Council to produce and Equalities Policy – likely to be considered around March 2026.
Elections Group	Well-established Group that meets regularly for Members to consider pertinent electoral matters.

Last Updated
10/11/2025

SECTION 3 – Criteria for selection of items for the work programme drawn from Terms of Reference

To INSERT Criteria

The Board's Terms of Reference are as follows:

- to provide policy and project support to the Cabinet and Council which helps to deliver Council Plan priorities. This may include consideration of how policies and service provision is framed based on resident need/demand, pressures and constraints, and risks and other strategic factors;

- to undertake research, consultation and reviews for the purpose of advising the Cabinet on the delivery of priorities in the Council Plan (usually through the task and finish groups);

- to assist the Cabinet in reaching decisions on specific issues;

- to assist and advise the Cabinet on budget preparation; and

- to develop and maintain a work programme, in co-ordination with OSC and AGC, which engages with the Cabinet Work Programme and ensures that there is efficient use of time.

Last Updated
10/11/2025

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